



*1902 - Serving Our Community for over 110 Years - 2020*

**WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, FEBRUARY 26, 2020 AT 7:00 P.M.**

**1. Call to Order**

President Dehn called the meeting to order at 7:02 PM

**Roll Call**

BOARD MEMBERS PRESENT: Dehn, Otte, Thiele-Sardiña, Walker, Moritz

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Scott, Condotti, Ramirez

Others Present: None

**2. Communications from the Public: None.**

**3. District Manager's Report**

**1) CIP Project:**

- a. **Belle Haven III:** CIP construction began July 23. 99% complete.
- b. **Cleaning/TVing Large Diameter lines:** With Board approval Staff has obtained new heavy duty cleaning nozzle and large tractor for camera for televising large lines. The tractor, called the MudMaster, has now arrived and Staff will begin cleaning and televising lines full time once the MudMaster is connected and fully operational.
- c. **Emergency Fuel Tank:** DM Scott reported that the fuel tank at Willow Road pump station has been breached and needs replacement. DM has declared an emergency in order to replace the fuel tank and he will asked the Board to ratify this decision at the next Board meeting.

**2) Affiliate Agency/Association News:**

- a. **C/CAG:** DM gave a presentation on the Recycled Water Project – Sharon Heights to the City and County Association of Governments of San Mateo County on February 19.
- b. **WaterReuse– San Francisco Conference:** DM was asked to join West Yost Associates to present a paper on the Onsite Reuse Treatment Plant discharge permit process on March 16, 2020.
- c. **CWEA Annual Conference:** DM & W&C will present on Recycled Water Treatment Facility and the use of Time Lapse photography and Drone Video for construction documentation and messaging on April 3.
- d. **CMPK:** Met with City staff regarding Bayfront Recycled Water project and briefly discussed the Onetta Harris Community Center in regards to sewer main location and possibly vacating an easement. Also discussed was the Metal Building Planning review. One day later, emails began flowing from the City regarding the planning review.
- e. **San Mateo County Flood and Sea Level Rise Resiliency District:** On September 1, 2019, after the 30-day public review period, the Governor signed into law Assembly Bill 825, the Governor signed into law Assembly Bill 825 ("AB 825"), which renamed the District, expanded its scope to address and protect against the impacts of sea level rise, and,

commencing January 1, 2020, changed the governance of the District from the San Mateo County Board of Supervisors sitting as the governing board to an independent board of directors. Therefore, the District has assumed the role of Lead Agency and authority to adopt the IS/MND

- f. **Special District Leadership Foundation:** The District has received the District Transparency Certificate of Excellence 2020-2023.

3) **Upcoming Events:**

- a. **Board meetings:** Next meeting March 11, 2020. April 22 public hearing for sewer service charges.
- b. **Budget Workshop:** May 13, 2020 at 5 pm.

4) **Misc./Action Items from Previous Meeting:**

- a. **SSOs:** Zero SSO for January. 2020 Total = 0. 8 months in a row w/o SSO.
- b. **LAH:** 1 SSO for February. 39 gallons in total. **1<sup>st</sup> SSO in over 12 months.**

4. **Consent Calendar**

Motion to Approve by: Sardina 2<sup>nd</sup> by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

**CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR**

Comments: None.

- A. Approval of Minutes for Regular meeting February 12, 2020
- B. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for February 26, 2020
- C. Bank of the West Monthly Investment Portfolio Statements
- D. Consideration of a Resolution of Intention to Annex Certain Territory (20 Navajo PI) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing

5. **Discussion and Direction on Recycled Water Projects - Sharon Heights & Bayfront, Including Project Status**

Comments: DM Scott reported that the Sharon Heights Project is moving along very well and all the construction work should be done within one week. State of CA inspection will be on March 23.

6. **Report & Discussion on South Bayside Waste Management Authority (SBWMA)**

Comments: None.

**7. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing**

Comments: None.

**8. Closed Session**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Cal. Govt. Code §54956.9(d))  
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* – SM CSC  
Case No. 18CIV02183
- B. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives: Legal Counsel  
Unrepresented Employee: District Manager
- C. PUBLIC EMPLOYMENT  
(Pursuant to Cal. Govt. Code §54957)  
Title: District Manager Recruitment
- D. PUBLIC EMPLOYMENT  
(Cal. Govt. Code §54957)  
Title: Finance Manager
- E. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Subdivision (a) of Section 54956.9)  
Chan, Moreno, Vestnys, Pebbles v. WBSD – San Mateo County Court Case No. 19CIV07567

Entered closed session at 7:30 p.m. Left closed session at 8:10 p.m.

Reportable action: None.

**9. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Comments: None.

**10. Adjournment Time:** The meeting was adjourned at 8:11 PM

/s/ David A. Walker  
Secretary