



1902 - Serving Our Community for over 110 Years - 2016

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 11, 2016 AT 7:00 P.M.**

1. Call to Order

President Moritz called the meeting to order at 7:00 PM

2. Roll Call

BOARD MEMBERS PRESENT: Moritz, Dehn, Walker, Thiele-Sardiña

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Scott, Condotti, Kitajima, Ramirez

Others Present: Dan Child, Matt Anderson, Monte Hamamoto,
Teresa Herrera from SVCW; and
John Farnkopf, Rick Simonson from HF&H, Inc.

- 3. Communications from the Public:** Resident Randy Ferrando brought to the Board's attention his experience with HomeServe and their slow diagnosis of his sewer problem which eventually led to a spot repair on the line.

4. Silicon Valley Clean Water FY 2016-17 Budget Presentation and Discussion

Comments: Dan Child and Teresa Herrera presented an update on their budget and status of CIP projects including their concerns for delaying the CIP projects.

5. Public Hearing: Consideration of Proposed Increase in Sewer Service Charges for Fiscal Year 2016/17

Motion to Open Public Hearing:

Motion by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: John Farnkopf and Rick Simonson of HF&H gave a brief presentation on the results of the recent rate study and recommended a rate increase for sewer service charges as proposed for fiscal year 2016-2017.

8 members of the public were in attendance. 6 expressed opposition to the fiscal year 2016/17 Sewer Service Charge rate increase.

Motion to Close Public Hearing:

Motion by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 4 NAY: 0 Abstain: 0

6. Consideration of a General Regulation Amending the Code of General Regulations and Establishing Sewer Service Charges for Fiscal Year 2016/17

Motion by: Thiele-Sardiña 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Comments: DM Scott reported that 3 protest letters have been received and 1 in favor of the increase.

7. Consent Calendar

- A. Approval of Minutes for Regular Meeting of April 27, 2016
- B. Approval of Minutes for Special Meeting of May 4, 2016
- C. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for May 11, 2016
- D. Consider to Ratify and Approve Report on District's Investment Portfolio Including the Transactions of Assets Described Therein as of 4-30-16

Motion by: Dehn 2nd by: Thiele-Sardiña Vote: AYE: 4 NAY: 0 Abstain: 0

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Comments: None

8. District Manager's Report

1) CIP Project:

- a) Sausal Vista pump station pipeline, phase I PG&E conduit is installed and contractor working on punch list items. McGuire and Hester beginning Phase II in May.
- b) Design for Butler Building and Marsh Road Liner is complete and out to bid.

2) Affiliate Agency/Association News:

- a) **CWEA:** Annual Conference at Santa Clara Convention Center a great success. Two Board members attended the award luncheon and received resolution from CWEA expressing thanks for supporting the President.
- b) **CMPK:** Successful MOU discussions on April 11. Discussion included potential for partnering on a Baylands RW facility and sharing in a Facilities plan.

3) Upcoming Events:

- a) Board meeting May 25, June 8 and June 22.
- b) Recruiting for Maintenance worker position

4) **Misc/Action Items from Previous Meeting:**

- a) **SSOs:** 1 SSO year to date.
- b) **SHGCC:** Contract work proceeding. Bridge MOU (2nd amendment to existing MOU) may be presented for Board consideration in May. Critical items of long term agreement are being negotiated, i.e. cost sharing, O&M costs, guarantee of service etc.

5) **Resource Sharing:**

- a) **Town of Los Altos Hills:** Continuing cleaning and TV. Began GPS locating of MHs; proving difficult in some areas due to tree cover. 1 SSO to date this calendar year.
- b) **Town of Woodside:** District assisting with Pump station rehabilitation planning.

9. **Consider Authorizing the District Manager to Execute a Reimbursement Agreement with the Town of Atherton for the Construction of a Cured-In-Place Pipe Liner in the Sewer Main on Marsh Road Subject to District Counsel Review**

Motion by: Dehn 2nd by: Walker Vote: AYE: 4 NAYS: 0 Abstain: 0

Comments: DM Scott discussed the need to coordinate construction projects on March Road with the Town of Atherton so that the District may repair its sewer main during the Town's project in order to limit traffic disruptions on Marsh Road.

11. **Report: Update & Discussion on Recycled Water Project**

Comments: DM Scott reported that 7 design build SOQs have been received and now staff will narrow down 2-4 and then issue RFP. RFP will evaluation will require a Board member's participation.

10. **Consider Authorizing the District Manager to Approve Class 3 Permits Related to the PG&E Cross Bore Program**

Motion by: Walker 2nd by: Thiele-Sardiña Vote: AYE: NAY: Abstain:

Comments: DM Scott discussed the need for this item to be approved because PG&E contractors will be performing pre and post CCTV of sewer mains and laterals to look for damage from PG&E cross bore work.

12. **Report & Discussion on South Bayside Waste Management Authority (SBWMA)**

Comments: Secretary Dehn reported on the budget workshop that was held and discussed the approach of the renewal of Recology agreement. She also reported Task Force members include Afshin Oskoui (City of Belmont), Brenda Olwin (City of East Palo Alto), Heather Abrams (City of Menlo Park) Mike Gibbons (City of Redwood City), Larry Patterson (City of San Mateo) and Jim Porter (County of San Mateo).

13. Report & Discussion on Silicon Valley Clean Water (SVCW)

Comments: President Moritz reported on the recent budget meeting which included authorizing a risk analysis for delaying CIPs at the treatment plant. Items scheduled for May 12 meeting include a change order for \$732,000 for the force main at the Redwood City pump station.

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Comments: Director Thiele-Sardiña would like to know if purple recycled water pipe will be installed with the 400 feet sewer main on El Camino Real when the sewer line is replaced. DM Scott said he will investigate costs involved to install purple pipe on that section of El Camino Real and report back to the Board.

15. Adjournment Time: The meeting was adjourned at 9:25 p.m.

/s/ Fran Dehn
Secretary