

1902 - Serving Our Community for over 115 Years - 2022
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JANUARY 12, 2022 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

District Manager

Sergio Ramirez

District Legal Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY

Pursuant to California Assembly Bill 361, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to treese@westbaysanitary.org by 4:00 p.m. on Wednesday, January 12th.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/81027132194?pwd=UHNnODZJK3RGWVdqVExaZ2hKamdTUT09>

Meeting ID: 810 2713 2194 Passcode: 435951

Or by phone, call: 1-669-900-6833 Meeting ID: 810 2713 2194 Passcode: 435951

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a "discussion" item or a "report."

1. Call to Order and Roll Call
2. Communications from the Public
3. Closed Session
 - A. CONFERENCE WITH LABOR NEGOTIATORS
(Cal. Govt. Code § 54957.6)
Agency designated representative: District Manager
Unrepresented employee: (all unrepresented staff)

4. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting December 8, 2021 Pg. 4A-1
 - B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru December 31, 2021 Pg. 4B-1
 - C. WBSD Operations and Maintenance Report – December 2021 Pg. 4C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – December 2021 Pg. 4D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – December 2021 Pg. 4E-1
 - F. Consider Approval of Resolution Authorizing District to Implement Teleconferenced Public Meetings Pursuant to Assembly Bill 361 Pg. 4F-1
 - G. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1604 for the Construction of Wastewater Facilities for 160 Fawn Lane, Portola Valley, California Pg. 4G-1
 - H. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1604 for the Construction of Wastewater Facilities for 160 Fawn Lane, Portola Valley, California Pg. 4H-1
 - I. Consider Authorizing the District Manager to Issue Class 3 Sewer Permit No. 1614 for the Construction of Wastewater Facilities for 214 Grove Drive, Portola Valley, California Pg. 4I-1
 - J. Bank of the West Monthly Investment Portfolio Statements Pg. 4J-1
5. Consider Authorizing the District Manager to Issue the Class 3 Permit for the Sewer Extension Required for the Connection of 143 Lake Road Parcel 2, Portola Valley Pg. 5-1
6. Consider Approving Resolution and Endorse Staff's Filing of CEQA Exemption with San Mateo County, consistent with filing of SRF Loan Application before end of 2021 with the State Water Resources Control Board for the Construction of the Avy Altschul Pump Station Pg. 6-1
7. Consider to Approve the Financial Statements FY 2021-22, First Quarter Ending 9/30/2021 Pg. 7-1
8. Consider Approving District Treasury Report Second Quarter FY 2021-22 Pg. 8-1
9. District Manager's Report Pg. 9-1
10. Discussion and Direction over the Draft Memorandum of Understanding Establishing Principles of Agreement Initial Funding for Purchase of Recycled Water Treatment Facility System Capacity Pg. 10-1
11. January 12th Update Report on District Response to Corona Virus Pg. 11-1
12. Discussion and Direction on Sharon Heights Recycled Water Plant Pg. 12-1

13. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 13-1
14. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 14-1
15. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 15-1
16. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Cal. Govt. Code §54956.9(d)(2):
(1 potential case)
 - C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS
Agency designated representatives: Board President/Legal Counsel
Unrepresented employee: District Manager
17. Consider to Approve End-of-Year Goals and Objectives Performance Compensation for District Manager Pg. 17-1
18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
19. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.