



1902 - Serving Our Community for over 115 Years - 2023

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JANUARY 25, 2023 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Hulsmann, Fisher, and Condotti by Zoom

Others Present: Rick Johnson, Chris Macintosh, Eileen McLaughlin, Allan Bidwell

- 2. Communications from the Public:** Rick Johnson addressed the Board regarding the Burrowing Owl habitat at the District's Flow Equalization Resource Recovery Facility. He mentioned Lin Trujillo an expert has offered to help protect the habitat. Mr. Johnson stated he would like to make sure the people studying the owl and habitat are qualified. Alan Bidwell spoke regarding the District's consideration to protect the habitat. Chris Macintosh stated he would like the District to protect all habitat. President Dehn reassured the speakers West Bay would take measures to protect habitat at the site.

3. Consent Calendar

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Discussion/Comments: None.

- A. Approval of Minutes for Regular meeting January 11, 2023
- B. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1610 for the Construction of Wastewater Facilities for 130 Shawnee Pass Portola Valley, California
- C. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1610 for the Construction of Wastewater Facilities for 130 Shawnee Pass, Portola Valley, California
- D. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1037 for the Construction of Wastewater Facilities for 3899 Alpine Road, Portola Valley, California
- E. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1037 for the Construction of Wastewater Facilities for 3899 Alpine Road, Portola Valley, California

Motion to Approve by: Moritz 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

4. **General Manager's Report**

Discussion/Comments: General Manager Ramirez introduced the District's new Project Manager, Fariborz Heydari, P.E. He reported recruitment is open until filled for the Associate Engineer. He also reported the Alberni Street pipebursting project will begin soon. He informed the Board a flow study is underway for the Willow Pump Station which is funded by the 1125 O'Brien project. He continued to report that the next Board meetings will be on Feb. 8th and Feb. 22nd. Lastly, General Manager Ramirez reported IT is migrating email to the cloud. The complete General Manager's written report is in the January 25th, 2023 agenda packet.

5. **Presentation & Discussion on the Pump Station Integrated Systems and Control (ISAC)**

Motion to Approve by: Thiele-Sardiña 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: Operations Superintendent Robert Hulsmann reported on the outdated ISAC telemetry system and the need to update all STEP and Grinder Pump Stations with lights and buzzers as the notification system.

6. **Consider Approving District Treasury Report Second Quarter FY 2022-23**

Motion to Approve by: Walker 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: Finance Manager Fisher reported District cash and investments total \$80,839,814 and interest income for 7/1/22-12/31/22 totaled \$444,016. She continued to report other highlights of the report.

7. **Consider Establishing February 8, 2023 as the Date of Public Hearing to Consider a Board Member Compensation General Regulation Amending the Code of General Regulations**

Motion to Approve by: Walker 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported the Board is eligible for a 5% increase in pay this year. Board consensus was to keep the increase constant with District staff and supported an increase of 4%.

8. **Report and Discussion on Sharon Heights Recycled Water Plant**

Discussion/Comments: General Manager Ramirez reported Sharon Heights' water projections are 1.5 million gallons per month for April, 9 million gallons per month for August, and 15 million gallons per month by September. He also reported design for the Avy/Altschul pump station is underway and the project should go out to bid in March.

9. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported the Army Corps conditions of approval have been received by the District. He also reported General Counsel prepared on a project management agreement for Meta/Signature Group. The agreement is to begin the design of the recycled water facility.

10. Report & Discussion on South Bayside Waste Management Authority (SBWMA)

Discussion/Comments: None.

11. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: None.

12. Closed Session

Entered closed session at 8:42 p.m. Left closed session at 9:00 p.m.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS

Agency designated representatives: Board President/General Counsel

Unrepresented employee: General Manager

Reportable action: None.

13. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

14. Adjournment Time: The meeting was adjourned at 9:01 PM

/s/ David A. Walker
Secretary