1902 - Serving Our Community for over 110 Years - 2017

WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, NOVEMBER 8, 2017 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members
Edward P. Moritz, President
Roy Thiele-Sardiña, Secretary
David Walker, Treasurer
Fran Dehn, Member
George Otte, Member

District Manager
Phil Scott

District Legal Counsel
Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."

1. Call to Order
2. Roll Call
3. Communications from the Public
4. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Holliday (160 Fawn Lane, Portola Valley) Pg. 4-1
5. Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board– Lands of Holliday (160 Fawn Lane, Portola Valley) Pg. 5-1
6. District Manager's Report Pg. 6-1
7. Consent Calendar

   Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

   A. Approval of Minutes for Regular meeting October 25, 2017 Pg. 7A-1

   B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for November 8, 2017 Pg. 7B-1

   C. WBSD Operations and Maintenance Report – October 2017 Pg. 7C-1

   D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – October 2017 Pg. 7D-1

E. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 160 Fawn Lane, Portola Valley (077-223-050), Lands of Holliday Pg. 7E-1

F. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 169 Wayside Road, Portola Valley (076-213-020) Pg. 7F-1

G. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 120 Bear Gulch Drive, Portola Valley (079-122-110), Lands of Sampson Pg. 7G-1

H. Consideration of Authorizing the District Manager to Issue Class 3 Sewer Permit No. 1072 for the Construction of Wastewater Facilities for 185 Meadowood Drive, Portola Valley, California Pg. 7H-1

I. Consideration of the District Manager's Issuance of the Class 3 Permit 1074 for the Raising of Manhole 801 E. Bayshore Road, Menlo Park Pg. 7I-1

8. Discussion Regarding Appointment to the District Board, Appointment of District President, Secretary and Treasurer and Committee Appointees and Alternates Pg. 8-1

9. Discussion and Direction on District San Mateo County Tax Collector Line Item Listing Pg. 9-1

10. Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront, Including RFP Status Pg. 10-1

11. Report & Discussion on South Bayside Waste Management Authority (SBWMA) and Negotiations for Restated Franchise Agreement Pg. 11-1

12. Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program Pg. 12-1

13. Closed Session:

A. LIABILITY CLAIM
(Cal. Govt. Code §54956.9(d)(2))
Claim of Jacobs (25528 Hidden Springs Court, Los Altos Hills)

B. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6)
Agency designated representatives: District Manager, Legal Counsel
Employee Organization: Teamsters Local 350

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.

WEST BAY
Sanitary District

WEST BAY SANITARY DISTRICT
AGENDA ITEM 4

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Holliday (160 Fawn Lane, Portola Valley)***

Background

On September 13, 2017, the Board adopted a Resolution of intention to annex the parcel referenced above to the District's On-Site Wastewater Disposal Zone. The Public Hearing date was established as November 8, 2017.

Analysis

The District's ***Master Resolution Governing Annexations of Territory to the West Bay Sanitary District On-Site Disposal Zone*** states: "Pursuant to Section 6959 of the Health and Safety Code, the date of the Public Hearing shall be commenced no less than 45 days nor more than 60 days from the date of adoption of the Resolution of Intention, and the Public Hearing shall be completed no more than 90 days after the first day of the hearing."

In accordance with Section 6960, and 6960.1 of the same code, reviews and reports of findings are required of both the County Health Officer and Regional Water Quality Control Board. Additionally, Section 6960.3 of this code requires the review and approval by a local agency formation commission, which has adopted rules and regulations affecting the functions and services of special districts.

The San Mateo County Health Officer has responded by a letter of approval dated October 26, 2017 a copy of which is attached; the San Francisco Bay Regional Water Quality Control Board responded by a letter of approval dated September 27, 2017, a copy of which is attached; and the San Mateo Local Agency Formation Commission has approved per their Resolution No. 1210 dated May 17, 2017, a copy of which is attached.

Fiscal Impact

Property owners has paid all annexation fees and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

The Board is asked to close the Public Hearing following public comment.

Attachments: San Mateo County Health Officer Letter, San Francisco Bay Regional Water Quality Control Board Letter, San Mateo Local Agency Formation Commission Resolution No. 1210

COUNTY OF SAN MATEO
HEALTH SYSTEM

Heather Forshey, MS, REHS
Director

Environmental Health
2000 Alameda de las Pulgas
Suite 100
San Mateo, CA 94403
www.smchealth.org
www.facebook.com/smchealth

October 26, 2017 APN 077-223-050

Bill Kitajima
West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

Dear Mr. Kitajima:

SUBJECT: ANNEXATION, 160 FAWN LANE (APN 077-223-050), PORTOLA VALLEY, CALIFORNIA

Thank you for the September 25, 2017, letter of *Intention to Annex Certain Territory* to District's On-Site Wastewater Disposal Zone for the subject parcel. County Environmental Health has reviewed the letter of intent and has no objection to the annexation of this parcel into the District's on-site wastewater disposal zone. After completion of connection to the District, the existing septic system must be appropriately destroyed under permit from San Mateo County Environmental Health.

Should you have any questions, please call me at (650) 372-6279.

Sincerely,

Gregory J. Smith, PG, REHS
Supervisor Water Protection and Land Use Programs

cc: Debbie Pedro, Planning Director, Town of Portola Valley

September 27, 2017
File: CW-255833

Mr. Bill Kitajima (bkitajima@westbaysanitary.org)
Projects & IT Manager
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025-3486

Approval to Annex Certain Territory (Lands of Holliday) to the West Bay Sanitary District On-Site Wastewater Disposal Zone: APN: 077-223-050

Dear Mr. Kitajima:

The Regional Water Board hereby approves the annexation of the subject parcel to the On-Site Wastewater Disposal Zone of the West Bay Sanitary District (District). The property owner applied to the District for annexation "for the purpose of obtaining sewer service for a single-family residence." To connect to existing District sewer facilities, the property owner requires a Grinder Pump System that the District must maintain. Therefore, this parcel must be annexed into the District's disposal zone.

The Regional Water Board's approval is conditional upon the District (1) retaining responsibility for operation and maintenance of the grinder pump system, and (2) ensuring the proper operation and maintenance of the other sewerage facilities serving the parcel. Disposal of sewage onto soils within the disposal zone is not approved.

If you have any questions, please contact me at (510) 622-2407, or via e-mail at patrick.karinja@waterboards.ca.gov.

Sincerely,

Patrick Karinja
Water Resource Control Engineer

SAN MATEO LAFCo

LOCAL AGENCY FORMATI

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-166

2017-052469 CONF
2:52 pm 06/19/17 CCL Fee: NO FEE
Count of pages 7
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder
* R 0 0 0 2 4 1 1 3 0 9 *

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued by the Executive Officer of the Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is Annexation of 160 Fawn Lane/ APN 077-223-050 to the West Bay Sanitary District

2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

City or District	Type of Change of Organization
West Bay Sanitary District	Annexation

3. The above-listed cities and/or districts are located within the following counties: San Mateo County only.

4. A description of the boundaries of the above-cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.

5. The territory involved in this change of organization or reorganization is uninhabited.

6. This change of organization has been approved subject to the following terms and conditions, if any: None

7. The resolution confirming this change of organization was adopted on May 17, 2017 by LAFCo, is marked Exhibit B and by reference incorporated herein.

I hereby certify that I have examined the above-cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1210, adopted on May 17, 2017.

Dated: June 19, 2017

Martha Poyatos
Executive Officer

COMMISSIONERS: DON HORSLEY, CHAIR, County • MIKE O'NEILL, VICE CHAIR, City • JOSHUA COSGROVE, Special City • ANN DRAPER, Public
RICH GARBARINO, City • JOE SHERIDAN, Special District • WARREN SLOCUM, County
ALTERNATES: *VACANT*, Special District • *VACANT*, City • SEPI RICHARDSON, Public • DAVE PINE, County
STAFF: MARTHA POYATOS, EXECUTIVE OFFICER • REBECCA ARCHER, LEGAL COUNSEL • JEAN BROOK, COMMISSION CLERK

"EXHIBIT A"

DATE: 06-09-17
ANNEXED TO: WEST BAY SANITARY DISTRICT
NAME OF ANNEXATION: WEST BAY SANITARY DISTRICT

GEOGRAPHIC DESCRIPTION
LANDS OF HOLLIDAY AND PORTIONS WITHIN FAWN LANE
PROPOSED ANNEXATION OF A 1.169 ACRE +/- PARCEL

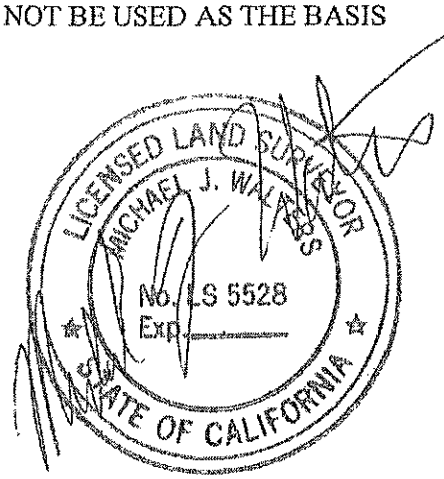
ALL THAT REAL PROPERTY IN THE TOWN OF PORTOLA VALLEY, COUNTY OF SAN MATEO, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEING ALL OF LOT 7, BLOCK 5, AS DESIGNATED ON THAT CERTAIN MAP ENTITLED "TRACT NO. 758 ARROWHEAD MEADOWS UNIT NO. 1, SAN MATEO COUNTY, STATE OF CALIFORNIA" WHICH MAP WAS FILED IN THE OFFICE OF THE RECORDER OF THE COUNTY OF SAN MATEO, STATE OF CALIFORNIA ON FEBRUARY 13, 1958, IN BOOK 48 OF MAPS AT PAGES 21-23, AND PORTIONS OF LAND LYING WITHIN FAWN LANE AS SHOWN UPON SAID MAP DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF FAWN LANE AND BEING THE NORTHEASTERLY CORNER OF SAID LOT 7, AS LOT IS SHOWN ON SAID MAP; THENCE ALONG THE EASTERLY LINE OF SAID LOT 7, SOUTH 07°41'51" WEST 314.10 FEET TO THE SOUTHEAST CORNER OF SAID LOT 7; THENCE ALONG THE SOUTHERLY LINE OF SAID LOT 7, SOUTH 87°17'58" WEST 85.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 7; THENCE ALONG THE WESTERLY LINE OF SAID LOT 7, NORTH 17°11'19" WEST 287.95 FEET TO THE NORTHWEST CORNER OF SAID LOT 7, BEING AT THE SOUTH LINE OF FAWN LANE AS SHOWN ON SAID MAP; THENCE LEAVING SAID NORTHWEST CORNER OF SAID LOT 7, NORTH 11°37'31" WEST 25.00 FEET TO CENTERLINE OF FAWN LANE (50-FEET IN WIDTH) AS SHOWN ON SAID MAP, BEING A POINT ON A CURVE, CONCAVE NORTHWESTERLY, HAVING A CENTRAL ANGLE OF 08°39'40", A RADIUS OF 405.00 FEET AND A RADIAL BEARING OF SOUTH 11°37'31" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE 61.22 FEET TO A POINT OF REVERSE CURVE, CONCAVE SOUTHEASTERLY, HAVING A CENTRAL ANGLE OF 23°35'40" AND A RADIUS OF 395.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE, 162.66 FEET; THENCE LEAVING SAID CENTERLINE, SOUTH 03°18'29" WEST 25.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 1.169 ACRES +/-

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2

WEST BAY SANITARY DISTRICT

(160 FAWN LANE)

LEGEND:

- EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- LANDS OF HOLLIDAY
- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- ADJACENT PROPERTY LINE

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 2

DISCLAIMER:
FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

S11°37'31"E(R)

25' FAWN LANE (50')

25'

N11°37'31"W
25.00'

S03°18'29"W
25.00'

D=08°39'40"
R=405.00'
L=61.22'

D=23°35'40"
R=395.00'
L=162.66'

POINT OF BEGINNING

LANDS OF SAUSEVILLE & BACH

N17°11'19"W 287.95'

LANDS OF HOLLIDAY
LOT 7
BLOCK 5
48 MAPS 21

5.00'
P.U.E.
(48 MAPS 21)

S07°41'51"W 314.10'

LANDS OF SHATTUCK

5.00'
P.U.E.
(48 MAPS 21)

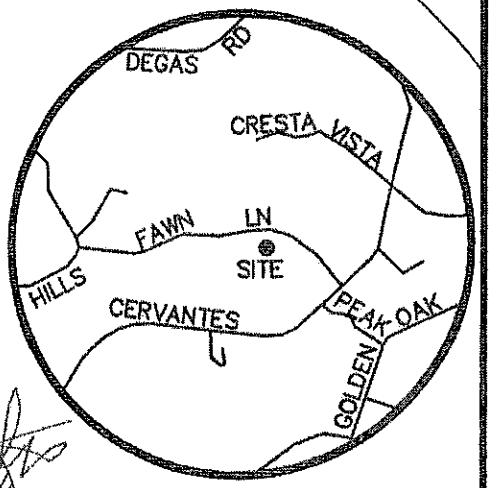
LOT 1
BLOCK 5
48 MAPS 21

S87°17'58"W
85.00'

25'±

LANDS OF EIRON

RESOLUTION NO. 950



VICINITY MAP
NO SCALE

0 30 60 120

SCALE: 1" = 60'

LICENSED LAND SURVEYOR
MICHAEL J. WALKER PLS
LS 5528
STATE OF CALIFORNIA

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS · LAND SURVEYORS

BAY AREA REGION
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(P) (510) 887-4086
(F) (510) 887-3019

SACRAMENTO REGION
3017 DOUGLAS BLVD, # 300
ROSEVILLE, CA 95661
(P) (916)966-1338
(F) (916)797-7363

WWW.LEABRAZE.COM

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION
LANDS OF HOLLIDAY & PORTIONS LYING
WITHIN FAWN LANE,
TOWN OF OF PORTOLA VALLEY,
SAN MATEO COUNTY, CALIFORNIA

DRAWN BY: MJW 2170062CI/2161206SU JUNE 2017

APPROVED
SAN MATEO LOCAL A(.NCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 1 OF 3

LAFCo File No. 17-05

RESOLUTION NO. 1210

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN MATEO
MAKING DETERMINATIONS, APPROVING LAFCO FILE 17-05–
ANNEXATION OF 160 FAWN LANE
TO WEST BAY SANITARY DISTRICT,
WAIVING CONDUCTING AUTHORITY PROCEEDINGS,
AND ORDERING SAID ANNEXATION

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including her recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing, this Commission heard and received all oral and written protests, objections, and evidence which were made, presented, or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the Commission has waived conducting authority proceedings pursuant to government code Section 56663(c); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: None.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of 1.04 acres, is found to be uninhabited, and is assigned the following distinctive short-form designation: Annexation of 160 Fawn Lane (APN 077-223-050), Portola Valley, to West Bay Sanitary District.

Section 4. Subsequent annexation to the On-site Wastewater Disposal Zone is approved.

Section 5. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56663(c) and this annexation is hereby ordered.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 17th day of May, 2017.

Ayes and in favor of said resolution:

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 3 OF 3

Commissioners: Mike O'Neill
Ann Draper
Rich Garbarino
Don Horsley, Chair

Noes and against said resolution:

Commissioner(s): None.

Commissioners Absent and/or Abstentions:

Commissioner(s): Joshua Cosgrove, Joe Sheridan, Warren Slocum

Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:

Martha Poyatos
Executive Officer
Local Agency Formation Commission

Date: May 17, 2017

I certify that this is a true and correct copy of the resolution above set forth.

Jean Brook
Clerk to the Commission
Local Agency Formation Commission

Date: 6-12-2017

WEST BAY SANITARY DISTRICT
AGENDA ITEM 5

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Holliday (160 Fawn Lane, Portola Valley)***

Background

This property will utilize a Grinder Pump System; consequently this property must be annexed into the District's On-Site Wastewater Disposal Zone. The property owner shall be required to extend the existing small diameter force main from the intersection of Fawn Lane and Cervantes Road to 160 Fawn Lane and construct the grinder pump system on the property to be served.

Analysis

Following the Public Hearing to annex certain territory to the District's On-Site Wastewater Disposal Zone, the attached resolution would formally complete the annexation of the referenced Lands Holliday.

Fiscal Impact

Property owners have paid all annexation fees and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

Subject to the final review by legal counsel and the findings of the resolution holding true through the public hearing (i.e., protests by less than 35 percent of the voters and landholders), it is recommended by the Projects & IT Manager that the Board adopt the resolution as drafted.

Attachment: Resolution _____ (2017), Map, Legal/Geographic Description

WEST BAY SANITARY DISTRICT

RESOLUTION NO. _____ (2017)

RESOLUTION ORDERING ANNEXATION OF CERTAIN TERRITORY OF WEST BAY SANITARY DISTRICT TO THE WEST BAY SANITARY DISTRICT ON-SITE WASTEWATER DISPOSAL ZONE INCLUDING CERTAIN DETERMINATIONS, FINDINGS AND DECLARATIONS OF THE DISTRICT BOARD (LANDS OF HOLLIDAY)

The District Board of West Bay Sanitary District determines, finds and declares as follows:

(a) The proceedings, which are the subject of the Resolution, are undertaken pursuant to Chapter 3 of Part 2 of Division 5 (commencing with Section 6950) of the California Health & Safety ("H & S") Code having to do with the formation of, and annexations to, on-site wastewater disposal zones.

(b) On September 13, 2017 the District Board approved and adopted Resolution No. 2054 (2017), "RESOLUTION OF INTENTION TO ANNEX CERTAIN TERRITORY TO THE WEST BAY SANITARY DISTRICT ON-SITE WASTEWATER DISPOSAL ZONE." Among other things, Resolution No. 2054 (2017) described the area to be annexed to the zone, the name and address of the applicant and the number, type, volume and location of on-site wastewater disposal systems proposed.

(c) Pursuant to Resolution No. 2054 (2017), a public hearing was noticed in the manner required by H&S § 6958. The public hearing was commenced on November 8, 2017 and closed on November 8, 2017.

(d) Prior to the close of the hearing, the District Board received and considered reports from the following public officials and agencies as required by law:

i. From the Public Health and Environmental Protection Division, Health Services Agency of the County of San Mateo, a letter dated October 26, 2017, constituting the report of the local health officer specifying the matters required by H & S § 6960.1.

ii. From the California Regional Water Quality Control Board, San Francisco Bay Region, a letter dated September 27, 2017 constituting the report of the affected regional water quality control board with regard to the matters required by H & S § 6960.1 and approving the proposed plan for wastewater disposal by the affected regional water quality control board required by H & S § 6960.4.

iii. From San Mateo Local Agency Formation Commission, a letter by which the commission approved annexation to the District and the District's On-Site Wastewater Disposal Zone.

(e) At all times during the public hearing, the District was prepared to hear and receive any oral or written protests, objections and evidence which might be offered. No oral or written protests, objections or evidence in opposition to the proposal were made, presented or filed at any time. Therefore, pursuant to H & S § 6963, it is determined that written protests filed and not withdrawn prior to the conclusion of the public hearing represented:

i. Less than 35 percent of the number of voters who reside in the territory to be annexed to the zone; and

ii. Less than 35 percent of the number of owners of real property in the territory to be annexed to the zone who also own not less than 35 percent of the assessed value of real property in the territory to be annexed to the zone.

(f) The number and types of on-site wastewater disposal systems proposed to be acquired, operated, maintained and monitored in the territory to be annexed to the zone are in conformity with and do not exceed the limitations set forth in the reports referred to (d) i. and ii. above.

(g) The territory proposed for annexation to the zone contains two (2) voters as defined in the Elections Code.

(h) Operation of the zone in the territory to be annexed will not result in land uses that are not consistent with general plans, zoning ordinances or other land use regulations of the Town of Portola Valley, the County of San Mateo or any other affected public agency.

