

*1902 - Serving Our Community for over 115 Years - 2021*  
**WEST BAY SANITARY DISTRICT**  
**AGENDA OF BUSINESS**  
**REGULAR MEETING OF THE DISTRICT BOARD**  
**WEDNESDAY, SEPTEMBER 8, 2021 AT 7:00 P.M.**  
**RONALD W. SHEPHERD ADMINISTRATION BUILDING,**  
**500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**District Manager**

Sergio Ramirez

**District Legal Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

**NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY**

Pursuant to Governor Newsom's Executive Order N-29-20, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to [treese@westbaysanitary.org](mailto:treese@westbaysanitary.org) by 4:00 p.m. on Wednesday, September 8<sup>th</sup>.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/81772720752?pwd=K0NmYW12K21SYkVnbjRUYlJlci9iQT09>

Meeting ID: 817 7272 0752 Passcode: 090496

Or by phone, call: 1-669-900-6833 Meeting ID: 817 7272 0752 Passcode: 090496

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

***NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."***

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Special meeting August 18, 2021 Pg. 3A-1
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru August 31, 2021 Pg. 3B-1
- C. WBSD Operations and Maintenance Report – August 2021 Pg. 3C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – August 2021 Pg. 3D-1
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – August 2021 Pg. 3E-1
- F. Bank of the West Monthly Investment Portfolio Statements Pg. 3F-1
- G. Consideration of Authorizing the District Manager to Consent to the Abandonment of Public Utility Easement at 1701 Bay Laurel Drive, Menlo Park Pg. 3G-1
- H. Consideration of Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1086 for the Construction of Wastewater Facilities for 155 Cherokee Way, Portola Valley, California Pg. 3H-1

- I. Consideration of Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1134 for the Sewer Main Extension Required for the Connections of 1525 and 1535 Altschul Avenue, Menlo Park
4. Presentation by South Bayside Waste Management Authority (SBWMA) the Implementation of California Senate Bill (SB) 1383 Short-Lived Climate Pollutants: Organic Waste Methane Emissions Reductions Pg. 4-1
5. Presentation by Engineering Consultant, Woodard & Curran on Technical Memorandums for the Bayfront Recycled Water Facility Capital and Operations & Maintenance Costs Pg. 5-1
6. District Manager's Report Pg. 6-1
7. Consideration to Set a Public Hearing for December 8, 2021 to Review Proposed Solid Waste and Recycling Rates for the Year 2022 and Provide Staff Direction by Minute Order Regarding the Rate Adjustment for 2022 and Mailing of the Proposition 218 Notice for a Public Hearing Pg. 7-1
8. Discussion of Cost Sharing and Direction on the Recycled Water Main extension at 100 Terminal Avenue, Menlo Park, CA Pg. 8-1
9. September 8<sup>th</sup> Update Report on District Response to Corona Virus Pg. 9-1
10. Report and Discussion on Sharon Heights Recycled Water Plant Pg. 10-1
11. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 11-1
12. Consider Authorizing District Manager to Execute the Agreement with HF&H to Conduct a Recycled Water Financial Plan for the Bayfront Recycled Water Facility Pg. 12-1
13. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 13-1
14. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 14-1
15. Closed Session
  - A. CONF. WITH LABOR NEGOTIATORS (Cal. Govt. Code § 54957.6)  
Agency designated representatives: District Manager/Legal Counsel  
Represented, Unrepresented & Exempt employees
  - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Cal. Govt. Code §54956.9(d))  
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* – SM CSC Case No. 18CIV02183
16. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
17. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.