



*1902 - Serving Our Community for over 120 Years - 2024*

**WEST BAY SANITARY DISTRICT  
AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD**

**WEDNESDAY, JANUARY 24, 2024 AT 7:00 P.M.**

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**General Manager**

Sergio Ramirez

**District General Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/85291192378?pwd=ivuOXir6LqgbBHn3pmFPB7AMHKezwx.1>

Meeting ID: 852 9119 2378 Passcode: 004577

1. Call to Order and Roll Call
2. Communications from the Public
3. Closed Session
  - A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: General Manager, General Counsel, IEDA  
Employee Organization: Exempt Employees, Unrepresented Employees, & Teamsters Local 350
4. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

  - A. Approval of Minutes for Regular meeting January 10, 2024 Pg. 4A-1
5. General Manager's Report Pg. 5-1
6. Discussion and Direction on Software as a Service (SaaS) Implementation and Annual Maintenance Fees Pg. 6-1
7. Discussion and Direction on the Revised Master Plan Capital Improvement Program List Pg. 7-1

8. Consider Approving District Treasury Report Second Quarter FY 2023-24 Pg. 8-1
9. Consider Approving Master Fee Schedule (2024) Pg. 9-1
10. Consider Authorizing the General Manager to Issue the Call for Bids for the District's Capital Improvement Program - Point Repairs Project Phase II (High Frequency Pipeline Replacement and Repairs) Project No. 1767.0 and Appropriate an Additional \$5.7 Million to the Capital Budget for FY2023/24 Pg. 10-1
11. Establish February 14, 2024, as the Date of a Public Hearing to Consider Amending the Code of General Regulations for Board Member Compensation Pg. 11-1
12. Discussion and Direction on Sharon Heights Recycled Water Plant Pg 12-1
13. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 13-1
14. Report and Discussion on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment Pg. 14-1
15. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 15-1
16. Closed Session
  - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS  
Agency designated representatives: Board President/Legal Counsel  
Unrepresented employee: General Manager
17. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
18. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.