

1902 - Serving Our Community for over 120 Years - 2023
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JANUARY 11, 2023 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY

Pursuant to California Assembly Bill 361, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to info@westbaysanitary.org by 4:00 p.m. on Wednesday, January 11th.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/87861435703?pwd=WUhqEpmZnRlajhEdFh6NGROc2VkUT09>

Meeting ID: 878 6143 5703 Passcode: 938220

or by phone, call: 1-669-900-6833 Meeting ID: 878 6143 5703 Passcode: 938220

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a “discussion” item or a “report.”

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting December 14, 2022 Pg. 3A-1
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru December 31, 2022 Pg. 3B-1

- C. WBSD Operations and Maintenance Report – December 2022 Pg. 3C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – December 2022 Pg. 3D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – December 2022 Pg. 3E-1
 - F. Consider Approval of Resolution Authorizing District to Implement Teleconferenced Public Meetings Pursuant to Assembly Bill 361 Pg. 3F-1
4. General Manager’s Report Pg. 4-1
 5. Consider Authorizing General Manager to Enter into an Agreement for the District’s 2023 Master Plan with V.W. Housen & Associates Pg. 5-1
 6. January 11th Update Report on District Response to Corona Virus Pg. 6-1
 7. Discussion and Direction on Sharon Heights Recycled Water Plant Pg. 7-1
 8. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 8-1
 9. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 9-1
 10. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 10-1
 11. Closed Session
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS
Agency designated representatives: Board President/Legal Counsel
Unrepresented employee: General Manager
 - B. PUBLIC EMPLOYMENT/CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Sergio Ramirez; Tony Condotti
Employees: All Represented and Unrepresented Employees
 - C. Property: 1101 Altschul Avenue
Agency negotiator: General Manager/General Counsel
Negotiating parties: District and Los Lomitas Elementary School District
Under negotiation: Price/terms of payment for Avy Altschul Pump Station Easement
 12. Consider to Approve End-of-Year Goals and Objectives Performance Compensation for the General Manager
 13. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
 14. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.