

1902 - Serving Our Community for 120 Years - 2022
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JUNE 22, 2022 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

District Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

NOTICE OF PUBLIC PARTICIPATION BY TELECONFERENCE or ZOOM ONLY

Pursuant to California Assembly Bill 361, members of the West Bay Sanitary District Board of Directors and Staff may participate in this meeting via a teleconference. In the interest of reducing the spread of COVID- 19, members of the public are allowed to participate telephonically only, and may submit comments in advance by email addressed to treese@westbaysanitary.org by 4:00 p.m. on Wednesday, June 22nd.

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/84543331151?pwd=NU5WSFREcksxWWJ0S0I2bEtGSmpFUT09>

Meeting ID: 845 4333 1151 Passcode: 124701

Or by phone, call: 1-669-900-6833 Meeting ID: 845 4333 1151 Passcode: 124701

Following receipt of public comment and open session items, the Board will adjourn to closed session. Reportable action, if any, will be available upon inquiry within twenty-four (24) hours.

NOTE: The Board may take action on any agendized item unless specifically designated a “discussion” item or a “report.”

1. Call to Order and Roll Call
2. Communications from the Public
3. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District’s On-Site Wastewater Disposal Zone – Lands of Raghav (229 Grove Drive, Portola Valley)
4. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular Meeting June 8, 2022 Pg. 4A-1

- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru May 31, 2022 Pg. 4B-1
 - C. WBSD Operations and Maintenance Report – May 2022 Pg. 4C-1
 - D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – May 2022 Pg. 4D-1
 - E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – May 2022 Pg. 4E-1
 - F. Consider Adopting Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 229 Grove Drive, Portola Valley (079-011-050), Lands of Raghav Pg. 4F-1
 - G. Consider Adopting Resolution Ordering Annexation of Certain Parcels in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board – Lands of Raghav (229 Grove Drive Portola Valley) Pg. 4G-1
 - H. Consider Authorizing the District Manager to Issue the Class 3 Permit for the Sewer Realignment Required for 1173 Saratoga Avenue, East Palo Alto and Ratify Authorizing the District Manager to Execute an Agreement with the Property Owner Pg. 4-H
- 5. Discussion and Direction Following the Approval by San Mateo LAFCo on the Municipal Service Review for the City of East Palo Alto, East Palo Alto Sanitary District, and West Bay Sanitary District Pg. 5-1
 - 6. District Manager's Report Pg. 6-1
 - 7. Approve Resolution for Sanitary Sewer System Operation and Maintenance Services for The Town Of Los Altos Hills And Authorize The District Manager To Execute an Agreement Pg. 7-1
 - 8. Approve Resolution for Amendment No.9 to the Maintenance Services Agreement Between West Bay Sanitary District and the Town Of Woodside for Sanitary Sewer Maintenance Services and Authorize the District Manager to Execute the Amendment Pg. 8-1
 - 9. Presentation and Direction on District Root Foaming Services Pg. 9-1
 - 10. Approve Additional Contributions from Connection Fees to the Treatment Plant Reserve in FY 2021-22 Pg. 10-1
 - 11. June 22nd, 2022 Update Report on District Response to Corona Virus Pg. 11-1
 - 12. Discussion and Direction on Sharon Heights Recycled Water Plant Pg. 12-1
 - 13. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 13-1
 - 14. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg. 14-1
 - 15. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 15-1

16. Closed Session

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Cal. Govt. Code §54956.9(d)(2):
(1 potential case)

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Cal. Govt. Code §54956.9(d))
Name of Case: *1740 Oak Avenue, LP v. West Bay Sanitary District, et al.* –
SMCSC Case No. 18CIV02183

- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR
NEGOTIATORS
Agency designated representatives: Board President/Legal Counsel
Unrepresented employee: District Manager

17. Consider Resolution Authorizing the President and Secretary of the District Board to Restate Employment Agreement Between the West Bay Sanitary District And Sergio Ramirez (District Manager) Pg. 17-1

18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

19. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.