

1902 - Serving Our Community for over 115 Years - 2021
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 13, 2021 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

District Manager

Sergio Ramirez

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY

Pursuant to Governor Newsom's Executive Order N-29-20, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to treese@westbaysanitary.org by 4:00 p.m. on Wednesday, October 13th.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/83530851901?pwd=djRGQzdMQU8rSiVMYjg3L1dUQ2w2dz09>

Meeting ID: 835 3085 1901 Passcode: 795636

Or by phone, call: 1-669-900-6833 Meeting ID: 835 3085 1901 Passcode: 795636

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Mckelvy (130 Shawnee Pass, Portola Valley) Pg. 3-1
4. Consider Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Mckelvy (130 Shawnee Pass, Portola Valley) Pg. 4-1

5. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting September 22, 2021 Pg. 5A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru September 30, 2021 Pg. 5B-1
 - C. WBSD Operations and Maintenance Report – September 2021 Pg. 5C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2021 Pg. 5D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – September 2021 Pg. 5E-1
 - F. Consider Resolution Authorizing the President and Secretary to Enter into Agreement Creating Covenants Running With the Land for 130 Shawnee Pass, Portola Valley Pg. 5F-1
6. Consider Authorizing District Manager to Enter into an Agreement for Preliminary Project Management, Engineering, and Support Services for the “Bayfront Recycled Water Facility Project” with Woodard & Curran Pg. 6-1
7. Consider Authorizing the District Manager to enter into an Agreement with Sharon Heights Golf and Country Club and Allow the District Manager to Authorize an Application for a State Revolving Fund Loan from the State Water Resources Control Board for the Design and Construction of the Avy Altschul Pump Station Pg. 7-1
8. Consider Accepting the Performance Merit Pay Program Results Oct. 1, 2020 to Sept. 30, 2021 and Authorize the District Manager to Disburse the Final Payout Pg. 8-1
9. Consider Approving District Treasury Report First Quarter FY 2021-22 Pg. 9-1
10. District Manager’s Report Pg. 10-1
11. Discussion and Direction on the District and South Bayside Waste Management Authority (SBWMA) Implementation of California Senate Bill (SB) 1383 Short-Lived Climate Pollutants: Organic Waste Methane Emissions Reductions Pg. 11-1
12. October 13th Update Report on District Response to Corona Virus Pg. 12-1
13. Discussion and Direction on Sharon Heights Recycled Water Plant Pg. 13-1
14. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 14-1
15. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 15-1
16. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 16-1

17. Closed Session

- A. CONF. WITH LABOR NEGOTIATORS (Cal. Govt. Code § 54957.6)
Agency designated representatives: District Manager/Legal Counsel
Represented, Unrepresented & Exempt employees

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Cal. Govt. Code §54956.9(d))
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* – SM CSC
Case No. 18CIV02183

- C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant Cal. Govt. Code §54956.9(d)(2): (1 potential case)

18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

19. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.