



1902 - Serving Our Community for over 120 Years - 2024

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, FEBRUARY 14, 2024 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/89402579333?pwd=BPO1PzbmClGugFhjlG08Qx5nvUplnO.1>

Meeting ID: 894 0257 9333 Passcode: 054641

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular meeting January 24, 2024 Pg. 3A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters through January 31, 2024 Pg. 3C-1
 - C. WBSD Operations and Maintenance Report – January 2024 Pg. 3D-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – January 2024 Pg. 3E-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – January 2024 Pg. 3F-1
 - F. Consideration Authorizing the General Manager to Execute the Quitclaim Deed to a Portion of a Sanitary Sewer Easement from West Bay Sanitary District to Pacific Peninsula Group, of 358 Walsh Road, Town of Atherton, California Pg. 3F-1
 - G. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1624 for the Sewer Realignment for 358 Walsh Road, Town of Atherton, California Pg. 3G-1
4. General Manager's Report Pg. 4-1

5. Workshop and Discussion on the Sewer Service Charge Rate Study for Fiscal Year 2024/25
Pg. 5-1
6. Authorize the General Manager to Purchase a Mini Excavator Pg. 16-1
7. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 7-1
8. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 8-1
9. Report, Discussion, and Direction on South Bayside Waste Management Authority (SBWMA)
including the Solid Waste Franchise Re-Assignment Pg. 9-1
10. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 10-1
11. Closed Session
 - A. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: General
Manager, General Counsel, IEDA
Employee Organization: Exempt Employees, Unrepresented Employees, & Teamsters
Local 350
12. Comments or Reports from Members of the District Board and Consider Items to be Placed on
Future Agenda
13. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.