In consideration of the foregoing determinations, findings and declarations,

IT IS RESOLVED by the District Board as follows:

1. The territory described in Exhibit "A" shall be annexed to the West Bay Sanitary District On-Site Wastewater Disposal Zone.

2. This annexation shall be accomplished without an election and confirmation of voters within the area to be annexed shall not be required on the question of such annexation.

3. The exterior boundaries of the annexation shall include the same territory described in Exhibit "A" to Resolution No. 2054 (2017), which Exhibit "A" is attached to this Resolution and incorporated herein by reference.

4. There shall be one on-site wastewater disposal system serving one residential user in the territory to be annexed to the zone, which system the District will either acquire, operate, maintain or monitor, as the case may be, all as set forth in Exhibit "B" to Resolution No. 2054 (2017), which Exhibit "B" is attached to this Resolution and incorporated herein by reference.

5. Operations of the portions of the zone annexed herein shall be financed by a system of fees and charges imposed upon persons who make use of the on-site wastewater disposal system in the territory annexed to the zone. The fees and charges will be structured to take into account the actual costs of operating and administering the zone and the maintenance, repair and replacement of wastewater facilities within the

territory annexed to the zone. The fees and charges will, to the extent applicable, include the cost of transporting zone-generated wastewaters to appropriate wastewater treatment facilities.

******

Passed and adopted by the District Board of West Bay Sanitary District at a regular meeting thereof held on the 8th day of November, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
President of the District Board of the West Bay Sanitary District, San Mateo County, State of California

Attest:

_____
Secretary of the District Board of the West Bay Sanitary District, San Mateo County, State of California

"EXHIBIT A"

DATE: 06-09-17
ANNEXED TO: WEST BAY SANITARY DISTRICT
NAME OF ANNEXATION: WEST BAY SANITARY DISTRICT

GEOGRAPHIC DESCRIPTION
LANDS OF HOLLIDAY AND PORTIONS WITHIN FAWN LANE
PROPOSED ANNEXATION OF A 1.169 ACRE +/- PARCEL

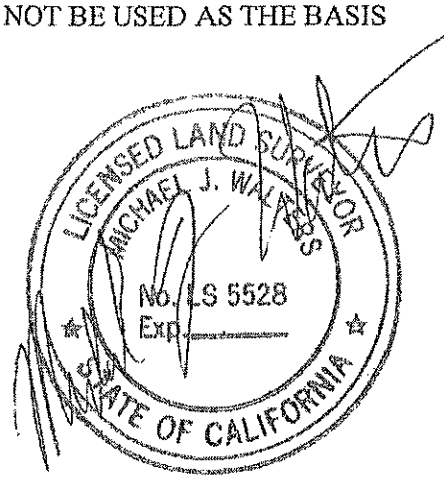
ALL THAT REAL PROPERTY IN THE TOWN OF PORTOLA VALLEY, COUNTY OF SAN MATEO, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEING ALL OF LOT 7, BLOCK 5, AS DESIGNATED ON THAT CERTAIN MAP ENTITLED "TRACT NO. 758 ARROWHEAD MEADOWS UNIT NO. 1, SAN MATEO COUNTY, STATE OF CALIFORNIA" WHICH MAP WAS FILED IN THE OFFICE OF THE RECORDER OF THE COUNTY OF SAN MATEO, STATE OF CALIFORNIA ON FEBRUARY 13, 1958, IN BOOK 48 OF MAPS AT PAGES 21-23, AND PORTIONS OF LAND LYING WITHIN FAWN LANE AS SHOWN UPON SAID MAP DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF FAWN LANE AND BEING THE NORTHEASTERLY CORNER OF SAID LOT 7, AS LOT IS SHOWN ON SAID MAP; THENCE ALONG THE EASTERLY LINE OF SAID LOT 7, SOUTH 07°41'51" WEST 314.10 FEET TO THE SOUTHEAST CORNER OF SAID LOT 7; THENCE ALONG THE SOUTHERLY LINE OF SAID LOT 7, SOUTH 87°17'58" WEST 85.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 7; THENCE ALONG THE WESTERLY LINE OF SAID LOT 7, NORTH 17°11'19" WEST 287.95 FEET TO THE NORTHWEST CORNER OF SAID LOT 7, BEING AT THE SOUTH LINE OF FAWN LANE AS SHOWN ON SAID MAP; THENCE LEAVING SAID NORTHWEST CORNER OF SAID LOT 7, NORTH 11°37'31" WEST 25.00 FEET TO CENTERLINE OF FAWN LANE (50-FEET IN WIDTH) AS SHOWN ON SAID MAP, BEING A POINT ON A CURVE, CONCAVE NORTHWESTERLY, HAVING A CENTRAL ANGLE OF 08°39'40", A RADIUS OF 405.00 FEET AND A RADIAL BEARING OF SOUTH 11°37'31" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE 61.22 FEET TO A POINT OF REVERSE CURVE, CONCAVE SOUTHEASTERLY, HAVING A CENTRAL ANGLE OF 23°35'40" AND A RADIUS OF 395.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE, 162.66 FEET; THENCE LEAVING SAID CENTERLINE, SOUTH 03°18'29" WEST 25.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 1.169 ACRES +/-

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2

WEST BAY SANITARY DISTRICT

(160 FAWN LANE)

LEGEND:

- EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- LANDS OF HOLLIDAY
- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- ADJACENT PROPERTY LINE

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

DISCLAIMER:
FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

EXHIBIT A PAGE 2 OF 2

S11°37'31"E(R)

25' FAWN LANE (50')

25'

N11°37'31"W 25.00'

S03°18'29"W 25.00'

D=08°39'40"
R=405.00'
L=61.22'

D=23°35'40"
R=395.00'
L=162.66'

POINT OF BEGINNING

LANDS OF SAUSEVILLE & BACH

N17°11'19"W 287.95'

LANDS OF HOLLIDAY
LOT 7
BLOCK 5
48 MAPS 21

5.00' P.U.E. (48 MAPS 21)

S07°41'51"W 314.10'

LANDS OF SHATTUCK

5.00' P.U.E. (48 MAPS 21)

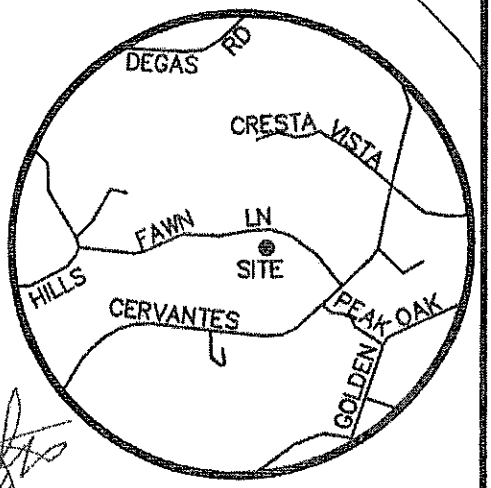
LOT 1
BLOCK 5
48 MAPS 21

S87°17'58"W 85.00'

25'±

LANDS OF EIRON

RESOLUTION NO. 950



VICINITY MAP

NO SCALE

0 30 60 120

SCALE: 1" = 60'

LICENSED LAND SURVEYOR
MICHAEL J. WALKER, P.L.S.
L.S. 5528
STATE OF CALIFORNIA

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS · LAND SURVEYORS

BAY AREA REGION
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(P) (510) 887-4086
(F) (510) 887-3019

SACRAMENTO REGION
3017 DOUGLAS BLVD, # 300
ROSEVILLE, CA 95661
(P) (916)966-1338
(F) (916)797-7363

WWW.LEABRAZE.COM

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION
LANDS OF HOLLIDAY & PORTIONS LYING
WITHIN FAWN LANE,
TOWN OF OF PORTOLA VALLEY,
SAN MATEO COUNTY, CALIFORNIA

DRAWN BY: MJW 2170062CI/2161206SU JUNE 2017

WEST BAY
Sanitary District

WEST BAY SANITARY DISTRICT
AGENDA ITEM 6

To: ***Board of Directors***

From: ***Phil Scott, District Manager***

Subject: ***District Manager's Report***

---

1) **CIP Project:**
   a) Belle Haven II is approximately 94% complete.

2) **Affiliate Agency/Association News**:
   a) **County:** Once we receive the HF&H analysis of impacts and challenges to transferring the Solid Waste Franchise to the County we will schedule a meeting to discuss the required LAFCo process.
   b) **City of Menlo Park:** DM met w Director of Public Works and discussed the Recycled Water force main alignment and the Trench repaving requirement.
   c) **Town of Atherton:** District Staff met with Town of Atherton and tentatively agreed to work together and accelerate the District's CIP project to replace the sewer main running through the Town Center. The District will pay for construction costs and the Town will pay for soft costs – engineering and public utility easement acquisition. The main will be relocated toward the south side of the Town campus and will be further away from PD, Town Chambers and the Library.

3) Upcoming Events:
   a) November 15 – PMP and Thanksgiving Luncheon 12 pm.
   b) December 14 – Service Awards, Retirement and Holiday Luncheon

4) Misc./Action Items from Previous Meeting:
   a) **SSOs:** 5 SSO's in 2017.
   b) **Recruitment:** Currently recruiting for Maintenance Worker – 2 declinations of job offers. Only 6 Operations Supervisor applications. Advertising for Projects & Engineering Technician, and Source Control Inspector.
   c) **Hydraulic Model Work:** VWHA will assist the District with an update to the Hydraulic Model and once updated help export it to the District's modeling software (2017-18 Budget) and provide the necessary training to run modeled scenarios of the District's pipelines.

5) Resource Sharing:
   a) **Town of Los Altos Hills**: 1 SSO in 2016. 3 SSO in 2017. 1 caused by Contractor.
   b) **Town of Woodside:** 0 SSO's in 2016. 1 pump station SSO in 2017 **(**Pump station maintenance performed by others). The District will provide pump station maintenance by recent amendment to the Collection System Maintenance agreement. The start date has been delayed due to some engineering problems encountered when performing a test run of the newly renovated pump station at Town Center.

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1902 - Serving Our Community for over 110 Years - 2017

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 25, 2017 AT 7:00 P.M.

1. **Call to Order**

President Moritz called the meeting to order at 7:00 PM

2. **Roll Call**

BOARD MEMBERS PRESENT: Moritz, Walker, Dehn (Arrived 7:34pm), Otte, Thiele-Sardiña by phone
BOARD MEMBERS ABSENT:
STAFF MEMBERS PRESENT: Scott, Condotti
Others Present: John Bourgeois – Salt Pond Restoration Project

3. Communications from the Public: None

4. **Presentation and Discussion of the South Bay Salt Pond Restoration Project**

Comments: John Bourgeois explained and provided updates to the Board on the Salt Pond Restoration Project around Bayfront. They are hoping to begin the project next spring, and are in the in process of submitting traffic plans to City of Menlo Park. DM Scott brought up the fact that WBSD has pipelines in that area where some of the construction is to take place and the District will want to review the plans. The District will want to explore the potential to use discharge waste water from the recycled water facility at the wet land slope for vegetation, and naturally filter the recycled waste water.

5. **District Manager's Report**

Comments:

1) **CIP Project:**
   a) Belle Haven II is approximately 94% complete.
   b) Sharon Road work is complete. Paving completed Oct 15, striping remaining.
2) **Affiliate Agency/Association News**:
   a) **County:** Once we receive the HF&H analysis of impacts and challenges to transferring the Solid Waste Franchise to the County we will schedule a meeting to discuss feasible options to making the transfer work.
   b) **City of Menlo Park:** DM met w Director of Public Works and discussed logistics of the dirt hauling project at FERRF and discussed the sewer main break by water district.
   c) **Town of Atherton:** District Staff met with Town of Atherton and tentatively agreed to work together and accelerate the District's CIP project to replace the sewer main running through the Town Center. The District will pay for construction costs and the Town will pay for soft costs – engineering and public utility easement acquisition. The main will be relocated toward the south side of the Town campus and will be further away from PD, Town Chambers and the Library.
3) **Upcoming Events:**
   a) October 28 – Facebook Halloween Festival

4) Misc./Action Items from Previous Meeting:

a) **SSOs:** 5 SSO's in 2017.

b) **Recruitment:** Currently recruiting for Maintenance Worker, Operations Supervisor and Projects & Engineering Technician. Temporary office help will be required due to anticipated maternity leave. Source Control Inspector has announced his retirement date of December 30, presenting an opportunity to recruit early for succession planning purposes.

c) **Substance Abuse Policy:** Legal review has indicated no changes are necessary to the Substance Abuse policy as a result of California's new Adult Use of Marijuana Act.

5) Resource Sharing:

a) **Town of Los Altos Hills**: 1 SSO in 2016. 3 SSO in 2017. 1 caused by Contractor.

Town of Woodside: 0 SSO's in 2016. 1 pump station SSO in 2017 **(**Pump station maintenance performed by others). The District will provide pump station maintenance by recent amendment to the Collection System Maintenance agreement. The start date has been delayed due to some

6. **Consent Calendar**

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular Meeting October 11, 2017

B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for October 25, 2017

C. Consider to Ratify and Approve Report on District's Investment Portfolio Including the Transactions of Assets Described Therein as of 9-30-17 Consideration of the District Manager's Issuance of the Class 3 Permit 1074 for the Raising of Manhole 801 E. Bayshore Road, Menlo

Motion by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

7. **Consideration to Approve First Quarter Internal Financial Statements & Analysis of Financial Position as of Quarter End September 30, 2017**

Motion by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

8. **Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront**

Comments: WBSD met with Auburn Construction, ranked #1 of the proposals for design build. They were $8M higher than projected costs for funding. The District asked them to look at their proposal and see where they can save money; they were only able to reduce $2M off their proposal. The group decided to move to the second ranked team, Overaa and Perc Water, asking them to look at a redesign of the building for easy access for maintenance. Selection Committee will be meeting with them next week.

9. **Report & Discussion on South Bayside Waste Management Authority (SBWMA) and Negotiations for Restated Franchise Agreement**

Comments: Director Dehn reported there was no meeting this month, but she did have a conversation with Gino Gasparini regarding the restatement of the agreement. DM Scott spoke with Lillian Clark from the County regarding the restated agreement and the transferring of the franchise to the County. We only need to have everything done for the restated agreement by June per the contract. The goal was to have everything done by December. The County has slowed the process down. Ms. Clark did mention that for transferring the franchise, the County is OK with having a third service area, for WBSD.

10. **Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing**

Comments: Discussed the bond plans and rates for CIP for SVCW. Director Otte expressed concerns regarding SVCW wanting to make exceptions to the plan. Next Commission meeting will be November 9th.

11. **Consideration of Adopting Resolution Honoring the Service of Mark Praturlon to the District**

Motion by: Thiele-Sardiña 2nd by: Dehn Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

12. **Closed Session:**

A. LIABILITY CLAIM
(Cal. Govt. Code §54956.9(d)(2))
Claim of Jacobs (25528 Hidden Springs Court, Los Altos Hills)

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Cal. Govt. Code §54956.9(d)(2): 1 potential case

C. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6)
Agency designated representatives: District Manager, Legal Counsel
Employee Organization: Teamsters Local 350

Entered closed session at 7:36 p.m. Left closed session at 7:52 p.m.

Reportable action: None

13. **Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Comments: None

14. **Adjournment Time:** The meeting was adjourned at 8:30 PM

WEST BAY SANITARY DISTRICT
WITHDRAWAL ORDER
11/08/2017

CHECK	TO WHOM PAYABLE	PURPOSE	AMOUNT
62852	AMERICAN WATER SERVICES	Utilities - A&G	71.42
62853	CWEA-SCVS	Meetings, Training & Travel - Coll/A&G	175.00
62854	AAA RENTALS	Operating Supplies - Coll	168.56
62855	AT&T	Utilities - A&G	1,222.51
62856	READYREFRESH BY NESTLE	Utilities - Coll	209.70
62857	BAGGENGINEERS	CIP - Sharon Rd. Sewer Replacement Project	8,680.00
62858	BAY ALARM	Contract Services - Coll	115.00
62859	BAY AREA PAVING CO. INC.	Contract Services - Coll	14,328.00
62860	CALIFORNIA WATER SERVICE	Utilities - Coll	61.98
62861	CINTAS CORP	Contract Services - Coll	2,094.87
62862	COMCAST	Utilities - A&G	260.30
62863	DUKE'S ROOT CONTROL, INC	Contract Services - Coll	78,463.57
62864	GRAINGER	Operating Supplies - Coll	334.73
62865	INDUSTRIAL SAFETY SUPPLY	Operating Supplies - Coll	6,004.99
62866	MENLO PARK HARDWARE CO. #14016	Operating Supplies/Repairs & Maintenance - Coll	344.96
62867	MUNICIPAL MAINTENANCE EQUIP.	Repairs & Maintenance - Coll	2,319.51
62868	PACIFIC GAS & ELECTRIC	Utilities - Coll	137.66
62869	PENINSULA BUILDING MATERIALS	Operating Supplies - Coll	358.28
62870	ROBERTS & BRUNE CO	Operating Supplies - Coll	1,137.06
62871	SAN MATEO CO HEALTH DEPT	Research & Monitoring - Coll	160.00
62872	SHARP BUSINESS SYSTEMS	Rents & Leases - Coll	69.98
62873	STAPLES CREDIT PLAN	Office Supplies & Maintenance - Coll/A&G	2,000.98
62874	STEVENS CREEK QUARRY, INC.	Operating Supplies - Coll	991.39
62875	TOSHIBA FINANCIAL SERVICES	Rents & Leases - Coll	266.45
62876	VISION COMMUNICATIONS CO.	Rents & Leases - A&G	132.00
62877	WEST YOST & ASSOCIATES	Professional Services - A&G	1,000.03
62878	YOUNG'S AUTO SUPPLY CENTER	Repairs & Maintenance - Coll	35.63
62879	RMC WATER AND ENVIRONMENT	Recycled Water - SHGCC	13,787.41
62880	CWEA	Membership - Coll	280.00
62881	JED M. BEYER	Meetings, Training & Travel - Coll	98.44
62882	MARIE RAMIREZ/SDU	Wage Garnishment	821.08
62883	SAN MATEO COUNTY EMPLOYEES	Credit Union WH	1,854.50
62884	NAVIA BENEFIT SOLUTIONS	FSA Deduction	173.08
62885	A-A LOCK & ALARM	Operating Supplies - Coll	169.63
62886	READYREFRESH BY NESTLE	Utilities - Coll	139.59
62887	BAGGENGINEERS	CIP - Sharon Rd. Sewer Replacement Project	2,620.00
62888	BAYSIDE EQUIPMENT COMPANY	Repairs & Maintenance - Coll	205.73
62889	CALIFORNIA WATER SERVICE	Utilities - Coll	2,498.89
62890	CALPERS LONG-TERM CARE PROGRAM	LTC Witholding	208.18
62891	CINTAS CORP	Contract Services - Coll	582.51
62892	DEWEY PEST CONTROL	Contract Services - Coll	164.00
62893	FEDERAL EXPRESS	Office Expense - A&G	211.17
62894	FREYER & LAURETA	Professional Services - A&G	3,400.00
62895	GRAINGER	Operating Supplies - Coll	197.97
62896	CITY OF MENLO PARK	Utilities - Coll	68.13
62897	MAIL FINANCE	Rents & Leases - A&G	267.18
62898	R.A. NOSEK INVESTIGATIONS	Professional Services - A&G	310.00
62899	OGASAWARA LANDSCAPE MAINT.	Contract Services - A&G	400.00
62900	PACIFIC GAS & ELECTRIC	Utilities - Coll	1,568.29

62901	PIER 2 MARKETING	Repairs & Maintenance - Coll	500.00
62902	PREFERRED ALLIANCE	Professional Services - A&G	168.84
62903	RANGER PIPELINES	CIP 16-17 - Belle Haven II Sewer Project	311,335.42
62904	RED WING SHOE STORE	Operating Supplies - Coll	702.14
62905	REDWOOD GENERAL TIRE CO., INC.	Repairs & Maintenance - Coll	35.00
62906	ROBERTS & BRUNE CO	Operating Supplies - Coll	3,619.05
62907	SHARP BUSINESS SYSTEMS	Rents & Leases - Coll	270.33
62908	TPC TRAINCO	Training, Meetings & Travel - Coll	1,100.00
62909	TELETRAC NAVMAN US LTD.	Contract Services - Coll	121.62
62910	3T EQUIPMENT COMPANY	Operating Supplies - Coll	5,340.06
62911	VERIZON WIRELESS	Utilities - A&G	1,484.22
62912	WECO INDUSTRIES, INC.	Operating Supplies - Coll	2,476.34
62913	ZOOM IMAGING SOLUTIONS, INC.	Rents & Leases - Coll	249.72
		TOTAL CHECKS	478,573.08

WIRES

TRANSFER DATE	PURPOSE	
10/27/2017	Employee Payroll - Pay Period 10/13/2017 - 10/27/2017	80,602.71
10/27/2017	Directors Fees for October 2017	3,232.38
10/27/2017	Federal Payroll Taxes	18,780.71
10/27/2017	State Payroll Taxes	5,087.50
10/27/2017	ICMA	5,210.15
11/1/2017	SVCW Operations, Capital & Reserve Contributions for Nov.	622,050.00
11/5/2017	Prime Pay	591.88
	WIRE TRANSFERS FROM BofW CHECKING	735,555.33
	TOTAL WIRE TRANSFERS TO BofW CHECKING	0.00

Secretary

President

WITHDRAWAL ORDER
SUPPLEMENTAL PURCHASE REGISTER
11/08/2017

OPERATING SUPPLIES & OFFICE EXPENSE

CHECK	AMOUNT	VENDOR	DESCRIPTION
62865	6,004.99	INDUSTRIAL SAFETY SUPPLY	Replacement of 4 old gas monitors and pumps.
62906	3,619.05	ROBERTS & BRUNE CO	Clay pipe and connectors for Rehab.
62910	5,340.06	3T EQUIPMENT COMPANY	Replacement regulators, flexible adapters, and 12 pipe patch kits.
62912	2,476.34	WECO INDUSTRIES, INC.	Unit 216 camera tractor parts.

