



*1902 - Serving Our Community for over 120 Years - 2024*

WEST BAY SANITARY DISTRICT

AGENDA OF BUSINESS

REGULAR MEETING OF THE DISTRICT BOARD

WEDNESDAY, JULY 24, 2024 AT 7:00 P.M.

RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**General Manager**

Sergio Ramirez

**District General Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/84061020209?pwd=J7ULtNnVbFzpNKrdXyqPB0nEuyTyzE.1>

Meeting ID: 840 6102 0209 Passcode: 484967

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

  - A. Approval of Minutes for Regular Meeting July 12, 2024 Pg. 3A-1
  - B. Approval of Minutes for Special Meeting July 17, 2024 Pg. 3B-1
  - C. WBSD Operations and Maintenance Report – June 2024 Pg. 3C-1
  - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – June 2024 Pg. 3D-1
  - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – June 2024 Pg. 3E-1
4. General Manager's Report Pg. 4-1
5. Authorize the General Manager To Execute an Interagency Agreement for Sanitary Sewer System Operations and Maintenance Services with The City of East Palo Alto Pg. 5-1
6. Consider Authorizing the General Manager to Enter Into an Agreement for On-Call Geotechnical Observation and Testing Services and Special Inspections with BAGG Engineers for the Point Repair Project Phase II Replacement and Rehabilitation of Sanitary Sewer Mains Project No. 1767.0 Pg. 6-1

7. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design Services for the Phase III Point Repair Sanitary Sewer Improvements Project No. 1770.0 Pg. 7-1
8. Adoption of an Updated Authorizing Resolution for the Execution and Delivery of a Construction Installment Sale Agreement and Grant between West Bay Sanitary District and State Water Resources Control Board to Finance the Bayfront Water Recycling Facility Pg. 8-1
9. Consider Approving District Treasury Report Fourth Quarter FY 2023-24 Pg. 9-1
10. Consider Approving Financial Software Proposal Pg. 10-1
11. Discussion and Direction on San Mateo County Grand Jury Report – “Assessing and Reporting Internal Controls in San Mateo County Agencies and School Districts” Pg. 11-1
12. Review and Consideration to Approve the Conflict-of-Interest Code and General Rules of Office for the District Board Pg. 12-1
13. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 13-1
14. Discussion and Direction on Bayfront Recycled Water Project and Status Update
  - A. Consider Authorizing the Award of Design-Build Agreement – Phase 1 to Design-Build Entity (Anderson Pacific Engineering Construction, Inc., with Waterworks Engineers) for Site Demolition and Preparation Work Pg. 14-1
15. Report, Discussion, and Direction on South Bayside Waste Management Authority (SBWMA) including the Solid Waste Franchise Re-Assignment Pg. 15-1
16. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 16-1
17. Closed Session
  - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS  
Agency designated representatives: Board President/Legal Counsel  
Unrepresented employee: General Manager
18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
19. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.