

1902 - Serving Our Community for over 115 Years - 2021

WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JANUARY 13, 2021 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

District Manager

Sergio Ramirez

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE ONLY

Pursuant to Governor Newsom's Executive Order N-29-20, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to treese@westbaysanitary.org by 4:00 p.m. on Wednesday, January 13th.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at: <https://zoom.us/j/91703609850?pwd=U1hkWXcwQ040YmIndFpwT2o1YnhKdz09>
Meeting ID: 917 0360 9850 Passcode: 459849

Or by phone, call: 1-669-900-6833 Meeting ID: 917 0360 9850 Passcode: 459849

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting December 9, 2020 Pg. 3A-1
- B. Approval of Minutes for Special meeting December 22, 2020 Pg. 3B-1
- C. Approval of the Financial Activity Report/Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for January 13, 2021 Pg. 3C-1
- D. WBSD Operations and Maintenance Report – December 2020 Pg. 3D-1
- E. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – December 2020 Pg. 3E-1

- F. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – December 2020 Pg. 3F-1
 - G. Consideration to Approve District’s Investment Portfolio Reports Including Transactions of Assets Described Therein as of 12/31/20 Pg. 3G-1
 - H. Consideration to Approve Resolution of Intention to Annex Certain Territory (25 Arapahoe Court) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing Pg. 3H-1
4. Discussion and Direction on District’s Sustainability Study 4-1
 5. Public Hearing – Consider Amending the Code of General Regulations for Board Member Compensation Pg. 5-1
 6. Consider Amending the Code of General Regulations for Board Member Compensation Pg. 6-1
 7. Approve and Adopt Resolution Supplementing Resolution No. 2231 of the West Bay Sanitary District Board to Consent to the Issuance by Silicon Valley Clean Water of Refunding Bonds to Refund the Existing State Water Resources Control Board Loan Pg. 7-1
 8. Consideration to Approve Resolution Authorizing the District Manager to Enter Into an Agreement for On-Call Construction Consultation Services with Freyer & Laureta, Inc. for the North Bay Road and Ringwood Avenue Sewer Project Pg. 8-1
 9. District Manager’s Report Pg. 9-1
 10. Consideration to Approve One-Time Payroll Adjustment Pg. 10-1
 11. January 13th Update Report on District Response to Corona Virus Pg. 11-1
 12. Report and Discussion on Sharon Heights Recycled Water Plant Pg. 12-1
 13. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 13-1
 14. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 14-1
 15. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 15-1
 16. Closed Session
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS
Agency designated representatives: Board President/Legal Counsel
Unrepresented employee: District Manager
 17. Consideration to Approve End-of-Year Goals and Objectives Performance Compensation for the District Manager Pg. 17-1
 18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
 19. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.