

1902 - Serving Our Community for over 115 Years - 2018
**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, FEBRUARY 14, 2018 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Edward P. Moritz, President
Fran Dehn, Secretary
Roy Thiele-Sardiña, Treasurer
David Walker, Member
George Otte, Member

District Manager

Phil Scott

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTE: The Board may take action on any agenda item unless specifically designated a “discussion” item or a “report.”

1. Call to Order
2. Roll Call
3. Communications from the Public
4. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Choi (191 Meadowood Drive, Portola Valley) Pg. 4-1
5. Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Choi (191 Meadowood Drive, Portola Valley) Pg. 5-1
6. District Manager's Report Pg. 6-1
7. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting January 24, 2018 Pg. 7A-1
- B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for February 14, 2018 Pg. 7B-1
- C. WBSD Operations and Maintenance Report – January 2018 Pg. 7C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – January 2018 Pg. 7D-1
- E. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 191 Meadowood Drive, Portola Valley (077-211-050), Lands of Choi Pg. 7F-1

- F. Consideration of Authorizing the District Manager to Issue the Class 3 Permit for the Sewer Relocation Required for the Development Project at 550 El Camino Real, Menlo Park, CA Pg. 7E-1
- 8. Consider Accepting the “ West Bay Sanitary District Flow Equalization Facility Levee Improvements Constraints Technical Memorandum” Dated January 2018 by Freyer & Laureta Pg. 8-1
- 9. Consider Authorizing the District Manager to Execute a Cost Sharing Agreement with the Town of Atherton for the Relocation of Sewer Main in the Town Center Area Along Dinkelspeil Lane Pg. 9-1
- 10. Consider Approval of Procedures for Swearing In of Board Members and Installation of Officers Pg. 10-1
- 11. Consideration of Establishing March 14, 2018 as the Date of Public Hearing to Consider a General Regulation Amending the Code of General Regulations for Board Member Compensation Pg. 11-1
- 12. Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront, Including Project Status Pg. 12-1
- 13. Report & Discussion on South Bayside Waste Management Authority (SBWMA) and Status of Restated Franchise Agreement Pg. 13-1
- 14. Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing Pg. 14-1
- 15. Closed Session:
 - A. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Cal. Govt. Code §54957.6)
Agency designated representatives: District Manager, Legal Counsel
Employee Organization: Teamsters Local 350
 - B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Cal. Govt. Code §54956.9(d)(2)
Number of potential cases: Two
- 16. Consideration to Approve the Resolution Establishing the Personnel Policies – Dress Code Pg. 16-1
- 17. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
- 18. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.