CHECK	AMOUNT	VENDOR	DESCRIPTION
62857	8,680.00	BAGGENGINEERS	Geotechnical work in July for the Sharon Rd. Sewer Replacement Project.
62859	14,328.00	BAY AREA PAVING CO. INC.	Contract paving on various locations in MP.
62863	78,463.57	DUKE'S ROOT CONTROL, INC	Phase III root foaming root control.
62867	2,319.51	MUNICIPAL MAINTENANCE EQUIP.	Unit 221 overspeed control kit replacement.
62873	2,000.98	STAPLES CREDIT PLAN	Printer ink and computer supplies.
62879	13,787.41	RMC WATER AND ENVIRONMENT	SHGCC recycled water project design/build project management phase B work during September.
62881	98.44	JED M. BEYER	Mileage reimbursement for attendance at RGS Supervisor/Management Academy in Pacific Grove on 10/11/17.
62887	2,620.00	BAGGENGINEERS	Geotechnical work in Sept 27 - Oct 8 for the Sharon Rd. Sewer Replacement Project.
62894	3,400.00	FREYER & LAURETA	Sept miscellaneous engineering services.
62903	311,335.42	RANGER PIPELINES	Belle Haven II Sewer Project contract payment #12.

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
A-A Lock & Alarm	1,203.63	169.63
A-1 Rhino Liner	-	
A & B Trailer Hitch Inc.	-	
A & D Automatic Gate Access	-	
AAA Rentals	2,087.56	168.56
ABAG Hazmat	-	
ADS LLC	5,733.55	
Abila	-	
Ace Fire Equipment & Service	378.84	
Accurate Mailing	-	
Ackerman Practicon	-	
Action Towing	-	
Matheson Tri-Gas, Inc.	274.44	
Alan Steel & Supply Co.	-	
Allen Equipment Company, Inc.	-	
Alliant Insurance Services Inc	28,445.00	
The Almanac	3,432.00	
Alpha Analytical Laboratories	48,572.00	
Alpine Ladera Fuel Inc.	-	
American Industrial Pumps	-	
American Messaging	245.58	
American Water Services	211.88	71.42
American Water Works Assn.	262.00	
Andes Construction Inc.	-	
Anderson Pacific	-	
Andrighetto RA	-	
A M Consulting	13,000.00	
Arrowhead	-	
Ascent Elevator Services Inc.	-	
Association of Bay Area Gov.	-	
AT&T	5,932.84	1,222.51
Atchison, Barisone & Condotti	30,679.37	
Town of Atherton	-	
BHI Management Consulting	-	
Backflow Prevention Specialist	-	
Baggengineers	23,905.00	11,300.00
Bayside Heating & Air	-	
Bankcard Center	14,576.71	
S.G. Banks, Inc	-	
Barker Blue	-	
Bay Alarm	4,112.76	115.00
Bay Area Air Quality	682.00	
Bay Area Barricade Service Inc	-	
Bay Area Clean Water Agencies	-	
Bay Area Paving Co. Inc.	18,728.00	14,328.00
Bayside Equipment Company	310.73	205.73
Bayside Fire Protection Inc.	-	
Bay Area Clean Water Agencies	-	
Bell Electrical Supply, Inc.	-	
Jed M. Beyer	190.46	98.44
Blue Oaks Reimb Agrmnt Participants	-	
Bobcat West	-	
Boyce Reimb Agreement Participants	-	
Bruce Barton Pump Service	-	
Buja, Mejia, Sausal Creek Assoc Reim Agrmnt	596,749.98	
Burke, Williams & Sorensen	-	
CA-NV AWWA	-	
CDPH-OCP	-	
CDW Government	-	
CWEA,Sfbs	-	
CWEA-SCVS	175.00	175.00
CWEA-SAS	-	
CWEA-SFSB	-	
CWEA	2,035.00	280.00
C.A.S.A.	-	
CSDA	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
CSRMA C/O Alliant Insurance	96,465.11	
CSR Graphics	-	
State of California	-	
Calif Special Districts Assn.	5,188.00	
California Commerce	-	
Calif. Labor Law Poster Servic	-	
California Trenchless Inc.	-	
Calif. Utilities Emergency Assc	-	
State Water Resources Control	-	
California Water Service	8,663.62	2,560.87
California Water Service Company	-	
Calpers Long-Term Care Program	1,665.44	208.18
Calpers Fiscal Services Div.	-	
Cal-Steam	-	
Caltrans	-	
Cardiac Science Corp.	-	
Center For Hearing Health Inc.	-	
Central Supply Co., Inc.	-	
Century Carpet, Inc.	10,936.00	
Chemsearch	-	
Chevron	-	
Chavan & Associates LLP	6,790.00	
Christian Brothers Lining, Co.	-	
Cintas Corp	12,133.60	2,677.38
Cintas Fas Lockbox 636525	-	
Comcast	1,033.25	260.30
Commercial Capital Company Llc	-	
Comtread Inc.	-	
Cooperative Personnel Services	125.00	
Corrosion Engineering Assoc.	-	
Costco Membership	60.00	
County Specialty Gases	-	
Cues	3,600.00	
CUSI	-	
DKF Solutions Group	-	
D & L Supply	-	
D & S Sales	-	
The Definitive Deodorant Co.	-	
Dell Marketing L.P.	-	
Deluxe	-	
Dept. of Industrial Relations	506.00	
Dept of Motor Vehicles	-	
Detection Instruments	-	
Dewey Pest Control	8,818.00	164.00
Direct Safety	-	
Dolphin Graphics	730.31	
Downtown Ford Sales	-	
Ducky's Car Wash	-	
Dukes Root Control, Inc	118,828.41	78,463.57
Du-All Safety, Llc	7,290.00	
ESRI	-	
East Bay Muni Utility District	2,361.00	
City of East Palo Alto	331.80	
Electro-Stock Inc	-	
Environmental Bio Int., Llc	-	
Express Safety, Inc.	670.50	
Fanton Reimbursement Recipients	-	
Fastenal Company	-	
Fast Response On-Site Testing	-	
Federal Express	867.67	211.17
Finishmaster Inc	420.80	
City of Foster City	250.00	
Four Star Automotive, Inc.	-	
Freyer & Laureta	134,759.23	3,400.00
Full Source, LLC	1,573.85	
G3 Engineering, Inc	-	
GCVSC (Grtr Centrl Valley Coll Syst)	-	
Gaffigan Company	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
Gardini Electric Co. Inc.	-	
Garratt Reimbursement Recipients	-	
Angus Gavin	-	
Gearbox	-	
General Hardware & Bldrs Suppl	-	
Getgo, Inc.	257.03	
Givat Partnership	-	
Golden Gate Truck	-	
Golden Oak Reimb Agrmnt Participants	-	
Golden Street Printing Co	-	
Goldstreet Design Agency, Inc.	-	
Grainger	8,530.52	532.70
Granite Rock, Inc.	1,680.83	
Guardian Life Insurance Co.	-	
HDPE Supply	-	
HF&H Consultants, Llc	2,204.57	
H & R Plumbing & Drain	7,800.00	
Hach Company	5,779.31	
Hagemeyer North America, Inc.	-	
Hadronex, Inc.	30,784.00	
Half Moon Bay Grading & Paving	-	
Harbor Ready Mix	-	
Harrington Industrial Plastics	-	
Hassett Hardware	-	
Helix Laboratories, Inc.	6,416.25	
Arthur Hildebrand	-	
Hillyard/San Francisco	408.19	
Holmes International	-	
Home Depot Credit Services	3,179.50	
Hot Stick U.S.A.	-	
Bob Hulsmann	342.73	
Hydraulic Controls	-	
Hyster Sales Company	-	
ICMA-Fees	-	
IEDA	2,836.00	
IKEA Accounts Receivable	-	
Ikon Financial Services	-	
Ikon Office Solutions	-	
Industrial Safety Supply	16,233.19	6,004.99
Industrial Scientific	-	
Instrument Technology Corp.	-	
International Tree Experts	-	
Interstate All Battery Center	-	
Interstate Traffic Control	-	
Isac Inc	11,500.00	
J & B Corrosion Engineering	1,380.00	
Jack Doheny Supplies, Inc.	-	
Jani-King of Ca, Inc - Sfr/Oak	2,409.08	
Bill Kitajima	-	
Kaman Industrial Technologies	-	
Kantor'S Furniture	-	
Kohlberg Reimb Agrmnt participants	-	
Richard Kinder	300.00	
KIS	-	
Kone Inc.	952.84	
Alex Kushner General Contr.	-	
L & M Transmission	-	
LDH MP, LLC	-	
LMC Truck	2,450.30	
LTW Reimb Agreement Participants	-	
Larson Consulting	-	
Lasky Trade Printing	282.75	
Las Lomitas Elementary School	-	
Legacy Painting Contractors	-	
Randall Livingston	-	
Log Me In	1,299.00	
Town of Los Altos Hills	-	
Lucity, Inc.	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
Lyngso Garden Materials, Inc	-	
MSDS Online, Inc.	-	
Damian Madrigal	-	
Eric Madrigal	-	
Mail Finance	547.72	267.18
The Marlin Company	-	
Marshall & Tidmarsh/Moulds RA	-	
Massimo Mazzon	-	
Masune	-	
Masters of Communication	-	
Maxx Metals	-	
McGuire & Hester	-	
Dale/McMills Partnership	-	
Mckenna Long & Aldridge	-	
Metal Building Company	-	
Menlo Chevron	-	
Menlo Park Chamber of Commerce	-	
City of Menlo Park-Water	3,079.29	
City of Menlo Park-Repair	8,931.35	
City of Menlo Park-Fuel	18,620.77	
City of Menlo Park	651.26	68.13
Menlo Park Police Department	-	
City of Menlo Park-Print Shop	-	
Menlo Park Fire Protection	5,790.00	
Menlo Park Hardware Co. #14016	344.96	344.96
Myers Tire Supply	-	
Mid Peninsula Abstracts	810.00	
Midwest Unlimited	-	
Mike's Camera, Inc.	-	
Mills-Peninsula Health Service	-	
Mission Clay Products Llc	-	
Mission Valley Ford	-	
Monney Car Audio	713.13	
Katrina Montinola	-	
Edward P. Moritz	-	
Morse Hydraulics	-	
Moss Rubber	-	
Motorola Solutions, Inc.	-	
Motion Industries, Inc.	-	
Municipal Maintenance Equip.	2,817.08	2,319.51
NCCIPMA-HR	-	
National Fleet Solutions	-	
National Notary Association	-	
Nationwide Retirement Solution	-	
National Safety Council	-	
Navia Benefit Solutions	1,557.72	173.08
Neopost USA Inc.	-	
Carrie Nevoli - Petty Cash	902.23	
Nixon-Egli Equipment Company	-	
Nor-Cal Pipeline	-	
Norlab, Inc.	-	
North Bay Pensions	-	
No. CA. Emergency Vehicle Inst	435.00	
Northern Safety Co.	-	
Northern Tool & Equip Co.	-	
Northwestern Design	-	
Oldcastle Precast Inc.	-	
Office Of Water Programs	-	
Ogasawara Landscape Maint.	6,660.00	400.00
Old Toledo Brands, Inc.	-	
Omega Industrial Supply, Inc.	2,782.79	
Opengov, Inc.	-	
Oratech Controls, Inc.	-	
Orenco Systems	-	
Orlandi Trailer	-	
Orr Safety	-	
George Otte	-	
Owen Equipment Company	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
P&F Distributers	228.38	
P&F Distributers	-	
PC Connection Sales Corp	668.00	
Pacific Auto Repair	-	
Pacific Gas & Electric	24,370.86	1,705.95
PAMF	3,487.25	
Pape Machinery	-	
Albert Patino	-	
Patterson Medical Supply, Inc	-	
Pearpoint, Inc	-	
Peninsula Abstracts	-	
Peninsula Auto-RV Truck Service	-	
Peninsula Battery Inc.	-	
Peninsula Building Materials	797.64	358.28
Peninsula Corridor JPA	-	
Pacific Peninsula Group	-	
Peterson Trucks	-	
Phil Finer Refrigeration & A/C	421.71	
Pier 2 Marketing	6,000.00	500.00
Pinnacle Products	-	
Pinpoint	-	
Pipelogix	-	
Pirtek Sfo	-	
Pitney Bowes, Inc.	-	
Pollard Water.Com	-	
Ponton Industries, Inc.	15,227.20	
Mark F. Praturlon	-	
Precise Concrete Sawing, Inc.	-	
Precise Printing and Mailing	2,065.71	
Precision Engineering	-	
Precor Home Fitness	-	
Preferred Alliance	990.32	168.84
Principal Financial Group	18,092.25	
Priority 1 Public Safety	-	
Progressive Business	-	
PERS Public Agency Coalition	250.00	
Public Employees Retirement-Medical	177,572.93	
Public Employees Retirement	341,908.97	
Samuel Quezada	-	
Marie Ramirez/SDU	7,389.72	821.08
Sergio Ramirez	4,307.74	
R.A. Nosek Investigations	605.00	310.00
R.E.P. Nut N Bolt Guy	-	
R.S. Hughes	-	
RMC Water and Environment	113,592.19	13,787.41
Radin Co.	-	
Ranger Pipelines	2,636,420.52	311,335.42
RapidForms	-	
Readyrefresh By Nestle	1,599.15	349.29
Red Wing Shoe Store	5,313.77	702.14
Redwood General Tire Co., Inc.	62.82	35.00
Reed & Graham, Inc.	-	
Todd Reese	-	
Re-Pipe California	-	
Restoration Management Co.	883.09	
Rich Voss Trucking	-	
Ricker Machinery Company	-	
Roberts & Brune Co	11,695.01	4,756.11
Roto Rooter	-	
Rubber Flooring Inc.	-	
Santified Plumbing & Rooter	-	
Silicon Valley Clean Water	3,110,250.00	622,050.00
SVCW Bond - $55 Million	645,202.72	
SVCW Bond - $60 Million	414,989.97	
SVCW Bond - $70.2 Million	544,775.00	
SVCW SRF Loan payment	506,765.20	
SBWMA	-	
SWRCB	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017	WITHDRAWAL 11/8/2017
REGULAR PAYABLES		
Safeguard Armor	-	
Safety Center Inc	-	
Safety-Kleen, Corp.	-	
Sage Software	-	
San Mateo County Employees	16,690.50	1,854.50
San Mateo County Assessor	305.00	
SM County-CSDA	-	
San Mateo County Clerk	474.00	
San Mateo County Elections	8,214.49	
SM County Environmental Health	-	
SM County-Empl Services	-	
San Mateo Co Health Dept	192.00	160.00
SM County Public Health	-	
San Mateo County	2,751.00	
SM County Recorder	-	
San Mateo County Sheriffs Dept	-	
San Mateo County Tax Collector	791.60	
SM LAFCO	-	
Samtrans	-	
Rupert Sandoval	-	
Santa Clara Valley Water Dist.	100.00	
County of San Mateo Lafco	-	
County of Santa Clara	-	
Santa Clara County Dept of Env. Health	-	
Santa Clara Valley - CWEA	-	
Henry Santos	-	
Scelzi Enterprises, Inc.	-	
Robert J. Scheidt	300.00	
Schmidt/Tabacco RA	-	
Phil Scott	1,713.78	
John T. Seace, LS	-	
Secretary of State	-	
Seekzen Systems	1,900.00	
Sequoia Automotive	-	
Shape Incorporated	-	
Siemens Industry, Inc.	-	
Simonds Machinery Co.	-	
Snap on Industrial C/O	-	
Sharp Business Systems	1,650.71	340.31
Sharp Electronics Corporation	-	
Shaw Pipeline Inc.	-	
Signa Mechanical	1,087.75	
John R. Simonetti	-	
SIM/TECH Filter	-	
Snap on Industrial	-	
Softmart	-	
Solarwinds	53.00	
Sonsray Machinery Llc	349.35	
South Bay Truck & Equip.	-	
Southwest Credit	-	
Southwest Construction & Prop	-	
Spartan Tool LLC	810.67	
Sreco Flexible	-	
Staples Credit Plan	6,221.62	2,000.98
State Board of Equalization	-	
State Water Resources Control	-	
Statewide Safety & Signs	-	
Sterngold Reimbursement Agreement Participants	-	
Stevens Creek Quarry, Inc.	1,539.73	991.39
The Surtec System	-	
Sutter EAP	878.92	
Symantec Corporation	-	
System Pavers	1,000.00	
Tap Plastics Inc.	-	
Target Specialty Products	-	
Teamsters Local No. 350	4,389.00	
Teletrac Navman US LTD.	490.44	121.62
Telog Instruments, Inc.	-	

WEST BAY SANITARY DISTRICT

SUMMARY OF FY2017-18 PAYMENTS
(Through Withdrawal Order 11/08/2017)

