1902 - Serving Our Community for over 110 Years - 2014

WEST BAY SANITARY DISTRICT
CHECKLIST OF THE SPECIAL MEETING OF THE DISTRICT BOARD
MONDAY, MAY 12, 2014 AT 7:00 P.M.

1. Call to Order

President Shepherd called the meeting to order at 7:00 PM

2. Roll Call

BOARD MEMBERS PRESENT:	Shepherd, Dehn (Secretary Pro-Tem), Moritz
BOARD MEMBERS ABSENT:	Walker, Thiele-Sardiña
STAFF MEMBERS PRESENT:	Scott, Condotti, Reese, Kitajima, Bahrami, Ramirez
Others Present:	None

3. Communications from the Public None

4. Consent Calendar

A. Approval of the Withdrawal Order Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters for May 12, 2014

B. Consider Approval of Zero Property Tax Transfer Resolution

Motion by: Dehn 2nd by: Moritz Vote: AYE: 3 NAY: 0 Abstain: 0

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Comments: None

5. **Fiscal Year 2014/15 Budget Workshop – Discussion of General Fund, Capital Fund, Reserves, and Capital Outlay including Presentation and Update of District's Root Foaming Program**

Comments: DM presented FY 2014-15 draft budget and staff and Board went through each item. Minor changes were agreed upon.

The General Fund was proposed to expend $15,857,134; have $6,634,223 for Operating Reserve; and transfer $5,201,713 to the Capital Fund for a Total Allocations of $27,693,070.

The Capital projects were listed and explained. The consensus was to present the proposed budget in June with the minor adjustments as discussed. The Capital Fund was proposed to expend $7,212,500. (NOTE: this number doesn't include Reserve Transfers. If they are included the total amount would be $7,912,500). The projected available funds at year end should be approximately $8,672,570. (Note: This balance reflects the Reserve Transfers)

Directors Moritz and Dehn expressed their desire to move forward with construction of maintenance facility at the District's flow equalization without involvement from the San Mateo County Sheriff's Department. The Board consensus was in opposition to membership of California Association of Sanitation Agencies (CASA) and asked that a complete review of the District's membership with this agency be done in the fall.

6. Consider Items to be Placed on Future Agenda

Comments: June 11 Board will hear rates of pay, accept budget and annual review of investment portfolio. June 25 public hearing for and accept sewer service charges on tax roll and July 9 public hearing for annexation to on-site wastewater disposal zone for 3 Grove Ct.

7. Adjournment Time: The meeting was adjourned at 9:28 p.m.

/s/ David Walker
Secretary of the District Board