

*1902 - Serving Our Community for over 115 Years - 2018*  
WEST BAY SANITARY DISTRICT  
AGENDA OF BUSINESS  
REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, OCTOBER 10, 2018 AT 7:00 P.M.  
RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

**Board Members**

Edward P. Moritz, President  
Fran Dehn, Secretary  
Roy Thiele-Sardiña, Treasurer  
David Walker, Member  
George Otte, Member

**District Manager**

Phil Scott

**District Legal Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

***NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."***

1. Call to Order and Roll Call
2. Communications from the Public
3. Consideration of Setting a Public Hearing Date for December 12, 2018 to Review Proposed Refuse Collection Rates for the Year 2019 and Providing Staff Direction by Minute Order Regarding the Collection Rate Adjustment for 2019 and the Mailing of the Proposition 218 Notice for a Public Hearing Pg. 3-1
4. Update to and Discussion of the Bayfront Recycled Water Facilities Plan Pg. 4-1
5. District Manager's Report Pg. 5-1
6. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular meeting September 12, 2018 Pg. 6A-1
- B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for October 10, 2018 Pg. 6B-1
- C. WBSD Operations and Maintenance Report – September 2018 Pg. 6C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2018 Pg. 6D-1

- E. Consider to Ratify and Approve Report on District's Investment Portfolio Including the Transactions of Assets Described Therein as of 08/31/18 Pg. 6E-1
  - F. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 185 Meadowood Drive, Portola Valley Pg. 6F-1
  - G. Consideration of Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1072 for the Construction of Wastewater Facilities for 185 Meadowood Drive, Portola Valley, California Pg. 6G-1
  - H. Consideration of Accepting/Ratifying Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1072 for the Construction of Wastewater Facilities for 185 Meadowood Drive, Portola Valley, California Pg. 6H-1
7. Consideration of Approving Resolution Authorizing the District Manager to Enter Into an Agreement for Construction Observation Services with Freyer & Laureta, Inc. for the Recycled Water Project – Sharon Heights Pg. 7-1
  8. Consideration to Accept the Performance Merit Pay Program Results Oct. 1, 2017 to Sept. 30, 2018 and Authorize the District Manager to Disburse the Final Payout Pg. 8-1
  9. Consider Approval of District Reserve Policy Pg. 9-1
  10. Consider Resolution to Approve Amendment 1 to the Consultant Agreement for Recycled Water Project Management Phase B Dated March 14, 2017 Pg. 10-1
  11. Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront, Including Project Status Pg. 11-1
  12. Report & Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 12-1
  13. Report & Discussion on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing Pg. 13-1
  14. Closed Session:
    - A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: District Manager,  
Legal Counsel & Austris Runģis/IEDA  
Employee Organization/Unrepresented Employees: Teamsters Local 350
  15. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

## 16. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.