	TOTAL BY VENDOR 7/1/2017-11/08/2017		WITHDRAWAL 11/8/2017	
REGULAR PAYABLES				
Telstar Instruments, Inc.	-			
Terminix Processing Center	-			
Test America	-			
The Concept Genie	3,532.13			
Roy Thiele-Sardina	-			
Thomson Reuters/Barclays	-			
3T Equipment Company	19,550.37		5,340.06	
Tools Direct USA	-			
Toshiba Financial Services	1,778.11		266.45	
Total Equipment	-			
Total Safety U.S., Inc.	-			
Towne Ford Sales	12,876.45			
TPC Trainco	1,100.00		1,100.00	
Tractor Equipment Sales	-			
Trailer Villa	8,000.00			
Transcom Corporation	-			
Trenchless Technology Inc.	-			
Turf & Industrial Equipment	-			
USB Memory Direct	1,212.50			
Underground Service Alert	6,890.87			
United Rentals Northwest, Inc.	-			
U.S. BANK PARS ACCT	-			
US Concrete	-			
U.S. Healthworks	107.03			
U.S. Jetting, LLC.	879.98			
Valley Oil Company	-			
V & A Consulting Engineers	21,026.80			
V.W. Housen & Associates	-			
Valley Heating & Cooling	294.00			
Valley Power Systems North	2,022.05			
Vanderlans & Sons, Inc.	-			
Verizon Wireless	7,429.23		1,484.22	
Vision Communications Co.	2,800.00		132.00	
Water Environment Federation	247.00			
Weco Industries, Inc.	14,658.69		2,476.34	
Jonathan Werness	114.55			
West Valley Ventures	-			
West Yost & Associates	4,322.15		1,000.03	
Whitley Burchett & Associates	-			
Winzer Corporation	-			
Young's Auto Supply Center	852.05		35.63	
Zanker Road Landfill	265.66			
Zoom Imaging Solutions, Inc.	1,319.44		249.72	
TOTAL REGULAR PAYABLES		10,145,457.61		1,100,623.08
SALARIES/WAGES & W/H				
Salaries/Wages-Net Pay	760,956.90		$80,602.71	
Directors Fees	10,080.90		$3,232.38	
PrimePay Fees	3,042.56		$591.88	
IRS - Federal Payroll Taxes	177,687.31		$18,780.71	
EDD - State Payroll Taxes	33,568.74		$5,087.50	
ICMA	50,290.19		$5,210.15	
CalPers Retirement Contributions				
CalPers Medical Contributions				
TOTAL SALARIES RELATED		$1,035,626.60		$113,505.33
TOTAL PAYABLES		11,181,084.21		1,214,128.41

WEST BAY SANITARY DISTRICT
Schedule of Cash Receipt Deposits
10/12/2017 - 10/31/17

DEPOSIT DATE	RECEIPT NUMBER	DESCRIPTION	AMOUNT
10/20/17	320936	Permits - 1000 Middle Ave, MP	430.00
10/20/17	320937	Permits - 1145 Rosefield Way, MP	350.00
10/20/17	320938	Invoice 2017/18-038 - 175 Los Trancos Way, PV	1,072.00
10/20/17	320939	Invoice 2017/18-015 - 65 Los Trancos Rd, PV	1,072.00
10/20/17	320940	Invoice 2017/18-014 - 63 Los Trancos Rd, PV	1,072.00
10/20/17	320941	Vendor refund from Lease Direct for Sharp copier in Maintenance	236.28
10/20/17	320942	Permits - 132 Dunsmuir Way, MP	430.00
10/20/17	320943	Reimbursement Fee - 185 Meadowood Rd, PV	28,976.34
10/20/17	320944	Connection Fee - 185 Meadowood Rd, PV	8,501.00
10/20/17	320945	Permit - 185 Meadowood Rd, PV	270.00
10/20/17	320946	Invoice 2017/18-40 - Sample Analysis - 100 Meadowood Dr, PV	109.94
10/20/17	320947	Invoice 2017/18-005 - 10 Sioux Way, PV	1,364.00
10/20/17	320948	Invoice 2017/18-002A & 034 - sewer maintenance (Los Altos Hills)	26,729.97
10/20/17	320949	Permit - 8 Homewood Pl, MP	270.00
10/20/17	320950	Permits - 2181 Valparaiso Ave	80.00
10/20/17	320951	Invoice 2017/18-019 - 165 Ramona Rd, PV	536.00
10/20/17	320952	Permit - 519 Central Ave, MP	270.00
10/20/17	320953	Swimming Pool Discharge Permit - 80 Atherton Ave, ATH	444.92
10/20/17	320954	Permit - 3 Patricia Place, MP	160.00
11/1/17	320955	Permit - 2 Deodora Dr, ATH	270.00
11/1/17	320956	Invoice 2017/18 - 017 - 130 Golden Oak Dr, PV	682.00
11/1/17	320957	Invoice 2017/18 - 004 - 5 Grove Ct, PV	682.00
11/1/17	320958	Permit - 86 Mesa Ct, ATH	160.00
11/1/17	320959	Pool Discharge Permit - 86 Mesa Ct, ATH	402.89
11/1/17	320960	Permit - 429 Claremont Way, MP	160.00
11/1/17	320961	Permit - Reinspection Fee for 765 University Dr, MP	80.00
11/1/17	320962	Permits - 401 La Mesa Dr, PV	430.00
11/1/17	320963	Invoice 2017/18 - 020 - 177 Los Trancos Circle, PV	536.00
11/1/17	320964	Invoice 2017/18 - 021 - 210 Golden Oak Dr, PV	1,364.00
11/1/17	320965	Invoice 2017/18 - 023 - 255 Golden Oak Dr, PV	682.00
11/1/17	320966	Invoice 2017/18 - 022 - 211 Nathrost Ave, PV	1,072.00
11/1/17	320967	Permits - 250 W Floresta Way, PV	430.00
11/1/17	320968	Permit - 931 Continental Dr, PV	270.00
11/1/17	320969	Class 3 Permit - 1100-1275 Block of San Mateo Dr, MP	2,545.00
11/1/17	320970	Class 3 Permit - 801 E. Bayshore Rd, EPA	2,545.00
11/1/17	320971	Permit - 865 College Ave, MP	270.00
11/1/17	320972	Permit - 704 Oak Grove Ave, MP	270.00
11/1/17	320973	Permits & Connection Fee - 1207 Carlton Ave, MP	5,955.65
11/1/17	320974	Permit - 702 Monte Rosa Dr, MP	270.00
11/1/17	320975	Tax Over Payment Refund	5,141.44
11/1/17	320976	Invoice 2017/18 - 009 - 20 Toro Ct, PV	1,364.00
11/1/17	320977	Invoice 2017/18 - 018 - 140 Meadowood Dr, PV	682.00
11/1/17	320978	Invoice 2017/18 - 032 - 1843 Santa Cruz Ave, MP	1,072.00
11/1/17	320979	Invoice 2017/18 - 016 - 124 Carmel Way, PV	1,364.00
11/1/17	320980	Permit - 262 Yale Rd, MP	270.00
11/1/17	320981	Permit - 2120 Camino De Los Robles, MP	270.00
11/1/17	320982	Permit - 1 Holbrook Ln, ATH	160.00
11/1/17	320983	Permit - 5 Politzer Dr, MP	270.00
11/1/17	320984	Permit - 140 Campo Rd, PV	330.00
11/1/17	320985	Invoice 2017/18 - 007 - 18 Arastradero Rd, PV	682.00
		TOTAL	$103,056.43

Wire Transfers/Receipts

10/18/2017	Wire Transfer from Recology	7,403.41
	Total Wire Receipts	7,403.41

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WEST BAY
Sanitary District

WEST BAY SANITARY DISTRICT
AGENDA ITEM 7C

To: ***Board of Directors***
From: ***Sergio Ramirez, Operations Superintendent***
Subject: ***WBSD Operations and Maintenance Report – October 2017***

Month	Basin PM Pipe Clean-ing Miles	High Freq. PM Pipe Clean-ing Miles	Un-Sche. Pipe Clean-ing Miles	WBSD CCTV Insp. Miles	Pipe Patch Repairs Qty.	Open Trench Repairs Qty.	Pump Sta. PM Qty.	Pump Sta. Unsch. Repairs Qty.	SSO Cat. 1	SSO Cat. 2&3s	Service Calls- Unit 208 Call Outs	Sch PM	Unsch. PM	USA's
January	5.8	5.4	1.8	1.9	4	5	114	0	0	0	72	8	2	149
February	5.4	6.4	0.2	2.2	0	7	93	2	1	1	80	9	3	117
March	11.7	0.0	0.3	2.5	6	6	114	1	0	0	59	6	2	200
April	12.3	3.2	0.4	1.9	1	9	95	0	0	1	38	0	1	271
May	13.9	9.5	0.4	1.8	4	11	108	0	0	0	42	5	20	292
June	16.7	0.3	0.2	1.2	3	9	120	1	0	0	34	14	2	352
July	13.5	4.5	0.2	0.9	4	8	95	2	0	0	41	13	4	366
August	17.8	5.8	1.4	3.0	13	8	110	0	0	0	67	28	14	426
Sept.	10.2	0.6	0.2	2.7	16	9	104	1	1	1	56	36	6	277
* Oct.	8.6	3.0	0.4	1.3	3	8	115	0	0	0	64	23	2	331
Nov.														
Dec														
Yr to date	**116.0**	**38.6**	**5.6**	**19.4**	**54**	**80**	**1068**	**7**	**2**	**3**	**553**	**142**	**56**	**2781**
2017 Goals	120	51	n/a	45-50	65	90	N/A	<10	0-2	4-6	N/A	N/A	N/A	N/A
2016 Results	138	49	6	33	65	94	1188	5	0	8	798	167	155	3222
2015Results	120	55	21	46	65	90	1349	6	0	5	798	174	185	2125

Report to the District Board for the Regular Meeting of November 8, 2017

2014Results	137	63	20	48	65	78	1328	10	2	12	771	183	72	1834
2013Results	85	90	n/a	50.1	65	78	1281	105	0	10	802	285	95	1103
2012Results	75	90	20	49	63	76	1221	186	1	11	727	212	92	867
2011Results	74	104	32	45	47	73	472	184	0	16	777	318	151	1469

* =Beginning of PMPP year.

WEST BAY SANITARY DISTRICT
AGENDA ITEM 7D

To: ***Board of Directors***

From: ***Sergio Ramirez, Operations Superintendent***

Subject: ***Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – October 2017***

Month Temp Help	Basin PM Pipe Clean-ing Miles	High Freq. PM Pipe Clean-ing Miles	Un-Sche. Pipe Clean-ing Miles	WBSD CCTV Insp. Miles	Pump Sta. PM Qty.	Pump Sta. Unsch. Repairs Qty.	SSO Cat. 1	SSO Cat. 2&3 s	Service Calls Call Outs
January									
February									
March									
April									
May									
June									
July									
*August	0.8	0.3	0.0	0.8	4	0	0	0	0
Sept.	0.0	1.2	0.0	1.2	4	0	0	0	0
Oct.	0.9	0.0	0.0	1.7	4	1	0	1	0
Nov.									
Dec									
Yr to date	**1.7**	**1.5**	**0.0**	**3.7**	**12**	**1**	**0**	**1**	**0**

FY15/16Goals	25.57	tbd	n/a	17.6	52	n/a	tbd	tbd	n/a

* Agreement commenced: FY Aug 1 through July 31.

Report to the District Board for the Regular Meeting of November 8, 2017

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 7E

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 160 Fawn Lane, Portola Valley (077-223-050), Lands of Holliday***

Background

The owners of the property located at 160 Fawn Lane, Portola Valley, Lands of Holliday have requested the Local Agency Formation Commission (LAFCo) annex their property to the West Bay Sanitary District for the purposes of obtaining sanitary sewer service. The parcel will be a single-family residence that will need to extend and connect the new grinder system and force main from the property to be served to the existing force main located at the intersection of Fawn Lane and Cervantes Road.

Analysis

Attached for the Board's review is the Geographic/Legal Description (Exhibit A) of the property to be annexed and the LAFCo Resolution No. 1210 (Exhibit B) approving the annexation.

Fiscal Impact

Property owners have paid all annexation fees, and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

The Projects Manager recommends that the District Board approve the Resolution as presented.

Attachments: Resolution _____ (2017)
Site Map
Exhibit A – Geographic/Legal Description
Exhibit B – LAFCo Resolution No. 1210

RESOLUTION NO. ____ (2017)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT

COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*****

A Resolution Consenting to the Annexation of Lands of Holliday (APN 077-223-050) to the West Bay Sanitary District

WHEREAS:

1. A petition for annexation of the property described herein to this District was initiated by the property owners.

2. The Local Agency Formation Commission (LAFCo) of San Mateo County assigned the following distinctive short form designation: Annexation of 160 Fawn Lane (Lands of Holliday/APN 077-223-050)

3. The property to be annexed is described as follows:
   See Exhibit "A" attached hereto and by this reference made a part hereof.

4. The said property is uninhabited.

5. The conditions of annexation are:

   a. In the event that, pursuant to rules, regulations or ordinances of the District, as now or hereafter amended, the District shall require any payment of a fixed or determinable amount of money either as a lump sum or installments, for the acquisition, transfer, use or right of use of all or any part of the existing property, real or personal, of the District, such payment will be made to the District in the manner and at the time as provided by rules, regulations or ordinances of the District, as now or hereafter amended.

   b. Upon and after the effective date of said annexation, the territory, and all persons entitled to vote by reason of residing or owning land within the territory, shall be subject to the jurisdiction of the District; shall have the same rights and duties as if the territory had been a part of the District upon its original formation; shall be liable for the payment of principal, interest and any other amounts which shall become due on account of any outstanding or then-authorized but thereafter issued bonds, including revenue bonds, or other contracts or obligations of the District; shall be subject to the levying or fixing and collection of any and all taxes, assessments, service charges, rentals or rates as may be necessary to provide for such payment; and shall be subject to all of the rates, rules, regulations and ordinances of the District, as now or hereafter amended.

6. The proposed annexation is for the interest of the landowners and present and future inhabitants within the District and within the said property to be annexed.

7. The LAFCo of San Mateo County has adopted Resolution 1210 (Exhibit "B") ordering annexation of the referenced territory to the West Bay Sanitary District.

NOW, THEREFORE, BE IT RESOLVED that:

a. The above described property, pursuant to the order of the San Mateo County LAFCo, is hereby annexed to the West Bay Sanitary District, and the District Manager is directed to make such distribution of this Resolution as is required by law or is desirable.

b. Pursuant to Government Code Section 56837, the District consents to waiver conducting authority proceedings.

c. The regular San Mateo County Assessment Roll will be used to collect sewer service charges.

d. The territory will not be taxed for bonded indebtedness.

*****

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 8th day of November, 2017 by the following vote:

Ayes:

Noes:

Abstain:

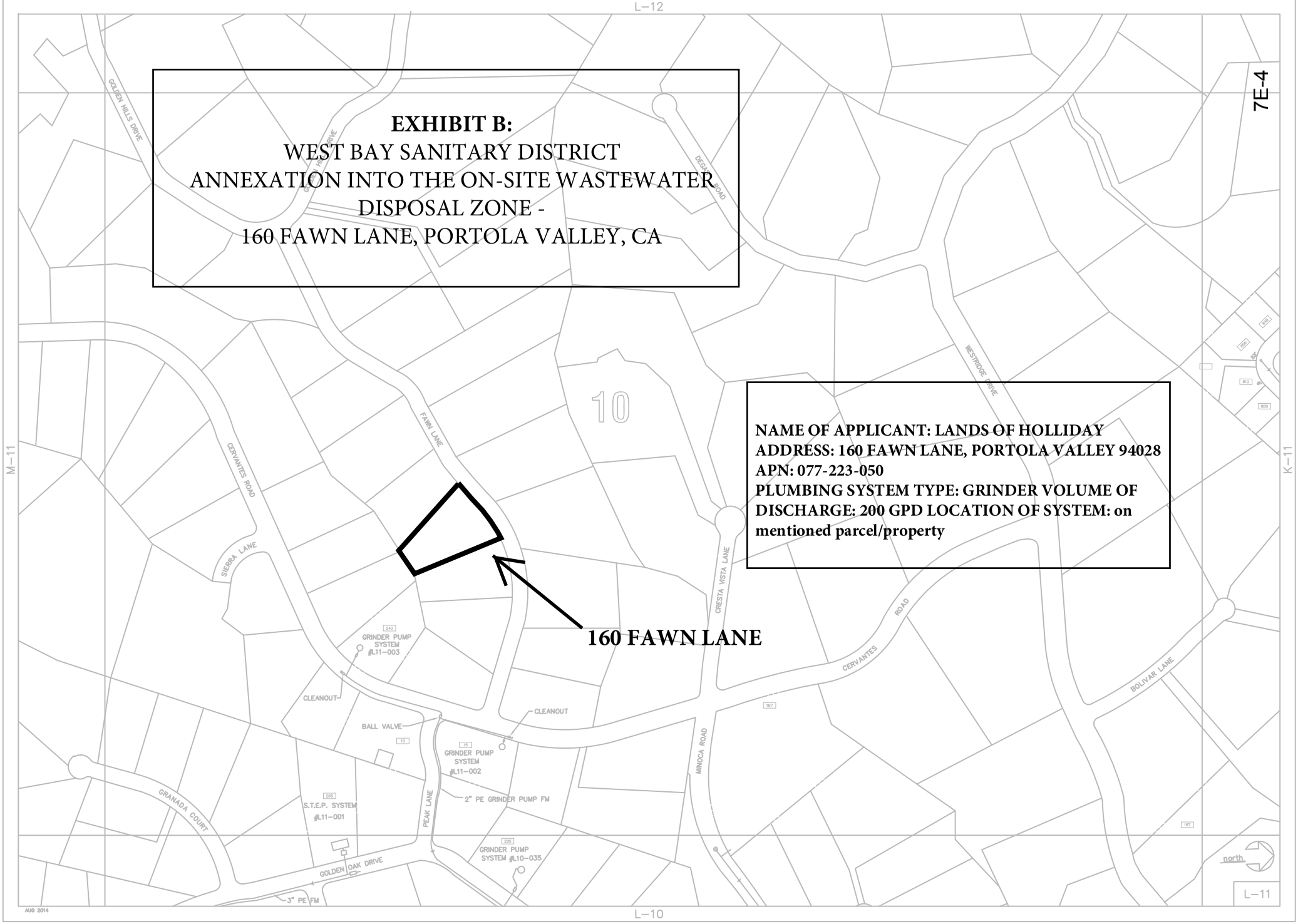
Absent:

_____
President of the District Board of the West Bay Sanitary District of San Mateo County, State of California

Attest:

_____
Secretary of the District Board of the West Bay Sanitary District of San Mateo County, State of California

EXHIBIT B:
WEST BAY SANITARY DISTRICT
ANNEXATION INTO THE ON-SITE WASTEWATER DISPOSAL ZONE -
160 FAWN LANE, PORTOLA VALLEY, CA



NAME OF APPLICANT: LANDS OF HOLLIDAY
ADDRESS: 160 FAWN LANE, PORTOLA VALLEY 94028
APN: 077-223-050
PLUMBING SYSTEM TYPE: GRINDER VOLUME OF DISCHARGE: 200 GPD LOCATION OF SYSTEM: on mentioned parcel/property

"EXHIBIT A"

