



*1902 - Serving Our Community for over 120 Years - 2024*

**WEST BAY SANITARY DISTRICT  
AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD**

**WEDNESDAY, DECEMBER 11, 2024 AT 7:00 P.M.**

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**General Manager**

Sergio Ramirez

**District General Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/84322177659?pwd=oS7MadXvoJGj6aguk5UxdpQy26zXgl.1>

Meeting ID: 843 2217 7659 Passcode: 593951

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing to Consider Amending the Code of General Regulations to Add Recycled Water Charges Pg. 3-1
4. Consider Amending the Code of General Regulations to Add Recycled Water Charges Pg. 4-1
5. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

  - A. Approval of Minutes for Special meeting December 4, 2024 Pg. 5A-1
  - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru November 30, 2024 Pg. 5B-1
  - C. WBSD Operations and Maintenance Report – November 2024 Pg. 5C-1
  - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – November 2024 Pg. 5D-1
  - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – November 2024 Pg. 5E-1
  - F. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – November 2024 Pg. 5F-1
6. General Manager's Report Pg. 6-1

7. Consider Adopting the District's Audited Financial Statements for the Year Ended June 30, 2024 Pg. 7-1
8. Consider Resolution to Elect President and Secretary to the District Board, Appoint a Treasurer, and Consider Appointment of Committee Appointees and Alternates Pg. 8-1
9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1
10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1
11. Report, Discussion, and Direction on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment Pg. 11-1
12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1
13. Closed Session
  - A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: General Manager, General Counsel, IEDA  
Employee Organization: Exempt Employees, Unrepresented Employees, & Teamsters Local 350
  - B. PUBLIC EMPLOYMENT  
Title: Finance Manager
  - C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS  
Agency designated representatives: Board President/Legal Counsel  
Unrepresented employee: General Manager
  - D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Cal. Govt. Code § 54956.9(d)(3): 1 potential case
14. Consider Approving the End-of-Year Goals and Objectives Performance Compensation for the General Manager Pg. 14-1
15. Discussion and Direction by the Finance Advisory Committee Pg. 15-1
16. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
17. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.