

1902 - Serving Our Community for over 115 Years - 2020
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
MINUTES OF SPECIAL MEETING OF THE DISTRICT BOARD
MONDAY, MARCH 23, 2020 AT 2:30 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Pursuant to Governor Newsom's Executive Order N- 29-20, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to info@westbaysanitary.org by 2:00 p.m. on Monday, March 23rd. To participate by telephone, public comments can be made by calling 1 866 899 4679 Access Code: 306-336-037 . Following receipt of public comment, the Board will adjourn to closed session and reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

1. **Call to Order**

President Dehn called the meeting to order at 2:30 PM

Roll Call

BOARD MEMBERS PRESENT: Dehn, Otte, Thiele-Sardiña, Moritz
BOARD MEMBERS ABSENT: Walker
STAFF MEMBERS PRESENT: Scott, Ramirez, Condotti
Others Present

2. **Communications from the Public (Public will have the opportunity to comment on agenda items)**

Comments: None.

3. **Closed Session:**

- A. CORONA VIRUS - CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6)
Agency designated representative: Phil Scott, District Manager
All Employees

Entered closed session at 2:33 p.m. Left closed session at 3:06 p.m.

4. **Report on Any Reportable Action:**

The District Board authorized the District Manager to provide paid-time off for staff that is requested to go home, or work with reduced hours during the Emergency restrictions, related to COVID-19, and overtime would only be paid for work in excess of 40 hours per week or 8 hours per day per the MOU.

Motion to Approve by: Moritz 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

5. **Adjournment Time:** The meeting was adjourned at 3:08 PM

/s/ David A. Walker
Secretary