DATE: 06-09-17
ANNEXED TO: WEST BAY SANITARY DISTRICT
NAME OF ANNEXATION: WEST BAY SANITARY DISTRICT

GEOGRAPHIC DESCRIPTION
LANDS OF HOLLIDAY AND PORTIONS WITHIN FAWN LANE
PROPOSED ANNEXATION OF A 1.169 ACRE +/- PARCEL

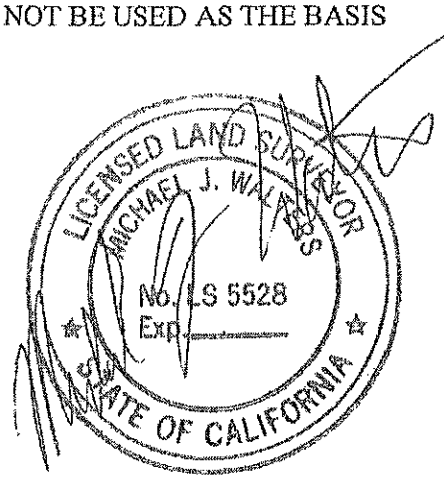
ALL THAT REAL PROPERTY IN THE TOWN OF PORTOLA VALLEY, COUNTY OF SAN MATEO, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEING ALL OF LOT 7, BLOCK 5, AS DESIGNATED ON THAT CERTAIN MAP ENTITLED "TRACT NO. 758 ARROWHEAD MEADOWS UNIT NO. 1, SAN MATEO COUNTY, STATE OF CALIFORNIA" WHICH MAP WAS FILED IN THE OFFICE OF THE RECORDER OF THE COUNTY OF SAN MATEO, STATE OF CALIFORNIA ON FEBRUARY 13, 1958, IN BOOK 48 OF MAPS AT PAGES 21-23, AND PORTIONS OF LAND LYING WITHIN FAWN LANE AS SHOWN UPON SAID MAP DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF FAWN LANE AND BEING THE NORTHEASTERLY CORNER OF SAID LOT 7, AS LOT IS SHOWN ON SAID MAP; THENCE ALONG THE EASTERLY LINE OF SAID LOT 7, SOUTH 07°41'51" WEST 314.10 FEET TO THE SOUTHEAST CORNER OF SAID LOT 7; THENCE ALONG THE SOUTHERLY LINE OF SAID LOT 7, SOUTH 87°17'58" WEST 85.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 7; THENCE ALONG THE WESTERLY LINE OF SAID LOT 7, NORTH 17°11'19" WEST 287.95 FEET TO THE NORTHWEST CORNER OF SAID LOT 7, BEING AT THE SOUTH LINE OF FAWN LANE AS SHOWN ON SAID MAP; THENCE LEAVING SAID NORTHWEST CORNER OF SAID LOT 7, NORTH 11°37'31" WEST 25.00 FEET TO CENTERLINE OF FAWN LANE (50-FEET IN WIDTH) AS SHOWN ON SAID MAP, BEING A POINT ON A CURVE, CONCAVE NORTHWESTERLY, HAVING A CENTRAL ANGLE OF 08°39'40", A RADIUS OF 405.00 FEET AND A RADIAL BEARING OF SOUTH 11°37'31" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE 61.22 FEET TO A POINT OF REVERSE CURVE, CONCAVE SOUTHEASTERLY, HAVING A CENTRAL ANGLE OF 23°35'40" AND A RADIUS OF 395.00 FEET; THENCE NORTHEASTERLY ALONG SAID CURVE, 162.66 FEET; THENCE LEAVING SAID CENTERLINE, SOUTH 03°18'29" WEST 25.00 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 1.169 ACRES +/-

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2

WEST BAY SANITARY DISTRICT

(160 FAWN LANE)

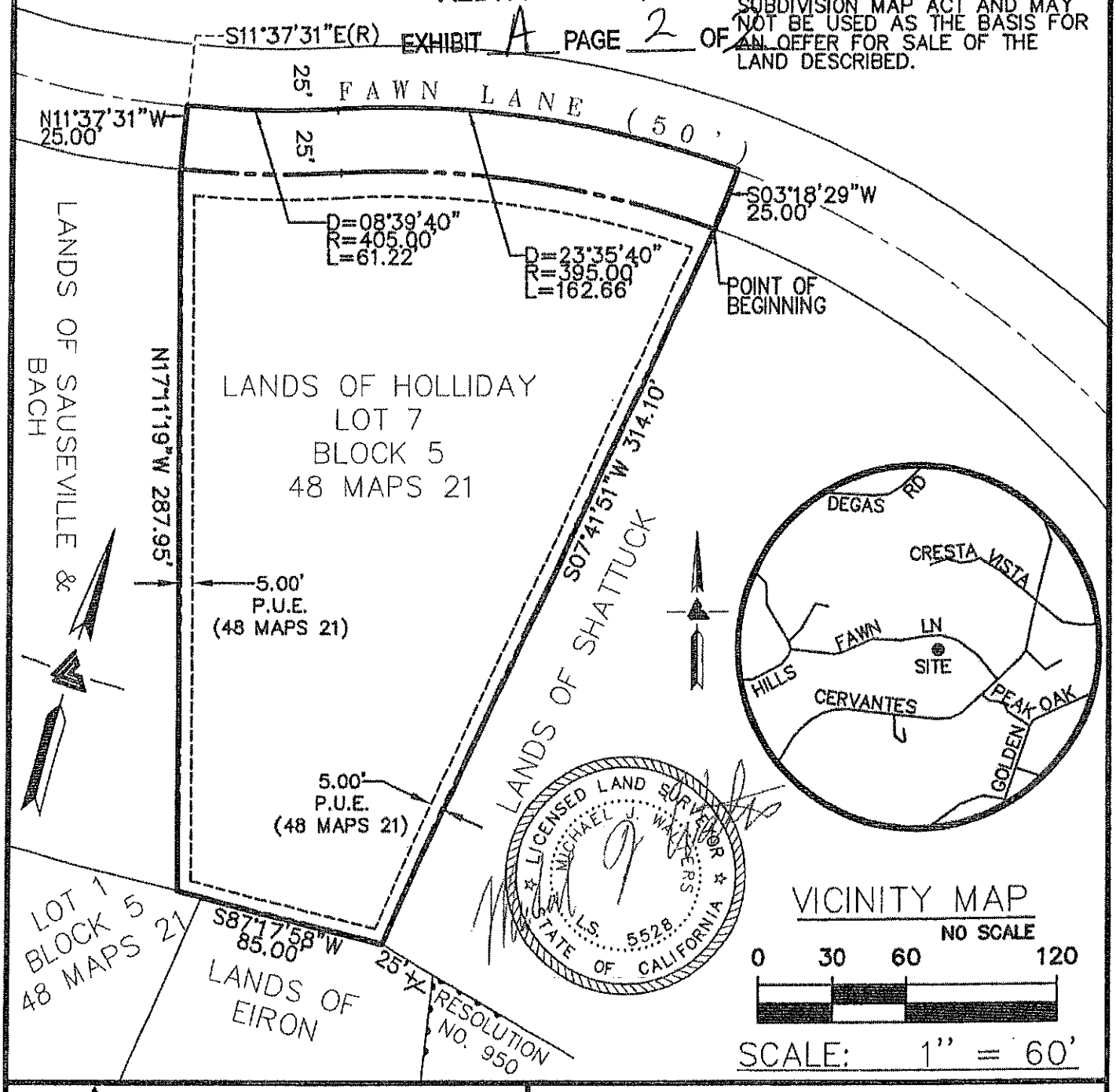
LEGEND:

- EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- LANDS OF HOLLIDAY
- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- ADJACENT PROPERTY LINE

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 2

DISCLAIMER:
FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



VICINITY MAP

NO SCALE

0 30 60 120

SCALE: 1" = 60'

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS · LAND SURVEYORS

BAY AREA REGION
2495 INDUSTRIAL PKWY WEST
HAYWARD, CALIFORNIA 94545
(P) (510) 887-4086
(F) (510) 887-3019

SACRAMENTO REGION
3017 DOUGLAS BLVD, # 300
ROSEVILLE, CA 95661
(P) (916)966-1338
(F) (916)797-7363

WWW.LEABRAZE.COM

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION
LANDS OF HOLLIDAY & PORTIONS LYING
WITHIN FAWN LANE,
TOWN OF OF PORTOLA VALLEY,
SAN MATEO COUNTY, CALIFORNIA

DRAWN BY: MJW 2170062CI/2161206SU JUNE 2017

SAN MATEO LAFCo

LOCAL AGENCY FORMATI

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-166

2017-052469 CONF
2:52 pm 06/19/17 CCL Fee: NO FEE
Count of pages 7
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder
* R 0 0 0 2 4 1 1 3 0 9 *

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued by the Executive Officer of the Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is Annexation of 160 Fawn Lane/ APN 077-223-050 to the West Bay Sanitary District

2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

City or District	Type of Change of Organization
West Bay Sanitary District	Annexation

3. The above-listed cities and/or districts are located within the following counties: San Mateo County only.

4. A description of the boundaries of the above-cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.

5. The territory involved in this change of organization or reorganization is uninhabited.

6. This change of organization has been approved subject to the following terms and conditions, if any: None

7. The resolution confirming this change of organization was adopted on May 17, 2017 by LAFCo, is marked Exhibit B and by reference incorporated herein.

I hereby certify that I have examined the above-cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1210, adopted on May 17, 2017.

Dated: June 19, 2017

Martha Poyatos
Executive Officer

COMMISSIONERS: DON HORSLEY, CHAIR, County • MIKE O'NEILL, VICE CHAIR, City • JOSHUA COSGROVE, Special City • ANN DRAPER, Public
RICH GARBARINO, City • JOE SHERIDAN, Special District • WARREN SLOCUM, County
ALTERNATES: *VACANT*, Special District • *VACANT*, City • SEPI RICHARDSON, Public • DAVE PINE, County
STAFF: MARTHA POYATOS, EXECUTIVE OFFICER • REBECCA ARCHER, LEGAL COUNSEL • JEAN BROOK, COMMISSION CLERK

"EXHIBIT A"

DATE: 06-09-17
ANNEXED TO: WEST BAY SANITARY DISTRICT
NAME OF ANNEXATION: WEST BAY SANITARY DISTRICT

GEOGRAPHIC DESCRIPTION
LANDS OF HOLLIDAY AND PORTIONS WITHIN FAWN LANE
PROPOSED ANNEXATION OF A 1.169 ACRE +/- PARCEL

ALL THAT REAL PROPERTY IN THE TOWN OF PORTOLA VALLEY, COUNTY OF SAN MATEO, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS:

BEING ALL OF LOT 7, BLOCK 5, AS DESIGNATED ON THAT CERTAIN MAP ENTITLED "TRACT NO. 758 ARROWHEAD MEADOWS UNIT NO. 1, SAN MATEO COUNTY, STATE OF CALIFORNIA" WHICH MAP WAS FILED IN THE OFFICE OF THE RECORDER OF THE COUNTY OF SAN MATEO, STATE OF CALIFORNIA ON FEBRUARY 13, 1958, IN BOOK 48 OF MAPS AT PAGES 21-23, AND PORTIONS OF LAND LYING WITHIN FAWN LANE AS SHOWN UPON SAID MAP DESCRIBED AS FOLLOWS:

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CONTAINING 1.169 ACRES +/-

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2

WEST BAY SANITARY DISTRICT

(160 FAWN LANE)

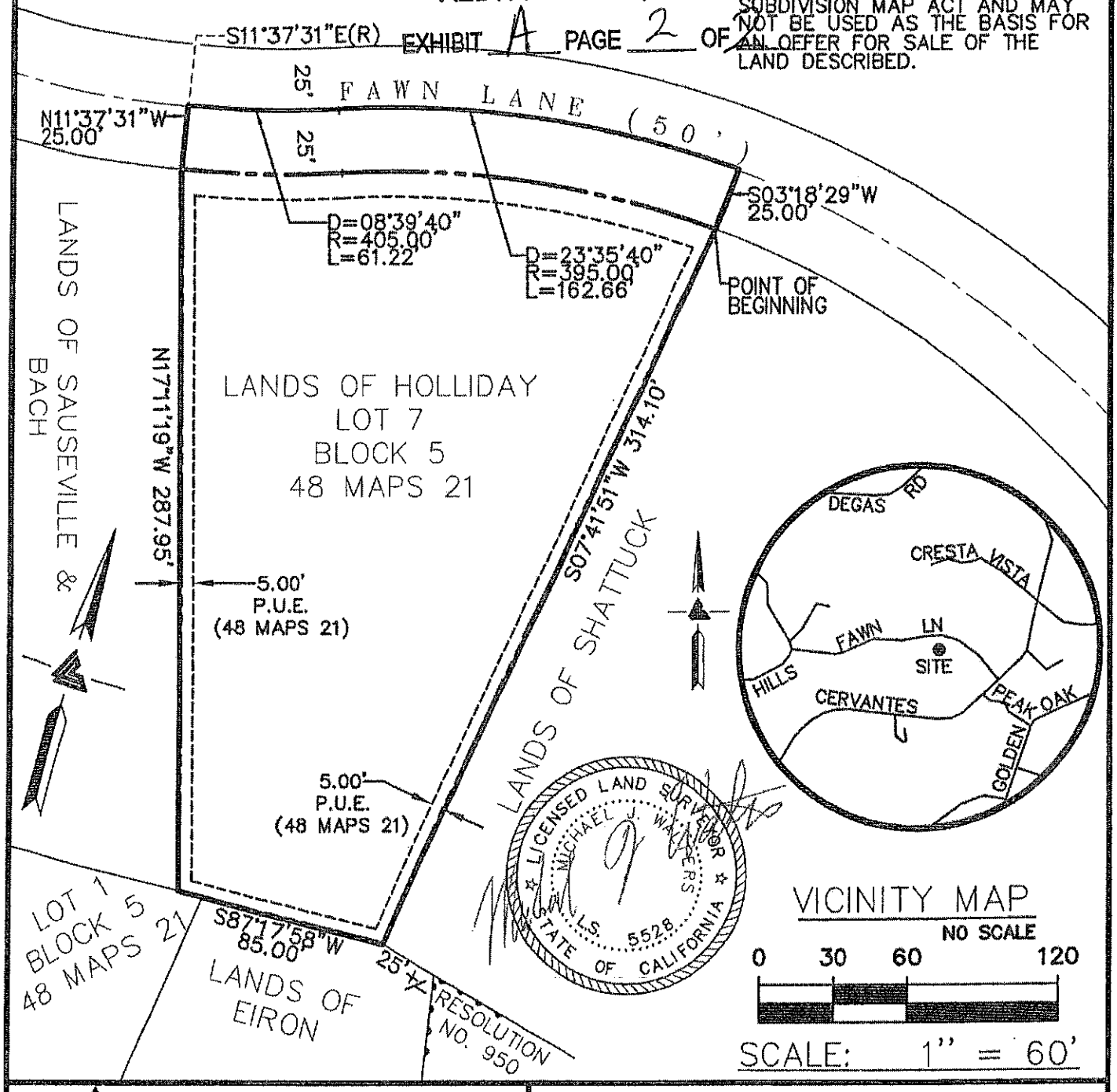
LEGEND:

- EXISTING WEST BAY SANITARY DISTRICT BOUNDARY
- LANDS OF HOLLIDAY
- PROPOSED WEST BAY SANITARY DISTRICT BOUNDARY
- ADJACENT PROPERTY LINE

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 2

DISCLAIMER:
FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



VICINITY MAP

NO SCALE

0 30 60 120

SCALE: 1" = 60'

LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS · LAND SURVEYORS

BAY AREA REGION
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3017 DOUGLAS BLVD, # 300
ROSEVILLE, CA 95661
(P) (916)966-1338
(F) (916)797-7363

WWW.LEABRAZE.COM

EXHIBIT "B"
PLAT TO ACCOMPANY LEGAL DESCRIPTION
PROPOSED SEWER ANNEXATION
LANDS OF HOLLIDAY & PORTIONS LYING
WITHIN FAWN LANE,
TOWN OF OF PORTOLA VALLEY,
SAN MATEO COUNTY, CALIFORNIA

DRAWN BY: MJW 2170062CI/2161206SU JUNE 2017

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 1 OF 3

LAFCo File No. 17-05

RESOLUTION NO. 1210

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN MATEO
MAKING DETERMINATIONS, APPROVING LAFCO FILE 17-05–
ANNEXATION OF 160 FAWN LANE
TO WEST BAY SANITARY DISTRICT,
WAIVING CONDUCTING AUTHORITY PROCEEDINGS,
AND ORDERING SAID ANNEXATION

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including her recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing, this Commission heard and received all oral and written protests, objections, and evidence which were made, presented, or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the Commission has waived conducting authority proceedings pursuant to government code Section 56663(c); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: None.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of 1.04 acres, is found to be uninhabited, and is assigned the following distinctive short-form designation: Annexation of 160 Fawn Lane (APN 077-223-050), Portola Valley, to West Bay Sanitary District.

Section 4. Subsequent annexation to the On-site Wastewater Disposal Zone is approved.

Section 5. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56663(c) and this annexation is hereby ordered.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 17th day of May, 2017.

Ayes and in favor of said resolution:

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 3 OF 3

Commissioners: Mike O'Neill
Ann Draper
Rich Garbarino
Don Horsley, Chair

Noes and against said resolution:

Commissioner(s): None.

Commissioners Absent and/or Abstentions:

Commissioner(s): Joshua Cosgrove, Joe Sheridan, Warren Slocum

Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:

Martha Poyatos
Executive Officer
Local Agency Formation Commission

Date: May 17, 2017

I certify that this is a true and correct copy of the resolution above set forth.

Jean Brook
Clerk to the Commission
Local Agency Formation Commission

Date: 6-12-2017

WEST BAY SANITARY DISTRICT
AGENDA ITEM 7F

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 169 Wayside Road, Portola Valley (076-213-020) Lands of Rollefson***

Background

The owners of the property located at 169 Wayside Road, Portola Valley, CA have requested that the Local Agency Formation Commission (LAFCo) annex their property into the West Bay Sanitary District for the purposes of obtaining sanitary sewer service. The parcel is a single-family residence that will need to connect to the existing gravity sewer main located on Wayside Road.

Analysis

Attached for the Board's review is the description of the property to be annexed (Exhibit A) and the LAFCo Resolution No. 1219 (Exhibit B) approving the annexation.

Fiscal Impact

Property owner has paid all required annexation fees (including reimbursement), and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

The Projects Manager recommends that the District Board approve the Resolution as presented.

Attachments: Resolution _____ (2017)
Site Location
Exhibit A – Plat/Legal description
Exhibit B – LAFCo resolution 1219

RESOLUTION NO. ____ (2017)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT

COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*****

A Resolution Consenting to the Annexation of 169 Wayside Road (APN 076-213-020) to the West Bay Sanitary District

WHEREAS:

1. A petition for annexation of the property described herein to this District was initiated by the property owners.

2. The Local Agency Formation Commission of San Mateo County assigned the following distinctive short-form designation: Annexation of 169 Wayside Road (076-213-020), Portola Valley, CA

3. The property to be annexed is described as follows:
   See Exhibit "A" attached hereto and by this reference made a part hereof.

4. The said property is uninhabited.

5. The conditions of annexation are:

   a. In the event that, pursuant to rules, regulations or ordinances of the District, as now or hereafter amended, the District shall require any payment of a fixed or determinable amount of money either as a lump sum or installments, for the acquisition, transfer, use or right of use of all or any part of the existing property, real or personal, of the District, such payment will be made to the District in the manner and at the time as provided by rules, regulations or ordinances of the District, as now or hereafter amended.

   b. Upon and after the effective date of said annexation, the territory, and all persons entitled to vote by reason of residing or owning land within the territory, shall be subject to the jurisdiction of the District; shall have the same rights and duties as if the territory had been a part of the District upon its original formation; shall be liable for the payment of principal, interest and any other amounts which shall become due on account of any outstanding or then-authorized but thereafter issued bonds, including revenue bonds, or other contracts or obligations of the District; shall be subject to the levying or fixing and collection of any and all taxes, assessments, service charges, rentals or rates as may be necessary to provide for such payment; and shall be subject to all of the rates, rules, regulations and ordinances of the District, as now or hereafter amended.

6. The proposed annexation is for the interest of the landowners and present and future inhabitants within the District and within the said property to be annexed.

7. The Local Agency Formation Commission of San Mateo County has adopted Resolution 1219 (Exhibit B) ordering annexation of the referenced territory to the West Bay Sanitary District.

NOW, THEREFORE, BE IT RESOLVED that:

a. The above described property, pursuant to the order of the San Mateo County Local Agency Formation Commission, is hereby annexed to the West Bay Sanitary District, and the District Manager is directed to make such distribution of this Resolution as is required by law or is desirable.

b. Pursuant to Government Code Section 56837, the District consents to waiver conducting authority proceedings.

c. The regular San Mateo County Assessment Roll will be used to collect sewer service charges.

d. The territory will not be taxed for bonded indebtedness.

