

1902 - Serving Our Community for over 115 Years - 2019

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, SEPTEMBER 11, 2019 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
George Otte, Secretary
Roy Thiele-Sardiña, Treasurer
David Walker, Member
Edward P. Moritz, Member

District Manager

Phil Scott

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTE: The Board may take action on any agenda item unless specifically designated a "discussion" item or a "report."

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Lee (30 Holden Court, Portola Valley) Pg. 3-1
4. Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Lee (30 Holden Ct, Portola Valley) Pg. 4-1
5. Discussion/Workshop on the Solid Waste/Recycling Collection Draft Rate Study for the Year 2020 Pg. 5-1
6. District Manager's Report Pg. 6-1
7. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular meeting August 14, 2019 Pg. 7A-1
 - B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for September 11, 2019 Pg. 7B-1
 - C. WBSD Operations and Maintenance Report – August 2019 Pg. 7C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – August 2019 Pg. 7D-1
 - E. Consider to Ratify and Approve Report on District's Investment Portfolio Including the Transactions of Assets Described Therein as of 8/30/19 Pg. 7E-1
 - F. Consideration of Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 085 for Sewer Extension Required for the Development Project at 105,125,135&155 Constitution Dr, Menlo Park, CA (Project known as Menlo Gateway Phase II) Pg. 7F-1

- G. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 30 Holden Ct, Portola Valley (079-092-150), Lands of Lee Pg. 7G-1
 - H. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 30 Holden Ct, Portola Valley Pg. 7H-1
 - I. Consideration of Authorizing the District Manager to Issue Class 3 Sewer Permit No. 1102 for the Construction of Wastewater Facilities for 40 Sioux Way, Portola Valley, California Pg. 7I-1
8. Consider Approving Performance Merit Pay Program for FY2019-20 Pg. 8-1
 9. Consideration to Approve the Resolution Establishing the Personnel Policies – to Reflect Results of Labor Negotiations Pg. 9-1
 10. Consider Reimbursement for the remainder of deposit to David D. Bohannon Organization - Menlo Gateway Phase 2, Groundwater Discharge Pg. 10-1
 11. Consider Approval to Donate to the Bay Area Deputy Sheriff's Charitable Foundation for Disadvantaged Children of Bay Area Cities Pg. 11-1
 12. Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront, Including Project Status Pg. 12-1
 13. Report & Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 13-1
 14. Report & Discussion on Silicon Valley Clean Water (SVCW), Discussion on SVCW CIP Program and Financing Pg. 14-1
 15. Closed Session:
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Negotiators: Board President/District Counsel
Unrepresented Employee: District Manager
(Government Code §54957.6)
 - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Cal. Govt. Code §54956.9(d))
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* – SMCS Case No. 18CIV02183
 16. Consideration of Resolution Authorizing the President and Secretary of the District Board to Enter into Employment Agreement Between the West Bay Sanitary District And Phil Scott (District Manager) Pg. 16-1
 17. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
 18. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.