



West Bay Sanitary District Code of Safe Practice

FOR IMMEDIATE RELEASE
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Questions or comments regarding this
Code of Safe Practice should be directed
to the Regulatory Compliance Coordinator.

Drill – Hand-Held, Electric

This Code of Safe Practice shall be followed to provide a safe work practice while operating a hand-held electric plug or battery powered drill.

GENERAL SAFETY

- When applicable, firmly secure the material to be drilled, tapped or reamed.
- When applicable, avoid using your hand to secure the material from turning.
- When tightening drill chuck, be sure to remove release key before starting the drill.
- Always use a brush to remove drillings from the work. Never use your hands.
- When servicing battery-operated hand-held drills, remove the battery or completely lockout the power source.
- Avoid dangerous environments. Do not use the power tool in rain, damp or wet locations or in the presence of explosive atmospheres such as gaseous fumes, dust or flammable materials. Remove materials or debris that may be ignited by sparks.
- Do not wear loose clothing or jewelry. Wear a protective hair covering to contain long hair. When working outdoors wear rubber gloves and insulated non-skid footwear. Keep hands and gloves away from moving parts.
- Wear safety glasses or goggles.
- Onlookers should be kept at a safe distance from the work area to avoid distracting the operator and contacting the tool or extension cord.
- Use the tool for the purpose it was designed. Do not defeat safety accessories or guards.
- Avoid accidental starting. Never carry the tool by the trigger.

- Stay alert. Watch what you are doing and use common sense. Do not use a power tool when you are tired, distracted or under the influence of drugs, alcohol or any medication causing decreased control.

PERSONAL PROTECTIVE EQUIPMENT

Protection Area	PPE Required
Eye	Safety glasses or goggles meeting ANSI Z87.1 Standard.
Face	
Hand	Leather gloves when necessary
Head	
Foot	Leather steel or composite toe safety shoes or boots.
Body	
Respiratory	
Hearing	Wear earplugs or earmuffs as necessary.