



*1902 - Serving Our Community for over 110 Years - 2021*

**WEST BAY SANITARY DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE DISTRICT BOARD  
WEDNESDAY, MAY 5, 2021 AT 12:00 P.M.**

**1. Call to Order**

President Dehn called the meeting to order at 12:00 PM.

**2. Roll Call**

BOARD MEMBERS PRESENT: Dehn, Walker, Thiele-Sardiña, Moritz, Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Reese, Kitajima, Fisher, Beyer, Hulsmann,  
Scheidt

Others Present: None

**3. Communications from the Public: None**

**4. Fiscal Year 2021/22 Budget Workshop – Discussion of General Fund, Capital Fund, Reserves, Recycled Water Fund, and Solid Waste Fund**

Comments: District Manager Ramirez and staff presented the FY 2021-22 draft budget to the Board and discussed each item. The Board recommended the following to the proposed budget:

- Bring an agenda item to the next Board meeting to consider the approval of the Unfunded Accrued Liability (UAL) pay off;
- Research leasing a hybrid vehicle for the District Manager versus a purchase;
- Consider increasing the interest income from \$250,000.00 to \$350,000.00;
- Consider opening a Treatment Plant reserve fund;

The General Fund was proposed to expend \$10,281,677, excluding depreciation for direct District Operations, \$12,396,490 for SVCW, and \$6,000 for Non-Operating expenses. The Solid Waste Fund was proposed to expend \$65,000, including \$48,000 in allocated overhead from the General Fund. The Recycled Water Fund was proposed to expend \$492,996, excluding depreciation, and \$662,911 in Non-Operating expenses, all of which are reimbursed by the agreement with SHGCC.

The Capital projects were listed and explained. The consensus of the Board was to present the proposed budget in June.

**5. Adjournment Time:** The meeting was adjourned at 1:27 p.m.

/s/ David A. Walker  
Secretary