*****

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 8th day of November, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

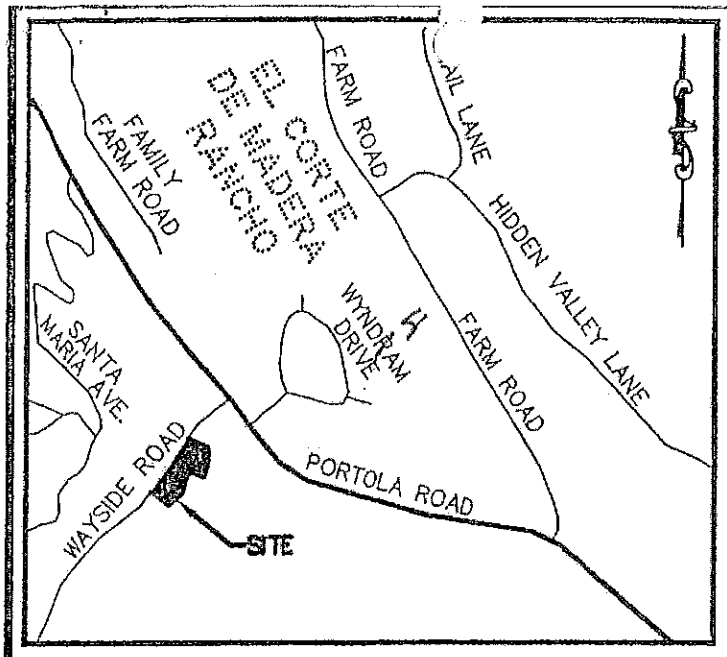
_____

President of the District Board of the West Bay Sanitary District of San Mateo County, State of California

Attest:

_____

Secretary of the District Board of the West Bay Sanitary District of San Mateo County, State of California



VICINITY MAP
NO SCALE

A.P.N. 076-211-510

A.P.N. 076-213-010

RESOLUTION #1180

A.P.N. 076-270-040

A.P.N. 076-211-440

S 67°39'00" E 67.58' (1)

POINT OF BEGINNING

S 35°57'00" E 74.20' (2)

S 11°10'00" W 74.40' (3)

N 31°52'00" E 110.06' (11)

S 58°08'00" E 30.00' (12)

LANDS OF ROLLEFSON

DOC. NO. 2010-039412

N 74°34'00" W 77.40' (4)

A.P.N. 076-211-450

A.P.N. 076-211-200

RESOLUTION #911

WAYSIDE ROAD

N 29°06'00" E 198.67' (10)

S 12°49'00" W 108.70' (5)

A.P.N. 076-330-070

A.P.N. 076-213-020

APPROVED
SAN MATEO LOCAL AGENCY FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

EL CORTE DE MADERA RANCHO

TRAIL LANE

WAYSIDE ROAD

A.P.N. 076-211-210

N 38°51'00" E 21.24' (9)

N 51°09'00" W 30.00' (8)

S 43°23'00" W 92.38' (6)

N 57°43'00" W 72.38' (7)

GRAPHIC SCALE

60 0 30 60

(IN FEET)
1 inch = 60 ft.

RESOLUTION #1143

A.P.N. 076-237-070

A.P.N. 076-213-030

LICENSED LAND SURVEYOR
DANIEL G. MacLEOD
No. 5304
STATE OF CALIFORNIA

TITLE: PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR ANNEXATION TO WEST BAY SANITARY DISTRICT

PORTOLA VALLEY SAN MATEO COUNTY CALIFORNIA

	PLAT:	SCALE:	DATE:	JOB #:
	DJK	1"= 60'	06-23-17	3500-11

MacLEOD AND ASSOCIATES
CIVIL ENGINEERING • LAND SURVEYING
965 CENTER STREET SAN CARLOS CA 94070 (650) 593-8580

LEGAL DESCRIPTION
ANNEXATION TO WEST BAY SANITARY DISTRICT
LANDS OF ROLLEFSON AND A PORTION OF WAYSIDE ROAD
BEING A PORTION OF THE EL CORTE DE MADERA RANCHO
TOWN OF PORTOLA VALLEY, SAN MATEO COUNTY, CALIFORNIA

being portion of El Corte Madera Rancho

All that certain real property situate in the Town of Portola Valley, County of San Mateo, State of California, being all of the lands described in the Grant Deed to Alan Matthew Rollefson and Donna Rollefson recorded April 13, 2010 in Document Number 2010-039412 in the Office of the Recorder of said County and State, and a portion of adjacent Wayside Road, being more particularly described as follows:

BEGINNING at the most westerly corner of the West Bay Sanitary District adopted April 17, 1991, by Resolution No. 1180, said point also being the northwesterly corner of said lands of Rollefson;

Course 1. Thence along the common line of said District and said lands of Rollefson South 67°39'00" East 67.58 feet to an angle point;

Course 2. Thence along the common line of said District and said lands of Rollefson South 3°57'00" East 74.20 feet to an angle point;

Course 3. Thence along the common line of said District and said lands of Rollefson South 11°10'00" West 74.40 feet to the most southerly corner of said West Bay Sanitary District, said point also being an angle point in said lands of Rollefson;

Course 4. Thence along the line of said lands of Rollefson North 74°34'00" West, 77.40 feet to an angle point;

Course 5. Thence along the line of said lands of Rollefson South 12°49'00" West, 108.70 feet to an angle point;

Course 6. Thence along the line of said lands of Rollefson South 43°23'00" West, 92.38 feet to the southeasterly corner of said lands of Rollefson;

Course 7. Thence along the southerly line of said lands of Rollefson North 57°43'00" West 72.38 feet to the southwesterly corner of said lands of Rollefson, said corner lying on the southeasterly line of said Wayside Road;

Course 8. Thence crossing said Wayside Road North 51°09'00" West 30.00 feet to the northwesterly line of said Road;

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

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Course 9. Thence along said northwesterly line of said Road North 38°51'00" East 21.24 feet to an angle point;

Course 10. Thence continuing along the northwesterly line of said Road North 29°06'00" East 198.67 feet to an angle point;

Course 11. Thence continuing along the northwesterly line of said Road North 31°52'00" East 110.66 feet;

Course 12. Thence crossing said Wayside Road South 58°08'00" East 30.00 feet to the Point of Beginning:

Containing an area of 0.93 acres, more or less.

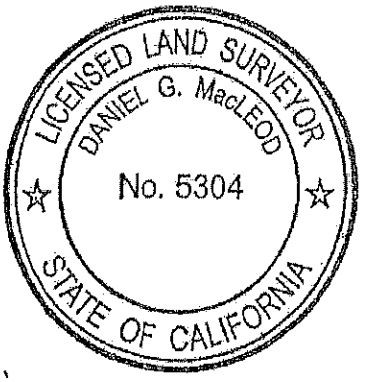
The herein described annexation parcel is shown on the attached map of this legal description, Page 3 of 3, and is made a part hereof.

Description prepared by MacLeod and Associates, Inc.

Daniel G. MacLeod L.S. 5304

JUNE 23, 2017

Date



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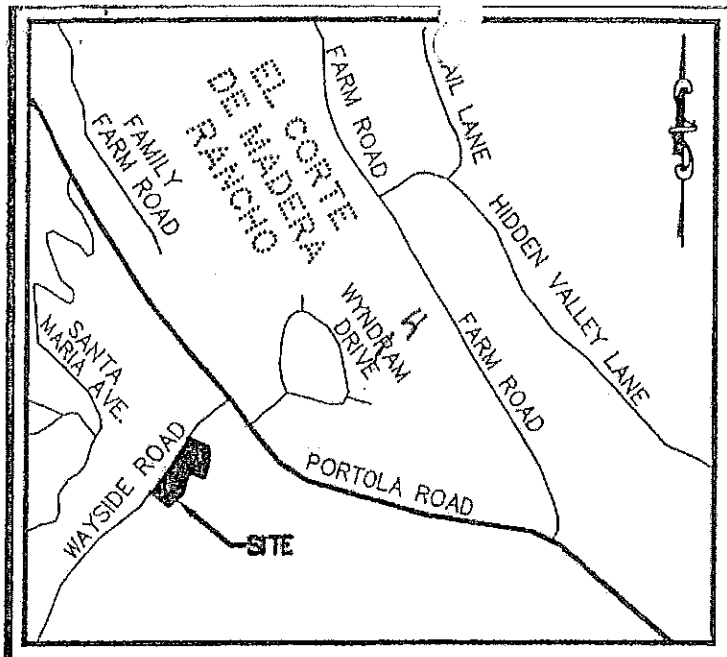
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3



VICINITY MAP
NO SCALE

A.P.N. 076-211-510

A.P.N. 076-213-010

RESOLUTION #1180

A.P.N. 076-270-040

A.P.N. 076-211-440

S 67°39'00" E 67.58' (1)

POINT OF BEGINNING

S 35°57'00" E 74.20' (2)

S 11°10'00" W 74.40' (3)

N 31°52'00" E 110.06' (11)

S 58°08'00" E 30.00' (12)

LANDS OF ROLLEFSON

DOC. NO. 2010-039412

N 74°34'00" W 77.40' (4)

A.P.N. 076-211-450

A.P.N. 076-211-200

RESOLUTION #911

WAYSIDE ROAD

N 29°06'00" E 198.67' (10)

S 12°49'00" W 108.70' (5)

A.P.N. 076-330-070

A.P.N. 076-213-020

N 38°51'00" E 21.24' (9)

N 51°09'00" W 30.00' (8)

S 43°23'00" W 92.38' (6)

N 57°43'00" W 72.38' (7)

A.P.N. 076-211-210

APPROVED
SAN MATEO LOCAL AGENCY FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

EL CORTE DE MADERA RANCHO

TRAIL LANE

WAYSIDE ROAD

GRAPHIC SCALE

60 0 30 60

(IN FEET)
1 inch = 60 ft.

RESOLUTION #1143

A.P.N. 076-237-070

A.P.N. 076-213-030

LICENSED LAND SURVEYOR
DANIEL G. MacLEOD
No. 5304
STATE OF CALIFORNIA

TITLE: PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR ANNEXATION TO WEST BAY SANITARY DISTRICT

PORTOLA VALLEY SAN MATEO COUNTY CALIFORNIA

	PLAT:	SCALE:	DATE:	JOB #:
	DJK	1"= 60'	06-23-17	3500-11

MacLEOD AND ASSOCIATES
CIVIL ENGINEERING • LAND SURVEYING
965 CENTER STREET SAN CARLOS CA 94070 (650) 593-8580

SAN MATEO

LOCAL AGENCY FORMAT

455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-16

2017-092902 CONF
2:05 pm 10/20/17 CCL Fee: NO FEE
Count of pages 8
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder
* $ R 0 0 0 2 4 6 9 3 0 0 $ *

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is Annexation of 169 Wayside Road/APN 076-213-020 to the West Bay Sanitary District.

2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

City or District	Type of Change of Organization
West Bay Sanitary District	Annexation

3. The above-listed cities and/or districts are located within the following counties: San Mateo County only.

4. A description of the boundaries of the above-cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.

5. The territory involved in this change of organization or reorganization is uninhabited.

6. This change of organization has been approved subject to the following terms and conditions, if any: None.

7. The resolution confirming this change of organization was adopted on September 20, 2017 by LAFCo, is marked Exhibit B and by reference incorporated herein.

I hereby certify that I have examined the above-cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1219, adopted on September 20, 2017.

Dated: October 20, 2017

Martha Poyatos
Executive Officer

COMMISSIONERS: DON HORSLEY, CHAIR, County ▪ MIKE O'NEILL, VICE CHAIR, City ▪ JOSHUA COSGROVE, Special District ▪ ANN DRAPER, Public
RICH GARBARINO, City ▪ JOE SHERIDAN, Special District ▪ WARREN SLOCUM, County
ALTERNATES: KATI MARTIN, Special District ▪ HARVEY RARBACK, City ▪ SEPI RICHARDSON, Public ▪ DAVE PINE, County
STAFF: MARTHA POYATOS, EXECUTIVE OFFICER ▪ REBECCA ARCHER, LEGAL COUNSEL ▪ JEAN BROOK, COMMISSION CLERK

LEGAL DESCRIPTION
ANNEXATION TO WEST BAY SANITARY DISTRICT
LANDS OF ROLLEFSON AND A PORTION OF WAYSIDE ROAD
BEING A PORTION OF THE EL CORTE DE MADERA RANCHO
TOWN OF PORTOLA VALLEY, SAN MATEO COUNTY, CALIFORNIA

being portion of El Corte Madera Rancho

All that certain real property situate in the Town of Portola Valley, County of San Mateo, State of California, being all of the lands described in the Grant Deed to Alan Matthew Rollefson and Donna Rollefson recorded April 13, 2010 in Document Number 2010-039412 in the Office of the Recorder of said County and State, and a portion of adjacent Wayside Road, being more particularly described as follows:

BEGINNING at the most westerly corner of the West Bay Sanitary District adopted April 17, 1991, by Resolution No. 1180, said point also being the northwesterly corner of said lands of Rollefson;

Course 1. Thence along the common line of said District and said lands of Rollefson South 67°39'00" East 67.58 feet to an angle point;

Course 2. Thence along the common line of said District and said lands of Rollefson South 3°57'00" East 74.20 feet to an angle point;

Course 3. Thence along the common line of said District and said lands of Rollefson South 11°10'00" West 74.40 feet to the most southerly corner of said West Bay Sanitary District, said point also being an angle point in said lands of Rollefson;

Course 4. Thence along the line of said lands of Rollefson North 74°34'00" West, 77.40 feet to an angle point;

Course 5. Thence along the line of said lands of Rollefson South 12°49'00" West, 108.70 feet to an angle point;

Course 6. Thence along the line of said lands of Rollefson South 43°23'00" West, 92.38 feet to the southeasterly corner of said lands of Rollefson;

Course 7. Thence along the southerly line of said lands of Rollefson North 57°43'00" West 72.38 feet to the southwesterly corner of said lands of Rollefson, said corner lying on the southeasterly line of said Wayside Road;

Course 8. Thence crossing said Wayside Road North 51°09'00" West 30.00 feet to the northwesterly line of said Road;

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

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LAFCO

Course 9. Thence along said northwesterly line of said Road North 38°51'00" East 21.24 feet to an angle point;

Course 10. Thence continuing along the northwesterly line of said Road North 29°06'00" East 198.67 feet to an angle point;

Course 11. Thence continuing along the northwesterly line of said Road North 31°52'00" East 110.66 feet;

Course 12. Thence crossing said Wayside Road South 58°08'00" East 30.00 feet to the Point of Beginning:

Containing an area of 0.93 acres, more or less.

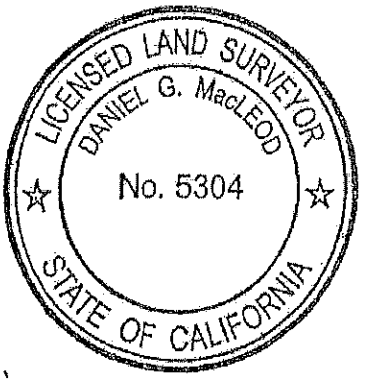
The herein described annexation parcel is shown on the attached map of this legal description, Page 3 of 3, and is made a part hereof.

Description prepared by MacLeod and Associates, Inc.

Daniel G. MacLeod L.S. 5304

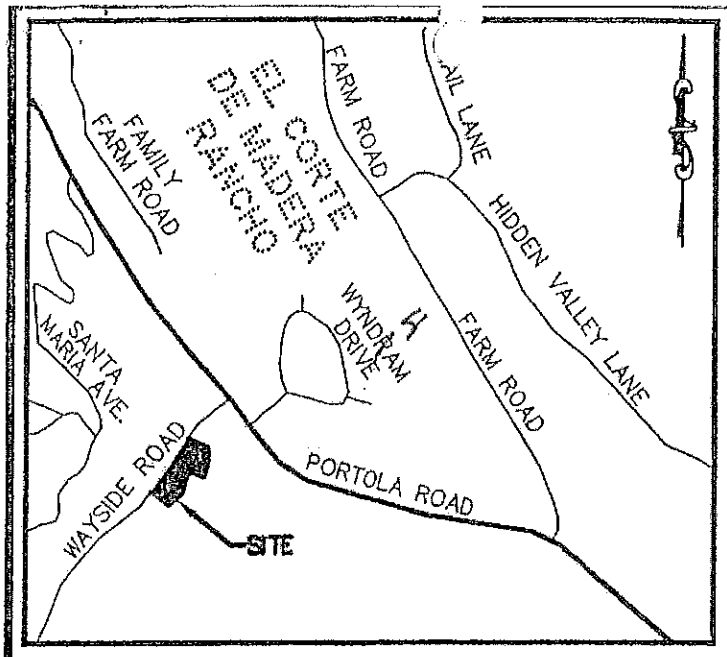
JUNE 23, 2017

Date



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3



VICINITY MAP
NO SCALE

A.PN. 076-211-510

A.PN. 076-213-010

RESOLUTION #1180

A.PN. 076-270-040

A.PN. 076-211-440

S 67°39'00" E 67.58' (1)

POINT OF BEGINNING

S 35°57'00" E 74.20' (2)

S 11°10'00" W 74.40' (3)

S 58°08'00" E 30.00' (12)

LANDS OF ROLLEFSON

DOC. NO. 2010-039412

N 31°52'00" E 110.06' (11)

N 74°34'00" W 77.40' (4)

A.PN. 076-211-450

A.PN. 076-211-200

RESOLUTION #911

WAYSIDE ROAD

N 29°06'00" E 198.67' (10)

S 12°49'00" W 108.70' (5)

A.PN. 076-330-070

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

EL CORTE DE MADERA RANCHO

TRAIL LANE

A.P.N. 076-213-020

N 38°51'00" E 21.24' (9)

N 51°09'00" W 30.00' (8)

S 43°23'00" W 92.38' (6)

N 57°43'00" W 72.38' (7)

A.PN. 076-211-210

GRAPHIC SCALE

60 0 30 60

(IN FEET)
1 inch = 60 ft.

RESOLUTION #1143

A.PN. 076-237-070

A.PN. 076-213-030

LICENSED LAND SURVEYOR
DANIEL G. MacLEOD
No. 5304
STATE OF CALIFORNIA

TITLE: PLAT TO ACCOMPANY LEGAL DESCRIPTION FOR ANNEXATION TO WEST BAY SANITARY DISTRICT

PORTOLA VALLEY SAN MATEO COUNTY CALIFORNIA

PLAT:	SCALE:	DATE:	JOB #:
DJK	1"= 60'	06-23-17	3500-11

MacLEOD AND ASSOCIATES
CIVIL ENGINEERING • LAND SURVEYING
965 CENTER STREET SAN CARLOS CA 94070 (650) 593-8580

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 1 OF 3

LAFCo File No. 17-14

RESOLUTION NO. 1219

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN MATEO
MAKING DETERMINATIONS, APPROVING LAFCO FILE 17-14–
ANNEXATION OF 169 WAYSIDE ROAD
TO WEST BAY SANITARY DISTRICT,
WAIVING CONDUCTING AUTHORITY PROCEEDINGS,
AND ORDERING SAID ANNEXATION

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including her recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing, this Commission heard and received all oral and written protests, objections, and evidence which were made, presented, or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the Commission has waived conducting authority proceedings pursuant to Government Code Section 56663(c); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: None.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of less than one acre, is found to be uninhabited, and is assigned the following distinctive short-form designation: Annexation of 169 Wayside Road (APN 076-213-020), Portola Valley, to West Bay Sanitary District.

Section 4. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56663(c) and this annexation is hereby ordered.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 20th day of September, 2017.

Ayes and in favor of said resolution:

Commissioners: Mike O'Neill
Joshua Cosgrove
Ann Draper
Rich Garbarino
Warren Slocum
Don Horsley, Chair

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 3 OF 3

Noes and against said resolution:

Commissioner(s): None.

