

*1902 - Serving Our Community for over 110 Years - 2017*  
WEST BAY SANITARY DISTRICT  
AGENDA OF BUSINESS  
REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, SEPTEMBER 13, 2017 AT 7:00 P.M.  
RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

**Board Members**

Edward P. Moritz, President  
Roy Thiele-Sardiña, Secretary  
David Walker, Treasurer  
Fran Dehn, Member  
George Otte, Member

**District Manager**

Phil Scott

**District Legal Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

***NOTE: The Board may take action on any agenda item unless specifically designated a "discussion" item or a "report."***

1. Call to Order
2. Roll Call
3. Communications from the Public
4. Consider to Adopt Resolution Approving Master Fee Schedule (2017)
5. District Manager's Report Pg. 5-1
6. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular meeting August 23, 2017 Pg. 6A-1
- B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for September 13, 2017 Pg. 6B-1
- C. WBSD Operations and Maintenance Report – August 2017 Pg. 6C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – August 2017 Pg. 6D-1
- E. Consideration of a Resolution of Intention to Annex Certain Territory (160 Fawn Lane) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing 6E-1

- F. Consideration of Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1059 for the Construction of Wastewater Facilities for 250 Shawnee Pass, Portola Valley, California Pg. 6F-1
  - G. Consideration of Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1059 for the Construction of Wastewater Facilities for 250 Shawnee Pass, Portola Valley, California Pg. 6G-1
  - H. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 450 Golden Oak Drive, Portola Valley (079-122-310)
  - I. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 4135 Alpine Road, Portola Valley
7. Consideration to Approve the Resolution Establishing the Personnel Policies – Dress Code Pg. 7-1
  8. Consider Authorizing the District Manager to Execute an Amendment to the Developer’s Agreement With Real Social Good Investments LLC for Soil Distribution and Compaction Services at FEF for Soil from 1300 El Camino Real Pg. 8-1
  9. Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront Pg. 9-1
  10. Report & Discussion on South Bayside Waste Management Authority (SBWMA) and Negotiations for Restated Franchise Agreement Pg. 10-1
  11. Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program Pg. 11-1
  12. Closed Session:
    - A. LIABILITY CLAIM  
(Cal. Govt. Code §54956.9(d)(2))  
Claim of Jacobs (25528 Hidden Springs Court, Los Altos Hills)
  13. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
  14. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.