

1902 - Serving Our Community for over 115 Years - 2021
**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JULY 14, 2021 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

District Manager

Sergio Ramirez

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY

Pursuant to Governor Newsom's Executive Order N-29-20, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate by Zoom or telephonically only, and may submit comments in advance by email addressed to treese@westbaysanitary.org by 4:00 p.m. on Wednesday, July 14th.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at: <https://zoom.us/j/98889306440?pwd=OFVYWjBnaGFobyFTmQwRU1zZGIZQT09>
Meeting ID: 988 8930 6440 Passcode: 677645

Or by phone, call: 1-669-900-6833 Meeting ID: 988 8930 6440 Passcode: 677645

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing: Consideration to Approve Resolution Confirming Report on Sewer Service Charges for West Bay Sanitary District for Fiscal Year 2021/2022 Pg. 3-1
4. Consideration to Approve Resolution Confirming Report on Sewer Service Charges for West Bay Sanitary District for Fiscal Year 2021/2022 Pg. 4-1
5. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Donofrio (20 Sioux Way, Portola Valley Pg. 5-1

6. Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Donofrio (20 Sioux Way, Portola Valley) Pg. 6-1
7. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 20 Sioux Way, Portola Valley (077-310-020), Lands of Donofrio Pg. 7-1
8. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 20 Sioux Way, Portola Valley Pg. 8-1
9. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Mitic (155 Grove Drive, Portola Valley) Pg. 9-1
10. Consideration of Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Mitic (155 Grove Drive, Portola Valley) Pg. 10-1
11. Consideration of Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 155 Grove Drive, Portola Valley (077-310-020), Lands of Milic Pg. 11-1
12. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 155 Grove Drive, Portola Valley Pg. 12-1
13. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular meeting June 23, 2021 Pg. 13A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru June 30, 2021 Pg. 13B-1
 - C. WBSD Operations and Maintenance Report – June 2021 Pg. 13C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – June 2021 Pg. 13D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – June 2021 Pg. 13E-1
 - F. Consideration to Approve District's Investment Portfolio Reports Including Transactions of Assets Described Therein as of 6/30/21Pg. 13F-1
 - G. Consideration of Authorizing the District Manager to Issue Class 3 Sewer Permit No. 1606 for the Construction of Wastewater Facilities for 30 Holden Court, Portola Valley, California Pg. 13G-1
14. District Manager's Report Pg. 14-1

15. Consideration to Approve the Sale of Remaining SHGCC Bonds in the Recycled Water SRF Reserve Investment Account to the Recycled Water Cash Flow Reserve, Close the Account, and Authorize the District Manager to Transfer Funds to the Recycled Water SRF Money Market Account Pg. 15-1
16. July 14th Update Report on District Response to Corona Virus Pg. 16-1
17. Report and Discussion on Sharon Heights Recycled Water Plant Pg. 17-1
18. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 18-1
19. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 19-1
20. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 20-1
21.
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS
Agency designated representatives: District Manager/Legal Counsel
Unrepresented & Exempt employees: Unrepresented & Exempt Staff
 - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Cal. Govt. Code §54956.9(d))
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* – SM CSC
Case No. 18CIV02183
22. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
23. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.