

1902 - Serving Our Community for over 120 Years - 2023
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 10, 2023 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/81862883996?pwd=Ni95Vm0zZ1lhcHJGODNFWnJMVEFJdz09>

Meeting ID: 818 6288 3996 Passcode: 196790

NOTE: The Board may take action on any agendized item unless specifically designated a “discussion” item or a “report.”

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular Meeting April 26, 2023 Pg. 3A-1

B. Approval of Minutes for Special Meeting May 3, 2023 Pg. 3B-1

C. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru April 30, 2023 Pg. 3C-1

D. WBSD Operations and Maintenance Report – April 2023 Pg. 3D-1

E. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – April 2023 Pg. 3E-1

F. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – April 2023 Pg. 3F-1

4. General Manager’s Report Pg. 4-1

5. Consider Approving District Treasury Report Third Quarter FY 2022-23 Pg. 5-1
6. Consider Approving the Financial Statements FY 2022-23, Third Quarter Ending 3/31/2023 Pg. 6-1
7. Presentation on ADP Payroll System Pg. 7-1
8. Consideration to Approve Purchase of Two 2023 F150 Lightnings (EV) Pg. 8-1
9. Discussion and Direction on the Capital Improvement Program Pg. 9-1
10. Discussion and Direction on Sharon Heights Recycled Water Plant Pg. 10-1
11. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 11-1
12. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg.12-1
13. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 13-1
14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.