



1902 - Serving Our Community for over 115 Years - 2023

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, AUGUST 23, 2023 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:01 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker,
Director Moritz, Director Otte (arrived 7:10pm)

BOARD MEMBERS ABSENT: Treasurer Thiele-Sardiña

STAFF MEMBERS PRESENT: Ramirez, and Victoria Thompson by Zoom

Others Present: Rich Lauretta – F&L; Pete Anderson with Anderson Pacific by Zoom

2. Communications from the Public: None.

3. Consent Calendar

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Discussion/Comments: None.

- A. Approval of Minutes for Regular Meeting August 9, 2023
- B. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1629 for the Construction of Wastewater Facilities for 141 Durazno Way, Portola Valley, California
- C. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1606 for the Construction of Wastewater Facilities for 30 Holden Court, Portola Valley, California
- D. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1606 for the Construction of Wastewater Facilities for 30 Holden Court, Portola Valley, California
- E. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 229 Grove Drive, Portola Valley
- F. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1623 for the Construction of Wastewater Facilities for 229 Grove Drive, Portola Valley, California
- G. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1623 for the Construction of Wastewater Facilities for 229 Grove Drive, Portola Valley, California
- H. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit for the Construction of Wastewater Facilities for 214 Grove Drive, Portola Valley, California

Motion to Approve by: Moritz 2nd by: Walker Vote: AYE: 3 NAY: 0 Abstain: 0

4. General Manager's Report

Discussion/Comments: General Manager Ramirez reported staff is working on City of East Palo Alto O&M request for proposals. He also reported the annual audit will begin next week. General Manager Ramirez reported a Master Plan meeting will be held on August 31st. General Manager Ramirez continued to report the District will sponsor and ride in the Tour de Menlo event and participate in the City of Menlo Park Public Works open house, both will be held on September 16th. He also reported staff recently received a demo on an electric powered excavator. General Manager Ramirez further reported the next regular Board meetings will be held September 13th and 27th. The complete General Manager's written report is in the August 23, 2023 agenda packet.

5. Consider Awarding the Flow Equalization and Resource Recovery Facility Improvements Project to Anderson Pacific Engineering Construction, Inc.

Motion to Approve by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported there were three bidders: Anderson Pacific \$15,095,950.00, Anvil Builders \$15,644,448.60 and Pacific States Environmental Contractors \$19,283,256.00. He also reported \$10M in the FY 2023-24 budget for the project and staff is requesting an additional \$6.7M for construction cost plus a 10% contingency for a total of \$16.7M. He reported a portion of the construction cost will be reimbursed to the District through the National Fish and Wildlife Foundation grant.

6. Consider Adopting Resolution Recognizing the Achievement of a Six Year Safety Record Without a Lost Time Accident by West Bay Sanitary District Employees

Motion to Approve by: Moritz 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported staff has gone over 374,000 hours without a lost time accident. This is a new District safety record equaling 6 years without a lost time accident. President Dehn and the Board recognized the achievement and congratulated staff on the accomplishment.

7. Report and Discussion on Sharon Heights Recycled Water Plant

Discussion/Comments: General Manager Ramirez reported the Avy Altschul pump station contractor is finishing up the wet well piping and they are expecting the TESCO panel in October. He also reported the SHGCC pond is now full after the recent reconstruction.

8. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported SCWA habitat monitoring is complete. He also reported the Recycled Water Committee will meet to discuss the recycled water facility RFQ.

9. Report, Discussion and Direction on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment

Discussion/Comments: President Dehn reported the acquisition of property for SBWMA will come back before the Board for consideration at the next meeting due to an error in the report. General Manager Ramirez reported he has sent an email listing the benefits of re-assigning the franchise to the San Mateo County for their consideration. He also reported LAFCo Director is working on scheduling a meeting between the District and County to discuss the possible re-assignment. General Manager Ramirez also reported if a meeting cannot be arranged, he let LAFCo know it is the District Board's desire to pursue re-assignment through the County Board of Supervisors. Director Moritz directed the General Manager to review the Town of Atherton's rates, services, and include them into the overall consideration.

10. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: None.

11. Closed Session

Entered closed session at 8:02 p.m. Left closed session at 8:24 p.m.

A. Conference with Legal Counsel – Anticipated Litigation (Gov't Code Section 54956.9(d)(2)), significant exposure to litigation.

Reportable action: None.

12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

13. Adjournment Time: The meeting was adjourned at 8:24 PM

/s/ David A. Walker
Secretary