



1902 - Serving Our Community for over 110 Years - 2018
**WEST BAY SANITARY DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 9, 2018 AT 5:00 P.M.**

1. Call to Order

President Moritz called the meeting to order at 5:11 p.m.

2. Roll Call

BOARD MEMBERS PRESENT: Moritz, Dehn, Thiele-Sardiña, Walker, Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Scott, Ramirez, Kitajima, Reese, Bahrami, Simonetti,
Scheidt, Beyer, Werness

Others Present: None

3. Communications from the Public: None

4. Fiscal Year 2018/19 Budget Workshop – Discussion of General Fund, Capital Fund, Reserves, and Capital Outlay

Comments: DM Scott and staff presented FY 2018-19 draft budget to the Board and discussed each item.

The General Fund was proposed to spend \$22,417,514, reserve \$9,367,714 for 5 months of operations, and transfer \$5,875,539 to the Capital Fund, for a total Budget allocation of \$37,660,767.

The Capital projects were listed and explained. The consensus of the Board was to present the proposed budget in June. The Board directed staff to add in this year's budget to increase the part-time clerical position to a full-time Administrative Technician. This will add \$30,000.00 in salary plus the additional PERS cost to WBSD of \$16,614.00 for a total increased cost of \$47,000.00 per year. The Board also directed staff to include the expense of paying down SVCW bond debt by utilizing all of the \$6.6M of the Rate Stabilization Fund.

7. Adjournment Time: The meeting was adjourned at 6:22 p.m.

/s/ Fran Dehn
Secretary