Commissioners Absent ~~and/or Abstentions~~:

Commissioner(s): Joe Sheridan

Don Horsley
Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:

Martha Poyatos
Martha Poyatos
Executive Officer
Local Agency Formation Commission

Date: 10-20-17

I certify that this is a true and correct copy of the resolution above set forth.

Jean Brook
Jean Brook
Clerk to the Commission
Local Agency Formation Commission

Date: 10-20-2017

WEST BAY SANITARY DISTRICT
AGENDA ITEM 7G

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 120 Bear Gulch Drive, Portola Valley (079-122-110), Lands of Sampson***

Background

The owners of the property located at 120 Bear Gulch Drive, Portola Valley, Lands of Sampson have requested the Local Agency Formation Commission (LAFCo) annex their property to the West Bay Sanitary District for the purposes of obtaining sanitary sewer service. The parcel will be a single-family residence that will need to connect the existing gravity sewer main located on Bear Gulch Drive.

Analysis

Attached for the Board's review is the Geographic/Legal Description (Exhibit A) of the property to be annexed and the LAFCo Resolution No. 1198 (Exhibit B) approving the annexation.

Fiscal Impact

Property owners have paid all annexation fees, and the fiscal impact would be additional sewer service charge revenue to the District once the parcel is connected.

Recommendation

The Projects Manager recommends that the District Board approve the Resolution as presented.

Attachments:
Resolution _____ (2017)
Site Map
Exhibit A – Geographic/Legal Description
Exhibit B – LAFCo Resolution No. 1198

RESOLUTION NO. ____ (2017)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT

COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*****

A Resolution Consenting to the Annexation of Lands of Sampson (APN 079-122-110) to the West Bay Sanitary District

WHEREAS:

1. A petition for annexation of the property described herein to this District was initiated by the property owners.

2. The Local Agency Formation Commission (LAFCo) of San Mateo County assigned the following distinctive short form designation: Annexation of 120 Bear Gulch Drive (Lands of Sampson/APN 079-122-110)

3. The property to be annexed is described as follows:
   See Exhibit "A" attached hereto and by this reference made a part hereof.

4. The said property is uninhabited.

5. The conditions of annexation are:

   a. In the event that, pursuant to rules, regulations or ordinances of the District, as now or hereafter amended, the District shall require any payment of a fixed or determinable amount of money either as a lump sum or installments, for the acquisition, transfer, use or right of use of all or any part of the existing property, real or personal, of the District, such payment will be made to the District in the manner and at the time as provided by rules, regulations or ordinances of the District, as now or hereafter amended.

   b. Upon and after the effective date of said annexation, the territory, and all persons entitled to vote by reason of residing or owning land within the territory, shall be subject to the jurisdiction of the District; shall have the same rights and duties as if the territory had been a part of the District upon its original formation; shall be liable for the payment of principal, interest and any other amounts which shall become due on account of any outstanding or then-authorized but thereafter issued bonds, including revenue bonds, or other contracts or obligations of the District; shall be subject to the levying or fixing and collection of any and all taxes, assessments, service charges, rentals or rates as may be necessary to provide for such payment; and shall be subject to all of the rates, rules, regulations and ordinances of the District, as now or hereafter amended.

6. The proposed annexation is for the interest of the landowners and present and future inhabitants within the District and within the said property to be annexed.

7. The LAFCo of San Mateo County has adopted Resolution 1198 (Exhibit "B") ordering annexation of the referenced territory to the West Bay Sanitary District.

NOW, THEREFORE, BE IT RESOLVED that:

a. The above described property, pursuant to the order of the San Mateo County LAFCo, is hereby annexed to the West Bay Sanitary District, and the District Manager is directed to make such distribution of this Resolution as is required by law or is desirable.

b. Pursuant to Government Code Section 56837, the District consents to waiver conducting authority proceedings.

c. The regular San Mateo County Assessment Roll will be used to collect sewer service charges.

d. The territory will not be taxed for bonded indebtedness.

*****

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 8th day of November, 2017 by the following vote:

Ayes:

Noes:

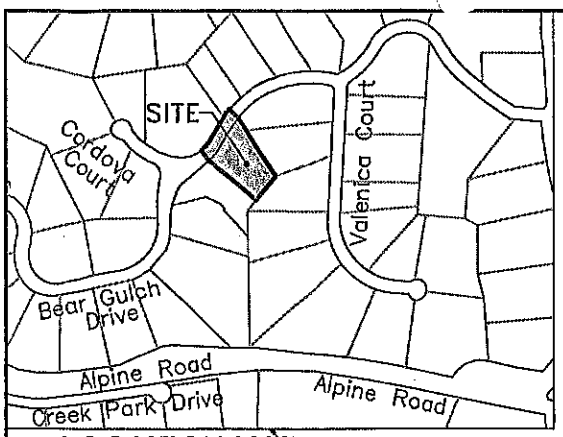
Abstain:

Absent:

_____
President of the District Board of the West Bay Sanitary District of San Mateo County, State of California

Attest:

_____
Secretary of the District Board of the West Bay Sanitary District of San Mateo County, State of California



LOCATION MAP
(NOT TO SCALE)

LEGEND

PROPOSED ANNEXATION BOUNDARY LINE

EXISTING PROPERTY LINE

EXISTING WEST BAY SANITARY DISTRICT BOUNDARY LINE

DISCLAIMER: "FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED."

NORTH

SCALE
1" = 80'

TRACT NO. 695

TRACT NO. 718

23

22

21

3

1

2

3

R=525.00'
D=4°10'47"
L=38.30'(7)

N76°10'47"E (R)
50.00' (8)

POINT OF BEGINNING

N13°00'00"W
115.98' (6)

R=575.00'
D=5°36'46"
L=56.33'(5)

S66°23'14"W (R)
50.08' (4)

N83°25'34"E 283.65' (1)

APN: 079-122-110
120 BEAR GULCH DRIVE
DOC. NO. 2013-004109
LANDS OF SAMPSON AND BORELLI
RESOLUTION #

S64°25'15"W 291.40' (3)

S24°27'50"E (2)

CORDOVA COURT

BEAR GULCH DRIVE

BLOCK

NO.

PARCEL B
43 PM 8

PARCEL A
43 PM 8

17

40 MAPS
15-17

4

42 MAPS 27-29

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

FREYER & LAURETA, INC.
CIVIL ENGINEERS • SURVEYORS • CONSTRUCTION MANAGERS
144 North San Mateo Drive • San Mateo, CA 94401
(650)344-9901 • Fax (650)344-9920 • www.freyerlaureta.com

ANNEXATION TO THE
WEST BAY SANITARY DISTRICT
LANDS OF SAMPSON AND BORELLI/ 120 BEAR GULCH DRIVE AND A PORTION OF BEAR GULCH DRIVE

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

LEGAL DESCRIPTION

ANNEXATION TO THE WEST BAY SANITARY DISTRICT LANDS OF SAMPSON AND BORELLI/120 BEAR GULCH DRIVE AND A PORTION OF BEAR GULCH DRIVE PORTOLA VALLEY, CALIFORNIA

All that real property situated in the City of Portola Valley, County of San Mateo, State of California, being that parcel as described in that certain Grant Deed recorded on March 16, 1982 as Instrument No. 2013-004109 of Official Records, in the Office of the Recorder of the County of San Mateo, State of California and a portion of Bear Gulch Drive as said street is shown on that certain map entitled "Tract No. 695, Alpine Hills Subdivision of a Portion of Rancho El Corte Madera, San Mateo County, California" recorded on September 28, 1954 in Book 40 of Maps at Pages 15 to 17, inclusive, in the Office of the Recorder of said County and being more particularly described as follows:

BEGINNING at the westerly corner of said parcel, also being the northwesterly corner of Former Lot 11 in Block 2 as shown on said map; thence proceeding clockwise the following courses and distances:

(1) North 83°25'34" East, 283.65 feet along the westerly line of said lot to the northerly corner of said lot; thence,
(2) South 24°27'50" East, 108.00 feet along the northeasterly line of said lot to the northeasterly corner of that exception being described in said Grant Deed, also being North 24°27'50" West, 10.00 feet from the easterly corner of said lot; thence,
(3) South 66°23'14" West, 291.40 feet along the northwesterly line of said exception to the southwesterly corner of said exception, also being the southwesterly corner of said lot in the easterly line of Bear Gulch Drive; thence,
(4) South 66°23'14" West, 50.08 feet to the westerly line of Bear Gulch Drive to a non-tangent curve concave northeasterly having a radius of 575.00 feet whose radius bears South 66°23'14" East; thence,
(5) along said westerly line and curve northwesterly 56.33 feet through a central angle of 5°36'46"; thence,
(6) North 18°00'00" West, 115.98 feet to a curve concave northeasterly having a radius of 525.00 feet; thence,
(7) along curve northwesterly 38.30 feet through a central angle of 4°10'47"; thence,
(8) leaving said westerly line of Bear Gulch Drive, North 76°10'47" East, 50.00 feet to the **POINT OF BEGINNNING.**

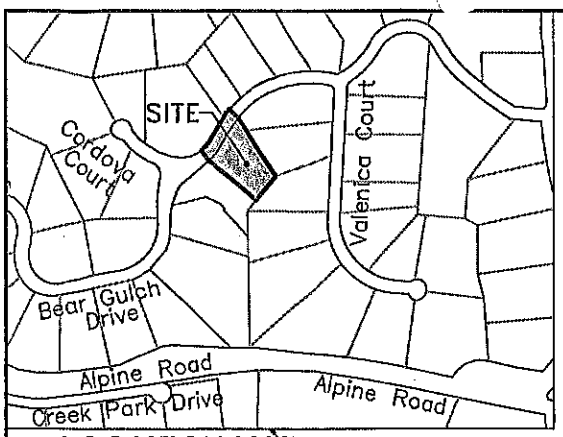
APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3

Containing 54,417 square feet (1.25 acres) more of less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

February 12, 2016



LOCATION MAP
(NOT TO SCALE)

LEGEND

PROPOSED ANNEXATION BOUNDARY LINE

EXISTING PROPERTY LINE

EXISTING WEST BAY SANITARY DISTRICT BOUNDARY LINE

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NORTH

SCALE
1" = 80'

TRACT NO. 695

TRACT NO. 718

23

22

21

3

1

2

3

R=525.00'
D=4°10'47"
L=38.30'(7)

N76°10'47"E (R)
50.00' (8)

POINT OF BEGINNING

N13°00'00"W
115.98' (6)

R=575.00'
D=5°36'46"
L=56.33'(5)

S66°23'14"W (R)
50.08' (4)

N83°25'34"E 283.65' (1)

APN: 079-122-110
120 BEAR GULCH DRIVE
DOC. NO. 2013-004109
LANDS OF SAMPSON AND BORELLI
RESOLUTION #

S64°25'15"W 291.40' (3)

S24°27'50"E (2)

CORDOVA COURT

BEAR GULCH DRIVE

BLOCK

NO.

PARCEL B
43 PM 8

PARCEL A
43 PM 8

17

40 MAPS
15-17

4

42 MAPS 27-29

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

FREYER & LAURETA, INC.
CIVIL ENGINEERS • SURVEYORS • CONSTRUCTION MANAGERS
144 North San Mateo Drive • San Mateo, CA 94401
(650)344-9901 • Fax (650)344-9920 • www.freyerlaureta.com

ANNEXATION TO THE
WEST BAY SANITARY DISTRICT
LANDS OF SAMPSON AND BORELLI/ 120 BEAR GULCH DRIVE AND A PORTION OF BEAR GULCH DRIVE

STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
TAX AREA SERVICES SECTION, MIC: 59
PO BOX 942879, SACRAMENTO CALIFORNIA, 94279-0059
916 274-3250 - FAX 916 285-0130
http://www.boe.ca.gov/
TASS@boe.ca.gov

SEN. GEORGE RUNNER (RET.)
First District, Lancaster

FIONA MA, CPA
Second District, San Francisco

JEROME E. HORTON
Third District, Los Angeles County

DIANE L. HARKEY
Fourth District, Orange County

BETTY T. YEE
State Controller

CYNTHIA BRIDGES
Executive Director

Marth Poyatos, Executive Officer
San Mateo Lafco
455 County Center, 2nd Floor
Redwood City, CA 94063

RECEIVED
MAY 0 5 2016
LAFCO

This is to acknowledge receipt of the statement(s) required by Section 54900, et seq., of the Government Code for the action described below. Copies of your documents will be forwarded by us to other agencies. You are required by Section 54902 of the Government Code to file a complete set of documents, except for the processing fee, with the County Assessor and Auditor affected by this action.

Tax rate area boundaries and property tax allocations will become effective for the assesment roll indicated below.

BOE File No.: **2017-002**
Received at BOE: **04/26/2016**
Date of Acknowledgement: **04/29/2016**
Distribution: **4**

Assessment Roll: **2017/18**
County: **41 San Mateo**
District: **60 [0209] SANITARY - WEST BAY JT(41,43)**
Conducting Authority: **LAFCO**
Short Title: **ANNEXATION OF 120 BEAR GULCH DRIVE TO THE WEST BAY SANITARY DISTRICT**
Type of Action: **01 District - Annexation**
Resolution/Ord. No.:
LAFCo No.: **16-01**
Effective Date: **04/18/2016**
Fee: **$300.00**
Acreage: **1**

City Boundary Change
Estimated Population: **0**

Total assessed value of all property in subject territory: **0**

Ric Schwarting
Research Manager (GIS)
State-Assessed Properties Division
Tax Area Services Section

cc: County Assessor, County Auditor

acknowledge1.fr3

SAN MATEO
LAFCo
LOCAL AGENCY FORMATION COMMISSION
455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued by the Executive Officer of the Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is Annexation of 120 Bear Gulch Drive/APN 079-122-110 to the West Bay Sanitary District

2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

City or District	Type of Change of Organization
West Bay Sanitary District	Annexation

3. The above listed cities and/or districts are located within the following counties: San Mateo County only.

4. A description of the boundaries of the above cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.

5. The territory involved in this change of organization or reorganization is uninhabited.

6. This change of organization has been approved subject to the following terms and conditions, if any: None

7. The resolution confirming this change of organization was adopted on March 16, 2016 by LAFCo, is marked Exhibit B and by reference incorporated herein.

I hereby certify that I have examined the above cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1198, adopted on March 16, 2016.

Martha Poyatos
Executive Officer

2016-035225 CONF
County
11:05 am 04/18/16 CCL Fee: NO FEE
Count of pages 8
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder
* R 0 0 0 2 1 9 2 0 3 4 *

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 1 OF 3

LAFCo File No. 16-01

RESOLUTION NO. 1198

~~RESOLUTION OF THE~~ LOCAL AGENCY FORMATION COMMISSION
OF THE COUNTY OF SAN MATEO
MAKING DETERMINATIONS, APPROVING LAFCO FILE 16-01–
ANNEXATION OF 120 BEAR GULCH DRIVE
TO WEST BAY SANITARY DISTRICT,
WAIVING CONDUCTING AUTHORITY PROCEEDINGS,
AND ORDERING SAID ANNEXATION

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the Executive Officer has reviewed the proposal and prepared a report, including her recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing, this Commission heard and received all oral and written protests, objections, and evidence which were made, presented, or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the Commission has waived conducting authority proceedings pursuant to government code Section 56663(c); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: Submittal of payment for fees required by the State Board of Equalization.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of 1 acre, is found to be uninhabited, and is assigned the following distinctive short form designation: Annexation of 120 Bear Gulch Drive (APN 079-122-110), Portola Valley, to West Bay Sanitary District.

Section 4. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56663(c) and this annexation is hereby ordered.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 16th day of March, 2016.

Ayes and in favor of said resolution:

Commissioners: Michael O'Neill
Joseph Sheridan
Adrienne Tissier
Sepi Richardson
Warren Slocum
Joshua Cosgrove, Chair

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 3 OF 3

Noes and against said resolution:

Commissioner(s): None.

Commissioners Absent and/or Abstentions:

Commissioner(s): Don Horsley
Rich Garbarino

Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:

Martha Poyatos
Executive Officer
Local Agency Formation Commission

Date: 3-17-16

I certify that this is a true and correct copy of the resolution above set forth.

Jean Brook
Clerk to the Commission
Local Agency Formation Commission

Date: 4-15-16

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 3

LEGAL DESCRIPTION

ANNEXATION TO THE WEST BAY SANITARY DISTRICT LANDS OF SAMPSON AND BORELLI/120 BEAR GULCH DRIVE AND A PORTION OF BEAR GULCH DRIVE PORTOLA VALLEY, CALIFORNIA

All that real property situated in the City of Portola Valley, County of San Mateo, State of California, being that parcel as described in that certain Grant Deed recorded on March 16, 1982 as Instrument No. 2013-004109 of Official Records, in the Office of the Recorder of the County of San Mateo, State of California and a portion of Bear Gulch Drive as said street is shown on that certain map entitled "Tract No. 695, Alpine Hills Subdivision of a Portion of Rancho El Corte Madera, San Mateo County, California" recorded on September 28, 1954 in Book 40 of Maps at Pages 15 to 17, inclusive, in the Office of the Recorder of said County and being more particularly described as follows:

BEGINNING at the westerly corner of said parcel, also being the northwesterly corner of Former Lot 11 in Block 2 as shown on said map; thence proceeding clockwise the following courses and distances:

(1) North 83°25'34" East, 283.65 feet along the westerly line of said lot to the northerly corner of said lot; thence,
(2) South 24°27'50" East, 108.00 feet along the northeasterly line of said lot to the northeasterly corner of that exception being described in said Grant Deed, also being North 24°27'50" West, 10.00 feet from the easterly corner of said lot; thence,
(3) South 66°23'14" West, 291.40 feet along the northwesterly line of said exception to the southwesterly corner of said exception, also being the southwesterly corner of said lot in the easterly line of Bear Gulch Drive; thence,
(4) South 66°23'14" West, 50.08 feet to the westerly line of Bear Gulch Drive to a non-tangent curve concave northeasterly having a radius of 575.00 feet whose radius bears South 66°23'14" East; thence,
(5) along said westerly line and curve northwesterly 56.33 feet through a central angle of 5°36'46"; thence,
(6) North 18°00'00" West, 115.98 feet to a curve concave northeasterly having a radius of 525.00 feet; thence,
(7) along curve northwesterly 38.30 feet through a central angle of 4°10'47"; thence,
(8) leaving said westerly line of Bear Gulch Drive, North 76°10'47" East, 50.00 feet to the **POINT OF BEGINNNING.**

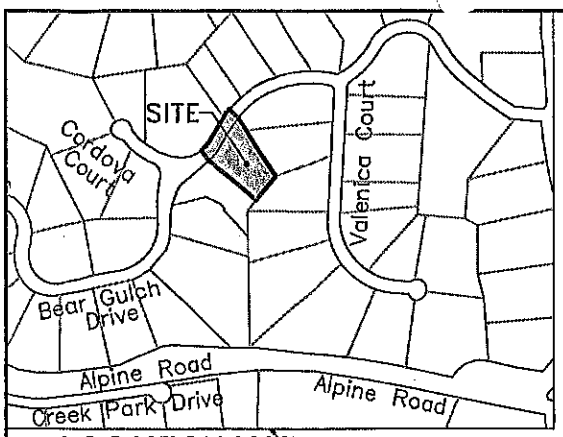
APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 3

Containing 54,417 square feet (1.25 acres) more of less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.

February 12, 2016



LOCATION MAP
(NOT TO SCALE)

LEGEND

PROPOSED ANNEXATION BOUNDARY LINE

EXISTING PROPERTY LINE

EXISTING WEST BAY SANITARY DISTRICT BOUNDARY LINE

DISCLAIMER: "FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED."

