

**WEST BAY SANITARY DISTRICT
SEWER PERMIT PROCEDURES FOR:
TRENCHLESS METHODS OF LATERAL REPAIR/REPLACEMENT
CLASS 1F (Residential) or 2F (Commercial) SEWER PERMITS
(Pipe Bursting or Cured in Place Only)**

BEFORE ISSUANCE OF CLASS 1F or 2F SEWER PERMITS

1. **Verification** by District Inspector (*set up appointment**) of **lateral depth of no less than 36"** at property line.

**Tuesday thru Thursday inspections conducted between 8:30 – 11:30am – call 1 day ahead at (650) 321-0384 between 7:30am -4:30pm, Monday – Friday to schedule*

If less than 36" - STOP! Trenchless methods NOT allowed – Proceed to (open trench) repair/replacement methods under CLASS 1A (Residential) or 2A (Commercial) Permit

2. 36" or more depth compliance: **Limited Sewer Service Agreement** Form given to owner or owner's agent.

ISSUANCE OF OF CLASS 1F or 2F SEWER PERMITS

3. District receipt of **signed & notarized Limited Sewer Service Agreement**
4. **Payment** of PERMIT fee @ \$125

DISTRICT ACCEPTANCE (FINAL SIGN OFF OF PERMIT) OF WORK DONE UNDER CLASS 1F OR 2F PERMIT

5. District receipt of **acceptable* DVD or VHS video of lateral is required "post work" on all Cured in Place trenchless work. NOTE: No CCTV is required "post work" for pipe bursting repair**; the District's inspector will need to conduct an on-site inspection once the new pipe has been pulled through to inspect re-connection near the District's main sewer. Call 24 hrs in advance to schedule an inspection.

*** Acceptable DVD's or VHS video must include:**

1. Audio and/or video **date of taping** – Audio **address** identification
2. Video of **building AND address**
(if lateral sewers to the rear of building – video of rear of building – written address acceptable)
3. Video **footage meter**
4. Audio **pipe material description** and **pipe condition description**

Tapes that do not adhere to above WILL BE REJECTED and new tape must be submitted.

6. **District review of acceptable DVD or VHS** for verification that no abnormalities appear at connection to the District's mainline sewer.

- **No abnormalities at sewer main connection – Permit Finaled**
- **Abnormalities noted at sewer main connection – Permit Not Finaled** – Until **abnormality corrected by applicant** and new **acceptable** tape submitted and the **corrective work has been accepted by the District**