NORTH

SCALE
1" = 80'

TRACT NO. 695

TRACT NO. 718

23

22

21

3

1

2

3

R=525.00'
D=4°10'47"
L=38.30'(7)

N76°10'47"E (R)
50.00' (8)

POINT OF BEGINNING

N13°00'00"W
115.98' (6)

R=575.00'
D=5°36'46"
L=56.33'(5)

S66°23'14"W (R)
50.08' (4)

N83°25'34"E 283.65' (1)

APN: 079-122-110
120 BEAR GULCH DRIVE
DOC. NO. 2013-004109
LANDS OF SAMPSON AND BORELLI
RESOLUTION #

S64°25'15"W 291.40' (3)

CORDOVA COURT

BEAR GULCH DRIVE

BLOCK

NO.

PARCEL B
43 PM 8

PARCEL A
43 PM 8

17

40 MAPS
15-17

4

42 MAPS 27-29

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 3 OF 3

FREYER & LAURETA, INC.
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(650)344-9901 • Fax (650)344-9920 • www.freyerlaureta.com

ANNEXATION TO THE
WEST BAY SANITARY DISTRICT
LANDS OF SAMPSON AND BORELLI/ 120 BEAR GULCH DRIVE AND A PORTION OF BEAR GULCH DRIVE

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 7H

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of Authorizing the District Manager to Issue Class 3 Sewer Permit No. 1072 for the Construction of Wastewater Facilities for 185 Meadowood Drive, Portola Valley, California***

Background

This permit request is for the construction of a Grinder system and force main extension.

Analysis

The plans, profiles, and engineering calculations for the proposed facilities have been reviewed by staff and found to be in conformance with District requirements.

Recommendation

The Projects & IT Manager recommends that the Board direct the District Manager to file the Notice of Exemption and authorize the District Manager to issue Class 3 Sewer Permit No. 1072.

Attachment: Resolution
Notice of Exemption
Class 3 Permit No. 1072
Site Map

RESOLUTION NO._____ (2017)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT
COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*****

BE IT RESOLVED, by the District Board of West Bay Sanitary District, County of San Mateo, State of California, as follows:

ENVIRONMENTAL IMPACT REVIEW

Name of Project: 185 Meadwood Drive – Grinder System and Force Main Extension

Location: 185 Meadwood Drive, Portola Valley, California

Entity or Person Undertaking Project: TJB Investments, LLC

Determination of the District Board:

This District Board of West Bay Sanitary District determines, upon Staff recommendation, that another public agency, specifically the San Mateo County LAFCo, is the lead agency for this project.

The District Board hereby certifies that it has reviewed the Negative Declaration prepared for this project and has considered the contents thereof. The Board finds that this document is adequate for use by the District in its review of the project.

The District Board finds that the following feasible alternatives and/or mitigation measures within its powers, would substantially lessen any significant effects which the project would have on the environment:

N/A

The Board certifies that the Negative Declaration has been prepared and completed in compliance with the California Environmental Quality Act and the State Guidelines.

The Board finds that the project Environmental Impact Report identifies the following significant effects:

N/A

The Board further finds that for each of these significant effects.

N/A Changes or alterations have been required in, or incorporated, into the project which mitigate or avoid the significant environmental effects thereof as identified in the Environmental Impact Report.

N/A Such changes or alterations are within the responsibility and jurisdiction of a public agency other than the District. Such changes have been adopted by such other agency or can and should be adopted by such other agency.

N/A Specific economic, social, or other considerations make infeasible the mitigation measures or project alternatives identified in the Environmental Impact Report.

Based upon the foregoing, and upon compliance with District regulations and requirements, as applicable, the project is hereby:

____ Approved

____ Disapproved

The District Manager of West Bay Sanitary District is directed to prepare a Notice of Determination pursuant to the provisions of the State Guidelines Implementing the California Environmental Quality Act adopted by Resolution No. llO5 of this District Board. The District Manager is ~~(further)~~ (not) directed to prepare and file a Statement of Overriding Consideration pertaining to the approval of this project pursuant to the provisions of the same Guidelines.

*****

Passed and adopted by the District Board of West Bay Sanitary District at a regular meeting thereof held on the 8th day of November, 2017, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

_____
President of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

Attest:

_____
Secretary of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

Notice of Exemption

To: County Clerk
County of San Mateo
400 County Center
Redwood City CA 94063

From: West Bay Sanitary District
500 Laurel Street
Menlo Park CA 94025

Project Title: 185 Meadwood Drive - Grinder System and Force main Extension

Project Location – Specific: 185 Meadwood Drive, Portola Valley, CA 94028

Project Location – Town: Portola Valley **Project Location – County**: San Mateo

Description of Project: Grinder System and Force main Extension

Name of Public Agency Approving Project: West Bay Sanitary District

Name of Person or Agency Carrying Out Project: TBJ Investments, LLC

Exempt Status:
CEQA Guidelines Section 15601(b)(3), General Rule;
Categorical Exemption. Class 3 – Section 15303 (a) (d) of the State CEQA Guidelines.
(a) Single-family residences not in conjunction with the building of two or more units.
(d) Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction.

Reasons why project is exempt:
This project is exempt from CEQA because it can be "seen with certainty that there is no possibility that the activity in question may have a significant impact on the environment." This certainty is based on the District's past experience with numerous sewer construction projects of this nature, and the mitigated measures included in all such projects to alleviate any impacts. Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

Lead Agency: West Bay Sanitary District

Lead Agency Contact Person: Phil Scott (650) 321-0384

_____ Date: _____ Title: District Manager
Signature

"PRELIMINARY REVIEW"

185 Meadowood Drive - GRINDER SYSTEM
November 1, 2017

INTRODUCTION. At the November 8, 2017, District Board Meeting, the Board will consider the approval of the Class 3 sewer permit for the construction of a Grinder system for the Lands of TBJ Investments, LLC; and the authorization for the filing of a California Environmental Quality Act (CEQA) "Notice of Exemption" for the project. This project is proposed by the property owner, TBJ Investments, LLC.

EXEMPTION REVIEW. In compliance with CEQA Guidelines, this "preliminary review" of the Grinder System Project at 185 Meadowood Drive was conducted to determine whether the project is exempt from CEQA. Based on this review, staff has concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

This preliminary review presents and elaborates upon the rationale for the conclusions reached by staff.

> Staff has concluded that all project elements are exempt under CEQA Guidelines section 15061(b)(3) (known as the "General Rule"), since it can be "seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment."

This certainty is based on the District's past experience with numerous sewer construction projects of this nature, and the mitigation measures included in all such projects to alleviate any impacts.

Past Experience. The District has completed many miles of sewer construction projects and pump station rehabilitation projects in residential areas throughout Menlo Park, Atherton, and the County of San Mateo, including the Portola Valley area. While construction-related impacts on land use, traffic, noise, air quality, erosion, drainage, public safety, and cultural resources can occur, no significant environmental impacts have resulted from this work.

The reasons these have been "less-than-significant" include the short-term nature of construction activities, application of the District's standard construction mitigation measures, good community relations outreach programs to inform project area residents of construction activities, and active coordination with local jurisdictions.

Construction Mitigation Measures. Specific impact mitigation measures will be included in the proposed project to avoid, minimize, reduce, or rectify for construction-related impacts. These measures are used on all sewer construction projects. The measures address dust control; erosion control; noise control; protection of soils; provision for adequate drainage; protection and restoration of structures; precautions for working near sensitive and unique vegetation, protection and restoration of vegetation,

landscaping, and improvements; public health and safety precautions; community notifications; traffic control; and preservation of cultural resources.

Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

> Staff has concluded that most project elements are “categorically exempt” under CEQA Guidelines Section Section 15303 (a) (Single-family residences not in conjunction with the building of two or more units) and Section 15303 (d) (Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction).

This project is being implemented to provide sanitary sewer service to this parcel and remove the on-site septic system.

CONCLUSION. Based on the information presented herein, staff has concluded that all of the installation of the Grinder system is exempt from CEQA under the CEQA Guidelines Section15061 (b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15303(a) and (d).

WEST BAY SANITARY DISTRICT

500 Laurel Street
Menlo Park, California 94025
(650) 321-0384

Permit Number
№ 1072

Type_____

APPLICATION FOR CLASS 3 SEWER PERMIT

To the WEST BAY SANITARY DISTRICT:

The undersigned, being the ☐ Owner ☑ Owner's Agent of the property located at 077-290-010
185 Meadowood Drive, Portola Valley, CA 94028

does hereby request permission to construct sanitary sewers and related facilities to serve a

☐ Residential ☐ Non-residential Development at said location.

ENGINEER'S
Freyer & Laureta, Inc.
Name
144 N San Mateo Drive, San Mateo CA
Address

CONTRACTOR'S
Name
Address

OWNER'S
Tom Bochnowski
Name
185 Meadowood Drive, Portola Valley CA 94028
Address
Applicant's Signature
Patrick Galinder
Signed by — Please Print Name
144 N. San Mateo Drive, San Mateo, CA.
Address

Receipt of $ 500 Application Fee is hereby acknowledged 8/24/17
Date

Receipt of $ 2000 ☑ Cash deposit or ☐ Performance Bond

Comments grinder and FM extension

Approved by the District Board on_____.

Application approved and permit issued:

WEST BAY SANITARY DISTRICT
Phil Scott, District Manager

Date_____ By_____

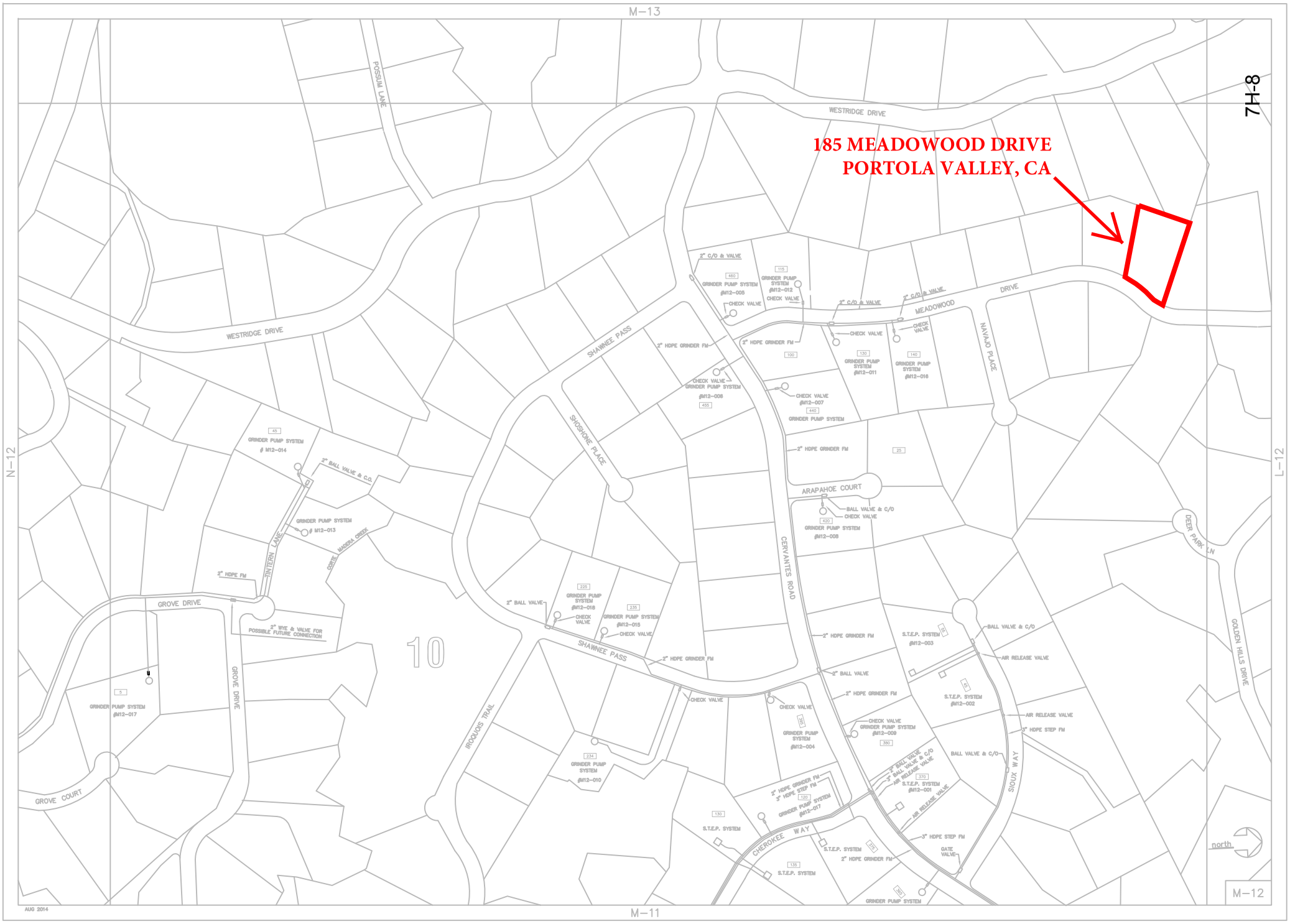
Final Acceptance by the District Board on_____.

711-7

(SEE PERMIT CONDITIONS ON REVERSE)

SITE MAP: 185 MEADOWOOD DRIVE

EXHIBIT B



WEST BAY
Sanitary District

WEST BAY SANITARY DISTRICT
AGENDA ITEM 7I

To: ***Board of Directors***

From: ***Bill Kitajima, Projects & IT Manager***

Subject: ***Consideration of the District Manager's Issuance of the Class 3 Permit 1074 for the Raising of Manhole 801 E. Bayshore Road, Menlo Park***

Background

Disney Construction is performing work on the Willow Road/Hwy. 101 interchange for Caltrans and needs to raise one District manhole for construction. Manhole C11-046 at 801 E. Bayshore Road will need to be raised to grade.

Fiscal Impact

None

Recommendation

The Projects & IT Manager recommends the District Board authorize the District Manager to issue the Class 3 Permit for the raising of manhole at 801 East Bayshore Road.

Attachments: Resolution _____(2017)
Class 3 Permit (1074)

RESOLUTION NO. ____ (2017)

RESOLUTION RATIFING THE AUTHORIZATION FOR ISSUANCE OF THE CLASS 3 PERMIT (1074) FOR THE RAISING OF MANHOLE AT 801 EAST BAYSHORE ROAD, MENLO PARK, CA

*****

WHEREAS, Disney Construction is the contractor for the Willow Road/Highway 101 interchange project for CalTrans, and

WHEREAS, The District's manhole located near 801 East Bayshore Road must be adjusted to grade for the project, and

NOW, THEREFORE, BE IT RESOLVED that the District Board of the West Bay Sanitary District, County of San Mateo, State of California, does hereby authorize the District Manager to issue the Class 3 Permit for the raising of manhole to grade at 801 East Bayshore Road needed for the Project.

*****

PASSED AND ADOPTED by the District Board of the West Bay Sanitary District at a special meeting thereof held on 8th day of November, 2017, by the following votes:

Ayes:

Noes:

Absent:

Abstain:

_____

President of the District Board of the
West Bay Sanitary District of San
Mateo County, State of California

Attest:

_____

Secretary of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

WEST BAY SANITARY DISTRICT

500 Laurel Street
Menlo Park, California 94025
(650) 321-0384

Permit Number
№ 1074

Type_____

APPLICATION FOR CLASS 3 SEWER PERMIT

To the WEST BAY SANITARY DISTRICT:

The undersigned, being the ☐ Owner ☒ ~~Owner's~~ Agent of the property located at

801 East bayshore Road, East Palo Alto

does hereby request permission to construct sanitary sewers and related facilities to serve a

☐ Residential ☐ Non-residential Development at said location.

ENGINEER'S

Not applicable
Name

Address

CONTRACTOR'S - Sub

Michael O'Shaughnessy Const Inc
Name

48 Rivertan DR, San Francisco CA, 94132
Address

~~OWNER'S~~

Disney Construction Inc
Name

859 Cowan Rd Suite 3, Burlingame CA 94010
Address

Gary Minihane
Applicant's Signature

GARY MINIHANE
Signed by — Please Print Name

48 Riveton DR, SF, CA 94132
Address

Receipt of $545.00 Application Fee is hereby acknowledged Oct. 27, 2017
Date

Receipt of $2000.00 ☒ Cash deposit or ☐ Performance Bond

Comments Raise WBSD manhole ID # C11-046 to grade. Contractor to email the District at: info@westbaysanitary.org 2 days ahead start of work. Also, Contractor to call Admin office to call 650-321-0384 to schedule an inspection of manhole work by ~~Admin staff~~ ✓ with Inspector / Admin staff.

Approved by the District Board on_____.

Application approved and permit issued:

WEST BAY SANITARY DISTRICT
Phil Scott, District Manager

Date_____ By_____

Final Acceptance by the District Board on_____.

71-3

(SEE PERMIT CONDITIONS ON REVERSE)

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 8

To: ***Board of Directors***

From: ***Phil Scott, District Manager***

Subject: ***Discussion Regarding Appointment to the District Board, Appointment of District President, Secretary and Treasurer and Committee Appointees and Alternates***

Background

The Board requires Board members to serve as President, Secretary and Treasurer effective December 13, 2017. This item requires nominations for appointment and Board selection of these positions.

Finally, Committee appointees and alternates must also be selected as necessary, to serve as District representatives for the SVCW Commission and the SBWMA JPA Board, and on Ad-Hoc committees such as Finance and Recycled Water. These appointments can be done by Presidential appointment.

Analysis

None

Fiscal Impact

None

Recommendation

The District Manager recommends the current District Board President preside over the Election of Officers and selection of committee appointees and alternates.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 9

To: ***Board of Directors***

From: ***Phil Scott, District Manager***
Todd Reese, Office & Communications Manager

Subject: ***Discussion and Direction on District San Mateo County Tax Collector Line Item Listing***

Background

The District Board asked the District Manager to explore the option on adding another line item on the San Mateo County Tax for treatment plant charges.

Analysis

After speaking with the Tax Collector's Office, the District does have an option to add a treatment plant charge on the tax bill. The charge currently is $1.42 per parcel which totals $22,028.46 per year. There is both a longer 35 character description which appears online and a shorter 23 character description on the mailed version. In order to complete this process the County would require two Board resolutions for each line item. In addition, District staff would need to develop the ability to separate the two charges and send two data files to the County Tax Collector. If this was to take effect it would be for the tax year 2018/19 and work complete before 2018

Staff has meet and has come up with the following for the long and short versions:

Long version:
* WestBay - Sewer Collection Charge
WestBay – Collection Charge
WestBay - Sewer Treatment Chg- SVCW
* WestBay - Sewer Treatment Chg
WestBay – Treatment Charge SVCW
WestBay – Treatment Charge

Short version: * WestBay Sewer Charge
* WestBay Treatmnt Charge
West Bay SD Sewer Chrg
West Bay SD Treatmt Chg

Fiscal Impact

The cost of adding another line time would be $1.42 per parcel or $22,028.46 a year.

Recommendation

The District Manager requests direction from the Board on how to proceed. Please note the asterisk denotes Staff recommendations.

WEST BAY SANITARY DISTRICT
AGENDA ITEM 10

To: ***Board of Directors***

From: ***Phil Scott, District Manager***

Subject: ***Discussion and Direction on Recycled Water Projects – Sharon Heights and Bayfront, Including RFP Status***

A discussion will be held on the Recycled Water Projects – Sharon Heights and Bayfront Facility and other events related to the recycled water project including financing, RFP negotiations, design/build issues and grant applications. The Board will have opportunity to provide direction to staff and legal counsel.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 11

To: ***Board of Directors***

From: ***Phil Scott, District Manager***

Subject: ***Report & Discussion on South Bayside Waste Management Authority (SBWMA) and Negotiations for Restated Franchise Agreement***

The District's representative to South Bayside Waste Management Authority (SBWMA), Director Fran Dehn, will report on any pertinent items regarding SBWMA business.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 12

To: ***Board of Directors***

From: ***Phil Scott, District Manager***

Subject: ***Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing***

The District's representative to Silicon Valley Clean Water (SVCW), George Otte, will report on any pertinent items regarding SVCW.